

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2027**

[Education Act, Sections 139(2)(a) and 244]

6019 CAPE-Centre for Academic and Personal Excellence Institute

Legal Name of School Jurisdiction

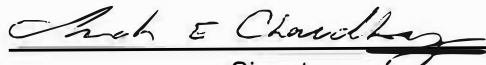
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BOARD CHAIR

Sarah Chaudhary

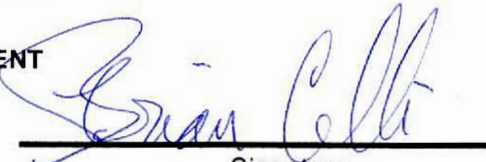
Name


Signature

SUPERINTENDENT

Brian Celli

Name


Signature

SECRETARY TREASURER or TREASURER

Janice Ouellet

Name


Signature

**Certified as an accurate summary of the year's budget as approved by the Board
of Trustees at its meeting held on**

May 27, 2026

Date

c.c. Alberta Education and Childcare
Financial Reporting & Accountability Branch
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Legend:

Blue	Data input is required .
Pink	Populated from data entered in this template (i.e. other tabs)
Green	Populated based on information previously submitted to Alberta Education and Childcare

Grey	No entry required - the cell is protected.
White	Calculation cells. These are protected and cannot be changed.
Yellow	Flags to draw attention to sections requiring entry depending on other parts of the submission.

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY - 2026/2027 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

This budget was prepared based on conservative enrollment estimates, despite an increasing number of student registrations at the time it was finalized. This will ensure that we have no funding clawbacks if funded enrolment drops notably lower than what we currently have. An additional classroom will be added, so staffing for an additional teacher and EA have been budgeted for.

The budget includes salary grid increases, notably to the Certificated grid. Although this brings our grid somewhat closer to the new Unified grid, and will hopefully allow for the retention of less experience staff, it is still significantly lower.

Given the accumulated surplus from Operations from the prior year-end, and the fact that it will be even higher after 2025-26, we have submitted a deficit budget. However it is very unlikely we will end up in a deficit, if enrolment remains at current registration levels, and we receive an in-year funding adjustment.

Significant Business and Financial Risks:

There is always risk that enrolment will be notably lower than projected, and for this budget we have mitigated this by basing fee revenue on significantly lower than current enrolment.

The decreased funding for Operations & Maintenance is a concern, but given that quite a few maintenance issues were address in the past year, we expect the budgeted expense to be adequate.

BUDGETED STATEMENT OF OPERATIONS

	Approved Budget 2026/2027	Approved Budget 2025/2026	Actual Audited 2024/2025
REVENUES			
Government of Alberta	\$ 3,822,386	\$3,658,856	\$3,657,401
Federal Government and First Nations	\$ -	\$0	\$0
Property taxes	\$ -	\$0	\$0
Fees	\$ 318,960	\$282,550	\$280,117
Sales of services and products	\$ 122,000	\$112,000	\$135,019
Investment income	\$ 5,000	\$3,000	\$3,095
Donations and other contributions	\$ 7,000	\$10,000	\$22,180
Other revenue	\$ 25,048	\$25,048	\$27,584
TOTAL REVENUES	\$4,300,394	\$4,091,454	\$4,125,396
EXPENSES			
Instruction - ECS	\$ 304,270	\$194,970	\$206,260
Instruction - Grade 1 to 12	\$ 3,015,980	\$2,880,600	\$2,679,018
Operations & maintenance	\$ 532,955	\$539,460	\$493,993
Transportation	\$ 196,906	\$181,236	\$184,989
System Administration	\$ 190,000	\$200,000	\$250,716
External Services	\$ 85,000	\$80,000	\$72,158
TOTAL EXPENSES	\$4,325,111	\$4,076,266	\$3,887,134
ANNUAL SURPLUS (DEFICIT)	(\$24,717)	\$15,188	\$238,262

