

CAPE
Centre for Academic and Personal Excellence

MINUTES

Type of Meeting: Board **Date:** March 26, 2025 **Page:** 1/3 **Initials:** Board Chair ____ Recording Secretary ____
Approved: April 30, 2025 **Amended:** month/day/year **Recorded by:** J. Ouellet

Board Meeting
Wednesday, March 26, 2025
In Person Meeting
CAPE School

Determination of Quorum & Call to Order: a quorum is present; the Chair, Sarah Chaudhary, called the meeting to order at 6:34 p.m..

Present:	Sarah Chaudhary , Board Chair Amanda Sears , Secretary Michele Mayer , Board Member (late arrival) Barry Finkelman , Community Representative	Syed Naqvi , Board Vice-Chair Sandeep Pareek , Board Member Ryan Papove , Board Member
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Absent with Regrets: Lea Drysdale, Natasha LeRuyet Warriner

Administration:

Teresa Di Ninno, Superintendent **Brian Celli**, Deputy Superintendent **Janice Ouellet**, Secretary-Treasurer

Guests:

Additions to the Agenda: NIL

1. Approval of Agenda

Motion 2025-03-26-01

Motion to approve the March 26, 2025 agenda.

Moved: Barry Finkelman / Seconded: Ryan Papove / Carried

2. Approval of Minutes

Motion 2025-03-26-02

Motion to approve the minutes of the February 26, 2025 CAPE Board of Directors meeting, as presented.

Moved: Amanda Sears / Seconded: Ryan Papove / Carried

Consent Agenda

3. Reports

3.1 Principal Report: Jeney Gordon

The principal updates focused on registrations, Science day and Science Fair, and preparations for new Social Studies curriculum, among other topics.

3.2 Director of Student Services: Linda Krochak

No Report

3.3 Facility Manager: Marissa Hamill

Updates on playground upkeep, plumbing issues alarm system maintenance.

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3.4 Technology Report: Cali Berard

Blind spots in camera system and the addressing of these as well as upcoming computer lease renewals were the main items reported on.

3.5 VP-Wellness Report: Pam Edey

No report

3.6 School Council Report: Lea Drysdale

No Report

3.7 Deputy Superintendent: Brian Celli

Facility plans and the Capital Plans, Value Scoping, Pre-K program, the Methanex proposal and Bill 27 were addressed in the report.

3.8 Superintendent Report: Teresa Di Ninno

Bylaws, revisions to the contract of employment and a policy as well as APs were touched upon.

3.9 Board Chair Report: Sarah Chaudhary

No Report

4. Correspondence

4.1 Premier Danielle Smith's visit was discussed.

5. Discussion/Information Items:

5.1 The results of the Kiwanis Regional Science Fair were presented and discussed.

5.2 The Director of Student Services Resignation/Retirement letter was part of the board package.

Motion 2025-03-26-03 Motion to accept the consent agenda.

Moved: Barry Finkelman / Seconded: Syed Naqvi / Carried

6. Committees Reports:

6.1 Report/Motions from Finance/Audit Committee of March 20, 2025

The Secretary-Treasurer reviewed key components of the financial report.

Motion 2025-03-26-04 Motion to accept the Financial/Audit Committee Report of March 20, 2025 and the revenues & expenses to February 28, 2025, as presented.

Moved: Syed Naqvi / Seconded: Sandeep Pareek / Carried

6.2 Preliminary information on Budget 2025-26 as well as CAPE's Preliminary Operational Funding as of March 2025 as well as the In Year Funding Adjustment Details as of March 2025 were presented and discussed.

7. Business arising from the Minutes of the February 26, 2025 Board Meeting

7.1 An update by the Board Chair re City of Medicine Hat Joint Use Agreement was presented.

Work seems to be progressing.

7.2 An update was provided by the Deputy Superintendent on the work to date on the Value Scoping.

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7.3 Update on Bylaws was provided by the Superintendent, work is continuing.

7.4 The work on the Bylaws is done, once a date for the AGM is set, the formal revisions of the bylaws will take place.

8. New Items:

8.1 Motion 2025-03-26-05 Motion to approve the CAPE CAPITAL PLANS 2026/27-2028/29
Moved: Syed Naqvi / Seconded: Barry Finkelman /
Carried

9. Date of the Next Meetings:

9.1 Finance/Audit Committee meeting: Tuesday, April 22, 2025 @ 10:00 a.m. (virtual meeting)

9.2 CAPE Board meeting: Wednesday, April 30, 2025 @ 6:30 p.m. (CAPE School, lab)

10. Adjournment

Motion 2025-03-26-06 Motion to adjourn the meeting at 7:35 p.m.
Moved: Syed Naqvi / Carried