

**CAPE -
Centre for Academic and Personal Excellence**

MINUTES

Type of Meeting: Board **Date:** April 29, 2026 **Page:** 1/2 **Initials:** Board Chair SC Recording Secretary MML
Approved: May 27, 2026 **Amended:** month/day/year **Recorded by:** M. Mayer

**Board Meeting
Wednesday, April 29, 2026
In Person Meeting
CAPE School**

Determination of Quorum & Call to Order: a quorum is present; the Chair, Sarah Chaudhary, called the meeting to order at 6:35 p.m.

Present: **Sarah Chaudhary**, Chair **Syed Naqvi**, Vice-Chair
 Natasha LeRuyet Warriner, Treasurer **Michele Mayer**, Secretary
 Barry Finkelman, Community Representative

Absent with Regrets: Sara Brar, Lea Drysdale, Ryan Papove, Amber Severin

Administration:
Brian Celli, Superintendent

Absent with Regrets: Janice Ouellet

Guests: n/a

1. Presentations:

1.1 Governance Minute tabled until all board members are available

2. Approval of Agenda

Motion 2026-04-29-01

Motion to approve the April 29, 2026 meeting agenda, with changes.

Moved: Syed Naqvi / Seconded: Barry Finkelman / Carried

3. Approval of Minutes

Motion 2026-04-29-02

Motion to approve the minutes of the March 25, 2026 CAPE Board meeting, as presented.

Moved: Barry Finkelman / Seconded: Natasha LeRuyet Warriner / Carried

Consent Agenda

4. Reports

4.1 Chair of the Board: Sarah Chaudhary (oral report)

4.2 Superintendent's Report: Brian Celli

The Superintendent highlighted plans for the AGM and upcoming school year, as well as updates on Bill 28

4.3 Principal's Report: Jeney Gordon

The report included updates on the nutrition (breakfast) program, science fair results, and 2026/27 registration

4.4 School Council Report: Amber Severin (no report)

Motion 2026-04-29-03

Motion to receive the consent agenda, as presented.

Moved: Michele Mayer / Seconded: Syed Naqvi / Carried

5. Committees Reports:

5.1 Report/Motions from Finance/Audit Committee of April 22, 2026

Discussion on salary increases and whether to submit a deficit budget. More work is needed regarding salary grid increase proposal and a Special Board meeting will be held via Zoom, May 22, 2026.

Motion 2026-04-29-04

Motion to receive the Finance/Audit Committee Report of April 22, 2026 and the revenues & expenses to March 31, 2026, as presented.

Moved: Natasha LeRuyet Warriner / Seconded: Syed Naqvi / Carried

5.2 Reports/Motions from other committees

1. Strategic Planning Committee – 3-yr plan to be presented under Discussion Items, and a strategic planning session for full Board will be held in September on a weekend.
2. Bylaws and Policies Committee – no report
3. Capital Planning Committee – no report

6. Business arising from previous Board Meetings

6.1 none

7. Discussion/Information Items:

- 7.1 (Draft) Calendar, 2026-2027 presented by B. Celli for information
- 7.2 (Draft) Three Year Plan, 2026-2029 was presented by B. Celli. This ties to the strategic plan that the Board developed last summer, and the final version requires approval at the May board meeting.
- 7.3 Non-Education & Health Spending summary presented by B. Celli for information
- 7.4 CAPE SOC Committee Update presented by B. Celli for information
- 7.5 Enrollment update provided by B. Celli in that we are approaching maximum capacity and more space is needed.
- 7.6 Superintendent Evaluation – has been completed but there is a need to revise the process and possibly bring in an outside consultant.
- 7.7 School Council representative to take to council meeting, the ongoing issue of parents parking in an unsafe manner.

8. New Items:

- 8.1 Summer Strategic Planning Session – planned for September instead
- 8.2 Secure Portal discussion will be tabled until the June board meeting

9. Date of the next meetings:

- 9.1 Finance/Audit Committee meeting: Wednesday, May 20, 2026 @ 10:00 a.m. (virtual meeting)
- 9.2 CAPE Special Board meeting: Friday, May 22, 2026 @ 8:30 a.m. (virtual meeting)
- 9.3 CAPE Board meeting: Wednesday, May 27, 2026 @ 6:30 p.m. (CAPE School, staff/board room)

10. Adjournment

Motion 2026-04-29-05

Motion to adjourn the meeting at 8:48 p.m.

Moved: Natasha LeRuyet Warriner / Carried