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2026/2027	Approved Budget 2025/2026	Actual Audited 2024/2025
EXPENSES			
Certificated salaries	\$ 1,773,000	\$1,570,000	\$1,540,499
Certificated benefits	\$ 381,750	\$341,170	\$318,871
Non-certificated salaries and wages	\$ 855,883	\$810,980	\$723,135
Non-certificated benefits	\$ 114,000	\$105,400	\$94,752
Services, contracts, and supplies	\$ 931,523	\$999,256	\$956,635
Capital and debt services			
Amortization of capital assets			
Supported	\$ 221,472	\$224,924	\$224,923
Unsupported	\$ 38,483	\$16,536	\$16,536
Interest on capital debt			
Supported	\$ -	\$0	\$0
Unsupported	\$ -	\$0	\$0
Other interest and finance charges	\$ 9,000	\$8,000	\$11,783
Losses on disposal of capital assets	\$ -	\$0	\$0
Other expenses	\$ -	\$0	\$0
TOTAL EXPENSES	\$4,325,111	\$4,076,266	\$3,887,134

BUDGETED SCHEDULE OF PROGRAM OPERATIONS
for the Year Ending August 31

REVENUES	Approved Budget 2026/2027							Actual Audited 2024/25
	Instruction		Operations and Maintenance	Transportation	System Administration	External Services	TOTAL	TOTAL
	ECS	Grade 1 to 12						
(1) Alberta Education and Childcare	\$ 107,350	\$ 2,865,142	\$ 299,078	\$ 191,514	\$ 190,000	\$ -	\$ 3,653,084	\$ 3,657,401
(2) Alberta Infrastructure - non remediation	\$ -	\$ -	\$ 169,302	\$ -	\$ -	\$ -	\$ 169,302	\$ -
(3) Alberta Infrastructure - remediation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(4) Other - Government of Alberta	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(5) Federal Government and First Nations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(6) Other Alberta school authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(7) Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(8) Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(9) Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(10) Fees	\$ 91,450	\$ 227,510	\$ -	\$ -	\$ -	\$ -	\$ 318,960	\$ 280,117
(11) Sales of services and products	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 120,000	\$ 122,000	\$ 135,019
(12) Investment income	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 3,095
(13) Gifts and donations	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 13,078
(14) Rental of facilities	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000	\$ 5,536
(15) Fundraising	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 9,102
(16) Gains on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(17) Other	\$ -	\$ -	\$ 22,048	\$ -	\$ -	\$ -	\$ 22,048	\$ 22,048
(18) TOTAL REVENUES	\$ 198,800	\$ 3,106,652	\$ 493,428	\$ 191,514	\$ 190,000	\$ 120,000	\$ 4,300,394	\$ 4,125,396
EXPENSES								
(19) Certificated salaries	\$ 166,500	\$ 1,541,500	\$ -	\$ -	\$ 65,000	\$ -	\$ 1,773,000	\$ 1,540,499
(20) Certificated benefits	\$ 33,580	\$ 346,170	\$ -	\$ -	\$ 2,000	\$ -	\$ 381,750	\$ 318,871
(21) Non-certificated salaries and wages	\$ 75,978	\$ 622,022	\$ -	\$ 16,883	\$ 63,000	\$ 78,000	\$ 855,883	\$ 723,135
(22) Non-certificated benefits	\$ 10,752	\$ 87,248	\$ -	\$ -	\$ 12,000	\$ 4,000	\$ 114,000	\$ 94,752
(23) SUB - TOTAL	\$ 286,810	\$ 2,596,940	\$ -	\$ 16,883	\$ 142,000	\$ 82,000	\$ 3,124,633	\$ 2,677,257
(24) Services, contracts and supplies	\$ 17,460	\$ 410,040	\$ 273,000	\$ 180,023	\$ 48,000	\$ 3,000	\$ 931,523	\$ 956,635
(25) Amortization of supported tangible capital assets	\$ -	\$ -	\$ 221,472	\$ -	\$ -	\$ -	\$ 221,472	\$ 224,923
(26) Amortization of unsupported tangible capital assets	\$ -	\$ -	\$ 38,483	\$ -	\$ -	\$ -	\$ 38,483	\$ 16,536
(27) Amortization of supported ARO tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(28) Amortization of unsupported ARO tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(29) Accretion expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(30) Supported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(31) Unsupported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(32) Other interest and finance charges	\$ -	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ 9,000	\$ 11,783
(33) Losses on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(34) Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(35) TOTAL EXPENSES	\$ 304,270	\$ 3,015,980	\$ 532,955	\$ 196,906	\$ 190,000	\$ 85,000	\$ 4,325,111	\$ 3,887,134
(36) OPERATING SURPLUS (DEFICIT)	\$ (105,470)	\$ 90,672	\$ (39,527)	\$ (5,392)	\$ -	\$ 35,000	\$ (24,717)	\$ 238,262

