

CAPE Public Charter School

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## CAPE SCHOOL COUNCIL MEETING MINUTES

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**Date:** Tuesday, September 23, 2025

**Time:** 6:30 pm

**Place:** CAPE School Room #104

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### SCHOOL COUNCIL EXECUTIVE

**Chair:** Chad Peacock

**Vice Chair:** Caitlin Hok

**Secretary:** Claire Peacock

**Treasurer:** Hany Darwish

**Hot Lunch Representative:** Shelly Swetnam

**Fundraising Representative:** Vacant

**Board Representative:** Lea Drysdale

**School Representative:** Jeney Gordon

**Teacher Representative:** Donna Franz/Katelyn Unreiner

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**Motion 25-09-23-01:** to appoint Amber Severin as Chair of the September 23, 2025 School Council Meeting.

**Moved:** Lea Drysdale, **Seconded:** Shelly Swetnam / **Carried**

**CALL TO ORDER:** a Quorum is present; the Chair, Amber Severin, called the meeting to order at 6:39pm.

**Present:** Chad Peacock, Hany Darwish, Claire Peacock, Shelly Swetnam, Sara Brar, Brian Celli, Lea Drysdale, Natalie Francis, Jeney Gordon, Raja Jeyaram, Nikkita Mills, Amber Severin

**Absent with Regrets:** Caitlin Hok

**Administrative Assistant:** Tannis Smeed

### WELCOME, INTRODUCTIONS & PARENT PRAISE:

- Caitlin Hok sent her praise and wanted to welcome Ms. Lisa to OSC. She is so friendly and caring and is a really positive addition to the team.
- Caitlin Hok sent her thanks to Shelly Swetnam and Lea Drysdale for setting up and manning the School Council welcome table and assembling and handing out the swag bags for the Meet the Staff Event.

- Jeney Gordon thanked Shelly Swetnam for organizing the hot lunches and relayed that parents are happy with them and enjoy not making lunches on those days.
- Jeney Gordon was pleased with the turnout at the Meet the Staff Event and that parents commented on how welcoming it was.

**1. ADDITIONS to the AGENDA: None**

**2. APPROVAL of AGENDA for the September 23, 2025 School Council Meeting**

- 2.1 Motion 25-09-23-02:** to approve the September 23, 2025 School Council Meeting Agenda, with additions.

**Moved:** Shelly Swetnam, **Seconded:** Amber Severin / **Carried**

**3. ADOPTION OF MINUTES of the June 10, 2025 School Council Meeting**

- 3.1 Motion 25-09-23-03:** to approve the June 10, 2025 School Council Meeting Minutes, as presented.

**Moved:** Lea Drysdale, **Seconded:** Shelly Swetnam / **Carried**

**CONSENT AGENDA:**

**4. REPORTS (Last Month):**

- 4.1 CHAIR REPORT** - No Report
- 4.2 SECRETARY'S REPORT** - No Report
- 4.3 TREASURER'S REPORT** - Report presented.
- 4.4 HOT LUNCH REPRESENTATIVE'S REPORT** - No Report
- 4.5 FUNDRAISING REPRESENTATIVE'S REPORT** - No Representative - Report presented.
- 4.6 BOARD REPRESENTATIVE'S REPORT** - Lea Drysdale spoke about the ministerial order on school library resources and on how the CAPE Board is looking at streamlining their meetings and thought that this may be beneficial to School Council.
- 4.7 SCHOOL REPRESENTATIVE'S (PRINCIPAL'S) REPORT** - Jeney Gordon highlighted that CAPE School has the most students enrolled this year. She also spoke about the new Wellness Team, there will soon be information sent out to parents. It was noted that Mr. Brian Celli is now in the Superintendent position as Mrs. Di Ninno retired and that Mrs. Chantiel Jenkins is the new Director of Student Services as Ms. Linda Krochak has retired. There will be a full day of activities planned on Tuesday, September 30th for the National Day for Truth & Reconciliation.
- 4.8 TEACHER REPRESENTATIVE'S REPORT** - No Report

**4.9 SUPERINTENDENT’S REPORT** - Brian Celli relayed that the final Value Scoping Report is complete for the new school and it was projected to start with 400-500 students and could reach a capacity of 700 students. He has completed the draft Project Report. It was noted that it is cheaper to knock down old schools and build on that land as it is to acquire new land. Mr. Celli reiterated that CAPE teachers are not part of the ATA bargaining process.

