CAPE -
Centre for Academic and Personal Excellence

MINUTES

Type of Meeting: Board **Date:** August 26, 2026 **Page:** 1/2 **Initials:** Board Chair SN Recording Secretary JO
Approved: September 30, 2026 **Amended:** month/day/year **Recorded by:** J. Ouellet

Board Meeting
Wednesday, August 26, 2026
In Person Meeting
CAPE School

Determination of Quorum & Call to Order: a quorum is present; the Vice-Chair, Syed Naqvi, called the meeting to order at 6:31 p.m.

Present: **Syed Naqvi,** Vice-Chair
Michele Mayer, Secretary
Barry Finkelman, Community Representative
Ryan Papove, Community Representative
Amber Severin, School Council Representative

Absent with Regrets: Sara Brar, Sarah Chaudhary, Lea Drysdale, Natasha LeRuyet Warriner

Administration:
Brian Celli, Superintendent **Janice Ouellet,** Secretary-Treasurer

Guests:

1. Presentations
1.1 none

2. Approval of Agenda
Motion 2026-08-26-01 Motion to approve the August 26, 2026 meeting agenda.
Moved: Barry Finkelman / Seconded: Michele Mayer / Carried

3. Approval of Minutes
Motion 2026-08-26-02 Motion to approve the minutes of the June 24, 2026 CAPE Board of Directors meeting, as presented.
Moved: Barry Finkelman / Seconded: Michele Mayer / Carried

Consent Agenda
4. Reports
4.1 Chair of the Board: Sarah Chaudhary (no report)
4.2 Superintendent's Report: Brian Celli
The report included updates on work being done by contact Privacy Officer, former Bill 25, and approval regarding flags flown.
4.3 Principal's Report: Jeney Gordon
The report highlighted current enrollment, staffing changes, and status of new/replaces staff and student devices.
4.4 School Council Report: Amber Severin (no report)

Motion 2026-08-26-03 Motion to receive the consent agenda, as presented.
Moved: Amber Severin / Seconded: Michele Mayer / Carried

5. Correspondence:

5.1 Report/Motions

Motion 2026-08-26-04 Motion to move into an in-camera session, 6:41 p.m.
Moved: Amber Severin / Seconded: Barry Finkelman / Carried

Motion 2026-08-26-05 Motion to move out of in-camera session, 7:05 p.m.
Moved: Barry Finkelman / Seconded: Michele Mayer / Carried

6. Committees Reports:

6.1 Report/Motions from Finance/Audit Committee of August 19, 2026

The Secretary-Treasurer reviewed key components of the financial report.

Motion 2026-08-26-06 Motion to receive the Finance/Audit Committee Report of August 19, 2026 and the revenues & expenses to July 31, 2026, as presented.
Moved: Amber Severin / Seconded: Barry Finkelman / Carried

7. Business arising from previous Board Meetings

7.1 none

8. Discussion/Information Items:

8.1 Reminder of Board Training & Strategic Planning Session: Saturday, August 29, 2026 @ 8:30 a.m.

9. New Items

9.1 none

10. Date of the Next Meetings:

10.1 Special Board meeting: Saturday, August 29, 2026 @ 8:00 a.m.
10.2 Finance/Audit Committee meeting: Wednesday, September 23, 2026 @ 10:00 a.m. (virtual meeting)
10.3 CAPE Board Organization meeting: Wednesday, September 30, 2026 @ 6:00 p.m. (CAPE School)
10.4 CAPE Board meeting: Wednesday, September 30, 2026 @ 6:30 p.m. (CAPE School)

11. Adjournment

Motion 2026-08-26-07 Motion to adjourn the meeting at 7:13 p.m.
Moved: Amber Severin / Carried

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Special Board Meeting
Saturday, August 29, 2026
In Person Meeting
CAPE School

Determination of Quorum & Call to Order: a quorum is present; the Vice-Chair, Syed Naqvi, called the meeting to order at 8:12 a.m.

Present:
Syed Naqvi, Vice-Chair
Natasha LeRuyet Warriner, Treasurer
Michele Mayer, Secretary
Barry Finkelman, Community Representative
Lea Drysdale, Parent Representative
Amber Severin, School Council Representative

Absent with Regrets: Sara Brar, Sarah Chaudhary, Ryan Papove

Administration:
Brian Celli, Superintendent
Janice Ouellet, Secretary-Treasurer

Guests:

1. Report/Motions

Motion 2026-08-29-01 Motion to move into an in-camera session, 8:12 a.m.
Moved: Barry Finkelman / Seconded: Lea Drysdale / Carried

Motion 2026-08-29-02 Motion to move out of in-camera session, 8:18 a.m.
Moved: Amber Severin / Seconded: Michele Mayer / Carried

2. Adjournment

Motion 2026-08-29-03 Motion to adjourn the meeting at 8:19 p.m.
Moved: Lea Drysdale / Carried