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2026/2027	Approved Budget 2025/2026	Actual 2024/2025
FEES			
TRANSPORTATION	\$0	\$0	\$0
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$0	\$0	\$0
ECS enhanced program fees	\$91,450	\$70,800	\$70,160
Activity fees	\$227,510	\$211,750	\$209,957
Other fees to enhance education (Describe here)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$0	\$0	\$176
Non-curricular goods and services	\$0	\$0	\$0
Non-curricular travel	\$0	\$0	\$0
OTHER FEES (Describe here)	\$0	\$0	\$0
TOTAL FEES	\$318,960	\$282,550	\$280,293

PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Sales of services and products" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2026/2027	Approved Budget 2025/2026	Actual 2024/2025
Cafeteria sales, hot lunch, milk programs	\$0	\$0	\$0
Special events	\$0	\$0	\$0
Sales or rentals of other supplies/services	\$2,000	\$2,000	\$3,230
International and out of province student revenue	\$0	\$0	\$0
Adult education revenue	\$0	\$0	\$0
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$130,000	\$110,000	\$131,033
Lost item replacement fees	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe) Other (Describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
TOTAL	\$132,000	\$112,000	\$134,263

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)

for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS/DEFICITS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2025	\$271,306	\$103,383	\$0	\$167,923	\$167,923	\$0	\$0
2025/2026 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	\$175,000			\$175,000	\$175,000		
Estimated board funded capital asset additions		\$117,036		(\$117,036)	(\$117,036)	\$0	\$0
Projected board funded ARO tangible capital asset additions		\$0		\$0	\$0	\$0	\$0
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted disposal of unsupported ARO tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$238,008)		\$238,008	\$238,008		
Estimated capital revenue recognized - Alberta Education and Childcare		\$30,122		(\$30,122)	(\$30,122)		
Estimated capital revenue recognized - Alberta Infrastructure		\$169,302		(\$169,302)	(\$169,302)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$22,048		(\$22,048)	(\$22,048)		
Budgeted amortization of ARO tangible capital assets		\$0		\$0	\$0		
Estimated capital revenue recognized - supported ARO		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - recognition		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - remediation		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0	\$0	\$0
Estimated reserve transfers (net)				\$0	\$0	\$0	\$0
Estimated assumptions/transfers of operations - capital lease addition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2026	\$446,306	\$203,883	\$0	\$242,423	\$242,423	\$0	\$0
2026/27 Budget projections for:							
Budgeted surplus(deficit)	(\$24,717)			(\$24,717)	(\$24,717)		
Projected board funded tangible capital asset additions		\$0		\$0	\$0	\$0	\$0
Projected board funded ARO tangible capital asset additions		\$0		\$0	\$0	\$0	\$0
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted disposal of unsupported ARO tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$259,955)		\$259,955	\$259,955		
Budgeted capital revenue recognized - Alberta Education and Childcare		\$30,122		(\$30,122)	(\$30,122)		
Budgeted capital revenue recognized - Alberta Infrastructure		\$169,302		(\$169,302)	(\$169,302)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$22,048		(\$22,048)	(\$22,048)		
Budgeted amortization of ARO tangible capital assets		\$0		\$0	\$0		
Budgeted capital revenue recognized - supported ARO		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - recognition		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - remediation		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net)				\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations - capital lease addition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2027	\$421,589	\$165,400	\$0	\$256,188	\$256,188	\$0	\$0

