

**CAPE -
Centre for Academic and Personal Excellence**

MINUTES

Type of Meeting: Board **Date:** August 27, 2025 **Page:** 1/2 **Initials:** Board Chair SC Recording Secretary J
Approved: September 24, 2025 **Amended:** month/day/year **Recorded by:** J. Ouellet

**Board Meeting
Wednesday, August 27, 2025
In Person Meeting
CAPE School**

Determination of Quorum & Call to Order: a quorum is present; the Chair, Sarah Chaudhary, called the meeting to order at 6:29 p.m.

Present: **Sarah Chaudhary**, Chair
 Syed Naqvi, Vice-Chair
 Amanda Sears, Secretary
 Natasha LeRuyet Warriner, Treasurer
 Barry Finkelman, Community Representative
 Ryan Papove, Community Representative
 Michele Mayer, Board Member
 Lea Drysdale, School Council Representative

Absent with Regrets: Sandeep Pareek

Administration:
Brian Celli, Superintendent **Janice Ouellet**, Secretary-Treasurer

Guests:

1. Additions to the Agenda

- 1.1 CFSEA guest presentation for September board meeting (New Items)
- 1.2 Date of Organization meeting (Date of Next Meetings)

2. Approval of Agenda

Motion 2025-08-27-01 Motion to approve the August 27, 2025 meeting agenda, with additions & changes.
Moved: Barry Finkelman / Seconded: Syed Naqvi / Carried

3. Approval of Minutes

Motion 2025-08-27-02 Motion to approve the minutes of the June 25, 2025 CAPE Board of Directors meeting, as presented.
Moved: Michele Mayer / Seconded: Amanda Sears / Carried

Consent Agenda

4. Reports

- 4.1 Chair of the Board: Sarah Chaudhary (no report)
- 4.2 Superintendent's Report: Brian Celli
The report focused on the new Ministerial Order on School Library Resources and Facility Planning
- 4.3 Principal's Report: Jeney Gordon
The report highlight current enrollment exceeding 300 students and staffing changes
- 4.4 School Council Report: Lea Drysdale (no report)

Motion 2025-08-27-03 Motion to receive the consent agenda, as presented.

Moved: Syed Naqvi / Seconded: Amanda Sears / Carried

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5. Committees Reports:

5.1 Report/Motions from Finance/Audit Committee of August 22, 2025

The Secretary-Treasurer reviewed key components of the financial report.

Motion 2025-08-27-04 Motion to redact the Insurance Program Overview from the Finance/Audit Committee Reports of August 22, 2025

Moved: Barry Finkelman / Seconded: Syed Naqvi / Carried

Motion 2025-08-27-05 Motion to receive the Finance/Audit Committee Report of August 22, 2025 and the revenues & expenses to July 31, 2025, as presented.

Moved: Lea Drysdale / Seconded: Amanda Sears / Carried

6. Business arising from previous Board Meetings

6.1 Strategic Planning Document (attached)

Motion 2025-08-27-06 Motion to accept the Strategic Priorities list, as drafted.

Moved: Syed Naqvi / Seconded: Amanda Sears / Carried

Natasha LeRuyet Warriner entered the meeting at 7:23pm

7. Discussion/Information Items:

7.1 Potential Provincial Job Action Talking Points

7.2 Revised Board Meeting Agenda Template

7.3 Items from Superintendent's report: Bill 51 and Ministerial Order on School Library Resources

8. New Items

7.1 Committees of the Board

7.2 CFSEA guest presentation for September board meeting

9. Date of the Next Meetings:

9.1 Finance/Audit Committee meeting: Friday, September 19, 2025 @ 9:00 a.m. (virtual meeting)

9.2 CAPE Board Organization meeting: Wednesday, September 24, 2025 @ 6:00 p.m. (CAPE School, staff/board room)

9.3 CAPE Board meeting: Wednesday, September 24, 2025 @ 6:30 p.m. (CAPE School, staff/board room)

10. Adjournment

Motion 2025-08-27-07 Motion to adjourn the meeting at 7:40 p.m.

Moved: Syed Naqvi / Carried