

Motion 2025-11-26-04 Motion to receive the consent agenda, as presented.
Moved: Syed Naqvi / Seconded: Lea Drysdale / Carried

5. Committees Reports:

5.1 Report/Motions from Finance/Audit Committee of November 20, 2025

The Secretary-Treasurer reviewed key components of the financial report including discussion on the classification of substitute versus temporary teaching expenses.

Motion 2025-11-26-05 Motion to receive the Finance/Audit Committee Report of November 20, 2025 and the revenues & expenses to October 31, 2025, as presented.
Moved: Natasha LeRuyet Warriner / Seconded: Barry Finkelman / Carried

Motion 2025-11-26-06 Motion to approve the 2025-26 Waived Fees, as presented.
Moved: Natasha LeRuyet Warriner / Seconded: Syed Naqvi / Carried

6. Business arising from previous Board Meetings

6.1 Committees of the Board – the Chair noted membership of committees as follows with meetings to start some time after the holiday break:

- a. Strategic Planning/Fundraising: Natasha LeRuyet Warriner, Syed Naqvi, Michele Mayer, Janice Ouellet
- b. Bylaws and Policies: Sarah Chaudhary, Barry Finkelman
- c. Capital Planning (ad hoc): Sarah Chaudhary, Sara Brar, Lea Drysdale, Amber Severin, Brian Celli

7. Discussion/Information Items:

- 7.1 Guest presenters – The Superintendent asked for ideas on futures presentations to the Board
- 7.2 AI Demo – rescheduled to next meeting due to technical difficulties
- 7.3 Classroom Complexity survey, from Superintendent's report
- 7.4 Technology expenses from Principal's report. Secretary-Treasurer to provide information on insurance options, possibly mandatory, for facility renters.

8. New Items

8.1 Policy 7.09: Selection and Management of Learning Commons and Instructional Resources

Motion 2025-11-26-07 Motion to approve Policy 7.09, as presented.
Moved: Sara Brar / Seconded: Amber Severin / Carried

8.2 2024-2025 Annual Education Results Report

Motion 2025-11-26-08 Motion to approve the 2024-2025 Annual Education Results Report, as presented.
Moved: Barry Finkelman / Seconded: Sara Brar / Carried

9. Date of the next meetings:

- 9.1 Finance/Audit Committee meeting: Wednesday, January 21, 2025 @ 9:00 a.m. (virtual meeting)
- 9.2 CAPE Board meeting: Wednesday, January 28, 2025 @ 6:30 p.m. (CAPE School, staff/board room)

10. Adjournment

Motion 2025-11-26-09 Motion to adjourn the meeting at 8:48 p.m.
Moved: Natasha LeRuyet Warriner / Carried