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

	Explanation	Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
		Year Ended			Year Ended			Year Ended		
		31-Aug-2027	30-Aug-2028	30-Aug-2029	31-Aug-2027	30-Aug-2028	30-Aug-2029	31-Aug-2027	30-Aug-2028	30-Aug-2029
Projected opening balance		\$242,423	\$256,188	\$304,671	\$0	\$0	\$0	\$0	\$0	\$0
Projected excess of revenues over expenses (surplus only)	Explanation	\$0	\$0	\$0						
Budgeted disposal of board funded TCA and ARO TCA	Explanation	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	Explanation	\$259,955	\$264,955	\$269,955		\$0	\$0			
Budgeted capital revenue recognized, including ARO assets amortization	Explanation	(\$221,472)	(\$216,472)	(\$211,472)		\$0	\$0			
Budgeted changes in Endowments	Explanation	\$0	\$0	\$0		\$0	\$0			
Budgeted board funded ARO liabilities - recognition	Explanation	\$0	\$0	\$0		\$0	\$0			
Budgeted board funded ARO liabilities - remediation	Explanation	\$0	\$0	\$0		\$0	\$0			
Budgeted unsupported debt principal repayment	Explanation	\$0	\$0	\$0		\$0	\$0			
Projected reserves transfers (net)	Unsupported amortization to capital reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations	Technology asset renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
New school start-up costs	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Decentralized school reserves	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-recurring certificated remuneration	Grid creep, net salary increases	\$0	\$0	\$0		\$0	\$0			
Non-recurring non-certificated remuneration	Explanation	\$0	\$0	\$0		\$0	\$0			
Non-recurring contracts, supplies & services	Explanation	\$0	\$0	\$0		\$0	\$0			
Professional development, training & support	Explanation	\$0	\$0	\$0		\$0	\$0			
Transportation Expenses	Explanation	\$0	\$0	\$0		\$0	\$0			
Operations & maintenance	Increased insurance costs - unsupported	\$0	\$0	\$0		\$0	\$0			
English language learners	Explanation	\$0	\$0	\$0		\$0	\$0			
System Administration	Explanation	\$0	\$0	\$0		\$0	\$0			
OH&S / wellness programs	Explanation	\$0	\$0	\$0		\$0	\$0			
B & S administration organization / reorganization	Explanation	\$0	\$0	\$0		\$0	\$0			
Debt repayment	Explanation	\$0	\$0	\$0		\$0	\$0			
POM expenses	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-salary related programming costs (explain)	Explanation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - School building & land	Explanation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Technology	Explanation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Vehicle & transportation	Explanation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Administration building	Explanation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - POM building & equipment	Explanation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Other (explain)	Explanation	\$0	\$0	\$0		\$0	\$0			
Capital costs - School land & building	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	Technology asset renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Costs - Furniture & Equipment	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	Explanation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building leases	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 1 - please use this row only if no other row is appropriate	Explanation	(\$24,718)	\$0	\$0		\$0	\$0		\$0	\$0
Other 2 - please use this row only if no other row is appropriate	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 3 - please use this row only if no other row is appropriate	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 4 - please use this row only if no other row is appropriate	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Estimated closing balance for operating contingency		\$256,188	\$304,671	\$363,154	\$0	\$0	\$0	\$0	\$0	\$0
Total surplus as a percentage of 2027 Expenses		5.92%	7.04%	8.40%						
ASO as a percentage of 2027 Expenses		5.92%	7.04%	8.40%						

DETAILS OF RESERVES AND MAXIMUM OPERATING RESERVE LIMIT EXEMPTION CRITERIA for the Year Ending August 31, 2026

This template is designed to provide information about your school jurisdiction's reserves and to assist you in determining if you need to submit a letter requesting an exemption to exceed the maximum limit of Operating Reserves to the Minister. It has been split in to two parts, Part 1: exemptions (Row 21 - 51) and Part 2: transfers between operating and capital reserves (Row 52 - 67).

Complete Part 1 if over 6% in cell B24. Check for flag in cell E27.

Part 1: As per the 2025/26 Funding Manual, a formal request for an exemption to exceed the 2025/26 maximum operating reserve must be approved by the board and submitted to the Minister. If a reserve request to exceed the limit is required, please submit your formal letter by November 30, 2026. This tab should be attached as a supplement to your formal request. School jurisdictions who are projecting their 2025/26 operating reserves to be over their 2025/26 maximum limit, which is based on 6% of school jurisdiction's 2024/25 total expenses, and intend to submit a formal 2025/26 exemption request must complete Section A (if a 2024/25 exemption request was made and Ministerial approved) and Section B, explaining the rationale for an exemption and demonstrating when operating reserves will be drawn down below 6% over the subsequent school years.

Complete Part 2 if projecting transfers between operating and capital reserves.

