


SC

**CAPE -
Centre for Academic and Personal Excellence**

MINUTES

Type of Meeting: Board **Date:** January 28, 2026 **Page:** 1/2 **Initials:** Board Chair ___ Recording Secretary 
Approved: February 25, 2026 **Amended:** month/day/year **Recorded by:** J. Ouellet

**Board Meeting
Wednesday, January 28, 2026
In Person Meeting
CAPE School**

Determination of Quorum & Call to Order: a quorum is present; the Vice-Chair, Syed Naqvi, called the meeting to order at 6:30 p.m.

Present:

Syed Naqvi , Vice-Chair	Sara Brar , Parent Representative
Michele Mayer , Secretary	Lea Drysdale , Parent Representative
Natasha LeRuyet Warriner , Treasurer	Barry Finkelman , Community Representative
Ryan Papove , Community Representative	Amber Severin , School Council Representative

Absent with Regrets: Sarah Chaudhary

Administration:

Brian Celli, Superintendent **Janice Ouellet**, Secretary-Treasurer

Guests: Theresa Butt, CAPE School Literacy Lead

1. Presentations:

1.1 Theresa Butt presented information on CAPE's literacy programming including tools and processes used to achieve positive outcomes.

2. Approval of Agenda

Motion 2026-01-28-01

Motion to approve the January 28, 2026 meeting agenda.

Moved: Lea Drysdale / Seconded: Michele Mayer / Carried

3. Approval of Minutes

Motion 2026-01-28-02

Motion to approve the minutes of the November 26, 2025 CAPE Board meeting, as presented.

Moved: Amber Severin / Seconded: Barry Finkelman / Carried

Consent Agenda

4. Reports

4.1 Chair of the Board: Sarah Chaudhary

The report listed the recently formed Board committees including work that the Policy Committee has done so far.

4.2 Superintendent's Report: Brian Celli

The report included updates on Capital Planning, Ministry & school surveys, areas of AI to be explored for future use in the school, and more on traffic safety.

4.3 Principal's Report: Jeney Gordon

The report highlighted recent school events, plans for Teacher professional development, as well as technology and facility updates.

4.4 School Council Report: Amber Severin (no report)

Motion 2026-01-28-03

Motion to receive the consent agenda, as presented.

Moved: Sara Brar / Seconded: Barry Finkelman / Carried

5. Committees Reports:

5.1 Report/Motions from Finance/Audit Committee of January 21, 2026

The Secretary-Treasurer reviewed key components of the financial report including receipt and plans for both Teacher Salary Settlement and Nutrition funding.

Motion 2026-01-28-04 Motion to receive the Finance/Audit Committee Report of January 21, 2026 and the revenues & expenses to December 31, 2025, as presented.
Moved: Natasha LeRuyet Warriner / Seconded: Lea Drysdale / Carried

Motion 2026-01-28-05 Motion to approve the 2026-27 Fee Schedule, as recommended by the Finance Committee (\$20/year increase grades 1-9, no increase for Kindergarten).
Moved: Natasha LeRuyet Warriner / Seconded: Amber Severin / Carried

5.2 Motions from Bylaws and Policies Committee of January 14, 2026

1. Policy 7.04 Human Sexuality Education

Motion 2026-01-28-06 Motion to approve Policy 7.04, as revised
Moved: Natasha LeRuyet Warriner / Seconded: Lea Drysdale / Carried

2. Policy 7.08 In-Person Learning

Motion 2026-01-28-07 Motion to approve Policy 7.08, as presented
Moved: Amber Severin / Seconded: Sara Brar / Carried

3. Policy 9.08 Sexual Orientation, Gender Identities and Gender Expression

Motion 2026-01-28-08 Motion to approve Policy 9.08, as revised
Moved: Amber Severin / Seconded: Sara Brar / Carried

4. Policy 9.12 Fairness and Safety in Sport

Motion 2026-01-28-09 Motion to approve Policy 9.12, as revised
Moved: Natasha LeRuyet Warriner / Seconded: Sara Brar / Carried

6. Business arising from previous Board Meetings

6.1 Committees initial meetings dates – to be set before the next board meeting, for Strategic Planning and Capital Planning committees

6.2 Waived Kindergarten fees – the Secretary-Treasurer confirmed that only one out of eight past Kindergarten students who have had their fees waived, are no longer attending CAPE.

6.3 Facility Rental Insurance – to be deferred until the next Board meeting

6.4 Board Training – Superintendent & Secretary-Treasurer to look into governance & other board workshops

7. Discussion/Information Items:

7.1 Upcoming guest presenters will include Ms. Berard for Math, and leadership students regarding Special Olympics.

7.2 Superintendent Evaluation – Chair to look into templates/process from prior years.

7.3 TAAPCS Membership – the Superintendent was looking into rejoining TAAPCS but is concerned about the high membership fee. The Board still has concerns about the cost versus value of this membership.

8. Date of the next meetings:

8.1 Finance/Audit Committee meeting: Wednesday, February 18, 2025 @ 10:00 a.m. (virtual meeting)

8.2 CAPE Board meeting: Wednesday, February 25, 2026 @ 6:30 p.m. (CAPE School, staff/board room)

9. Adjournment

Motion 2026-01-28-10 Motion to adjourn the meeting at 9:05 p.m.
Moved: Lea Drysdale / Carried