**5. CORRESPONDENCE:**

**Motion 25-09-23-04:** to accept the consent agenda, as presented.

**Moved:** Lea Drysdale, **Seconded:** Nikkita Mills / **Carried**

**6. BUSINESS ARISING from the MINUTES of June 10, 2025 School Council Meeting**

**6.1 ITEMS THAT SUPPORT STUDENTS**

**6.2 ITEMS THAT SUPPORT PARENTS**

**6.3 ITEMS THAT SUPPORT THE SCHOOL**

**7. NEW ITEMS/DISCUSSION/INFORMATION:**

**7.1 ITEMS THAT SUPPORT STUDENTS**

Topic	Discussion	Notes & Items for Action
Motivational Speaker for Students (February)	<ul style="list-style-type: none"> <li>● Pink Shirt Day</li> </ul>	<ul style="list-style-type: none"> <li>● Jeney Gordon asked School Council if they would sponsor a Motivational Speaker to speak about Anti-Bullying on Pink Shirt day in February.</li> <li>● Jeney Gordon will research speakers and present details to School Council.</li> <li>● School Council will be running a Pink Shirt Day Fundraiser to purchase pink shirts to support this.</li> </ul>

**7.2 ITEMS THAT SUPPORT PARENTS**

Topic	Discussion	Notes & Items for Action
Focus Group for Parent Input on Communication Plan	<ul style="list-style-type: none"> <li>● Create Document With Links</li> </ul>	<ul style="list-style-type: none"> <li>● Jeney Gordon would like to create a document that would be made available to parents that contains links to access information (i.e., online safety, etc.) Please contact her at <a href="mailto:jgordon@capeisgreat.org">jgordon@capeisgreat.org</a> with any suggestions.</li> </ul>

### 7.3 ITEMS THAT SUPPORT THE SCHOOL

Topic	Discussion	Notes & Items for Action
Bids for Uniform Provider	<ul style="list-style-type: none"> <li>● Develop bidding process.</li> <li>● Criteria that needs to be met.</li> </ul>	<p style="text-align: center;"><b>Top Requests from 2023 Parent Survey</b></p> <ul style="list-style-type: none"> <li>● Pricing, short delivery (2-4 weeks), keeps shape, offers returns for flawed products.</li> <li>● online shopping, supplying the entire order, consistent sizing and colors.</li> <li>● Accurate sizing charts posted online.</li> <li>● Pricing locked in for at least a year or possibly two years.</li> <li>● Offer all of the sizes that Lands' End offers (Size 4 toddler to adult tall).</li> <li>● Must follow Human Rights Standards.</li> </ul>
Fundraising	<ul style="list-style-type: none"> <li>● December Fundraiser</li> <li>● Chocolate Fundraiser</li> </ul>	<ul style="list-style-type: none"> <li>● Tannis Smeed relayed that she will not be holding the Purdys Chocolates Fundraiser in December as in the past as Medicine Hat now has a Purdys Chocolates in the Medicine Hat Mall. School Council was asked to present ideas for a replacement.</li> <li>● Lea Drysdale looked into local Annegrets Chocolates as a replacement. They offer fundraisers but do not offer one during the Christmas season.</li> <li>● Lea Drysdale to look into other options.</li> </ul>

8. **DATE of the NEXT SCHOOL COUNCIL MEETING:** Thursday, October 23, 2025.

9. **ADJOURNMENT:** Meeting adjourned at 7:30pm.

**Motion:** Chad Peacock, **Seconded:** Lea Drysdale / **Carried**