Part 2: If your school jurisdiction is projecting to transfer between operating and capital reserves for the 2025/26 and/or 2026/27 school year, please complete the section under Row 52. The transfer amounts reported should agree with the 'AOS' tab. Please note that a letter requesting Ministerial approval is required to transfer from Capital to Operating Reserves.

PART 1: EXEMPTIONS

		Amount
Estimated Accumulated Surplus/(Deficit) from Operations as at Aug. 31, 2026		\$ 242,423
Less: School Generated Funds in Operating Reserves (from 2024/25 AFS)		\$ 10,615
Estimated 2025/26 Operating Reserves	5.96%	\$231,808
Maximum 2025/26 Operating Reserve Limit	6.00%	\$ 233,228
Estimated 2025/26 Operating Reserves Over Maximum Limit		\$ -

SECTION A: 2024/25 EXEMPTION REQUEST

Cell E29 reports your school jurisdiction's 2024/25 Ministerial approval exemption amount over your 2024/25 maximum limit.

Cell E30 shows the school year you planned to return below the limit, as per your 2024/25 exemption approval.

If you've been approved for a 2024/25 exemption and will be requesting an exemption for 2025/26, please provide the following details below: Have you followed the drawdown plan from your 2024/25 exemption request? If yes, please outline what has been achieved. Please indicate the \$ figure amounts and initiatives.

If not, please explain any deviations from the original plan and the reasons for the changes.

Not Applicable
Not Applicable

SECTION B: (MAX LIMIT EXEMPTION CRITERIA)

Please provide **detailed rationale** and planned usage for operating reserves in excess of the 2025/26 maximum: \$ -

Please note that this does not constitute as a Ministerial request for approval. An exemption request letter submitted to the Minister is still required for an exemption for the 2024/25 school year.

Provide a detailed drawdown plan to illustrate how and when the reserve balance will be below 6.0%.

	2026/27		2027/28		2028/29	Additional Comments
Opening operating reserve balance	\$ 231,808	\$	231,808	\$	231,808	
[Itemized description for increase/(decrease) to reserves]						
[Itemized description for increase/(decrease) to reserves]						
[Itemized description for increase/(decrease) to reserves]						
[Itemized description for increase/(decrease) to reserves]						
[Itemized description for increase/(decrease) to reserves]						
[Itemized description for increase/(decrease) to reserves]						
	\$ 231,808	\$	231,808	\$	231,808	Ensure this reasonably aligns with the projected operating reserve balances on the AOS2 tab (Row 68)
	5.96%		5.96%		5.96%	

PART 2: TRANSFERS BETWEEN OPERATING AND CAPITAL RESERVES

Please report the projected amounts and detailed rationale for transfers between operating reserves and capital reserves for the 2025/26 and 2026/27 school year. The net transfer between operating and capital reserves should agree the amounts reported in the 'AOS' tab. **(Note: Ministerial approval is required to transfer from Capital to Operating Reserves):**

	2025/26	Detailed Rationale
Projected Transfer from Operating to Capital Reserves (Please enter a negative amount) \$	-	
Projected Transfer from Capital to Operating Reserves (Please enter a positive amount) \$	-	
Net Transfer Between Operating and Capital Reserves \$	-	
	2026/27	Detailed Rationale
Projected Transfer from Operating to Capital Reserves (Please enter a negative amount) \$	-	
Projected Transfer from Capital to Operating Reserves (Please enter a positive amount) \$	-	
Net Transfer Between Operating and Capital Reserves \$	-	

PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS

Budgeted **Actual** **Actual**
2026/2027 **2025/2026** **2024/2025**
 (Note 2)

Grades 1 to 12Eligible Funded Students:

Grades 1 to 9	264	275	268	Head count
Grades 10 to 12	-	-	-	Head count
Total	264	275	268	Grade 1 to 12 students eligible for base instruction funding from Alberta Education and Childcare.
Percentage Change	-4.0%	2.6%		so that we do not experience a funding clawback at the end of the year.

Other Students:

Total	-	-	-	Note 3
Total Net Enrolled Students	264	275	268	
Home Ed Students	-	-	-	Note 4
Total Enrolled Students, Grades 1-12	264	275	268	
Percentage Change	-4.0%	2.6%		

Of the Eligible Funded Students:

Students with Severe Disabilities	5	9	3	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	32	35	33	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)

Eligible Funded Children	26	26	24	ECS children eligible for ECS base instruction funding from Alberta Education and Childcare.
Other Children	-	-	-	ECS children not eligible for ECS base instruction funding from Alberta Education and Childcare.
Total Enrolled Children - ECS	26	26	24	
Program Hours	950	950	950	Minimum program hours is 475 Hours
FTE Ratio	1.000	1.000	1.000	Actual hours divided by 950
FTE's Enrolled, ECS	26	26	24	
Percentage Change	0.0%	8.3%		If +/- 3% variance change from prior year, please provide explanation here.

Home Ed Students	-	-	-	Note 4
Total Enrolled Students, ECS	26	26	24	
Percentage Change	0.0%	8.3%		

Of the Eligible Funded Children:

Students with Severe Disabilities (PUF)	-	-	5	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	2	3	2	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

NOTES:

- Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- Budgeted enrolment is to be based on best information available at time of the 2026/2027 budget report preparation.
- Other Grade 1 to 12 students that are not eligible for base instruction funding from Alberta Education and Childcare include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- Because they are funded separately, Home Education students are not included with total net enrolled students. Home Education Kindergartens, under ECS, do not apply to charter schools.

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

	Budget		Actual		Actual		
	2026/2027		2025/2026		2024/2025		
CERTIFICATED STAFF	Total	Union Staff	Total	Union Staff	Total	Union Staff	Notes
School Based	22.0	-	21.0	-	20.0	-	Teacher certification required for performing functions at the school level.
Non-School Based	0.5	-	0.5	-	0.5	-	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	22.5	-	21.5	-	20.5	-	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	4.7%		4.9%		9.8%		If +/- 3% variance change from prior year, please provide explanation here.
If an average standard cost is used, please disclose rate:	-		-		-		
Student F.T.E. per certificated Staff	12.89		14.00		14.24		

Certificated Staffing Change due to:

Please Allocate Below	1.0						
Enrolment Change	-	-	-	-	-	-	
Other Factors	-	-	-	-	-	-	Additional classroom added due to increased enrolment
Total Change	-	-	-	-	-	-	Year-over-year change in Certificated FTE

Breakdown, where total change is Negative:

Continuous contracts terminated	-	-	-	-	-	-	FTEs
Non-permanent contracts not being renewed	-	-	-	-	-	-	FTEs
Other (retirement, attrition, etc.)	-	-	-	-	-	-	
Total Negative Change in Certificated FTEs	-	-	-	-	-	-	Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.

Please note that the information in the section below only includes Certificated Number of Teachers (not FTEs):

Certificated Number of Teachers

Permanent - Full time	22.0	-	17.0	-	20.0	-
Permanent - Part time	0.5	-	-	-	1.0	-
Probationary - Full time	-	-	4.0	-	-	-
Probationary - Part time	-	-	-	-	-	-
Temporary - Full time	-	-	-	-	-	-
Temporary - Part time	-	-	-	-	-	-

NON-CERTIFICATED STAFF

Instructional - Education Assistants	14.0	-	13.0	-	11.0	-	Personnel support students as part of a multidisciplinary team with teachers and other other support personnel to provide meaningful instruction
Instructional - Other non-certificated instruction	3.0	-	3.0	-	3.0	-	Personnel providing instruction support for schools under 'Instruction' program areas other than EAs
Operations & Maintenance	0.5	-	0.5	-	0.5	-	Personnel providing support to maintain school facilities
Transportation - Bus Drivers Employed	-	-	-	-	-	-	Bus drivers employed, but not contracted
Transportation - Other Staff	-	-	-	-	-	-	Other personnel providing direct support to the transportation of students to and from school other than bus drivers employed
Other	1.5	-	1.5	-	1.5	-	Personnel in System Admin. and External service areas.
Total Non-Certificated Staff FTE	19.0	-	18.0	-	16.0	-	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	5.6%		12.5%		18.8%		

Explanation of Changes to Non-Certificated Staff:
Additional classroom added due to increased enrolment.

Additional Information

Are non-certificated staff subject to a collective agreement?

no

Please provide terms of contract for 2026/27 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.