



---

## CAPE SCHOOL COUNCIL MEETING MINUTES

---

**Date:** Tuesday, March 18, 2025

**Time:** 6:30 pm

**Place:** Zoom Meeting

---

### SCHOOL COUNCIL EXECUTIVE

**Chair:** Chad Peacock

**Vice Chair:** Caitlin Hok

**Secretary:** Claire Peacock

**Treasurer:** Hany Darwish

**Hot Lunch Representative:** Shelly Swetnam

**Fundraising Representative:** Vacant

**Board Representative:** Lea Drysdale

**School Representative:** Jeney Gordon

**Teacher Representative:** Donna Franz/Katelyn Unreiner

---

**CALL TO ORDER:** Meeting was called to order at 6:33pm by the Chair, Chad Peacock.

**Present:** Chad Peacock, Caitlin Hok, Claire Peacock, Shelly Swetnam, Lea Drysdale, Jeney Gordon, Katelyn Unreiner, Teresa Di Ninno, Brian Celli.

**Absent with Regrets:** Hany Darwish

**Administrative Assistant:** Tannis Smeed

### WELCOME, INTRODUCTIONS & PARENT PRAISE:

- Jeney Gordon relayed that the Science Fair was a huge success and could not have run without the help of parents and thanked all of the parents who quickly answered the school's calls for some specific supplies.
- Jeney Gordon relayed that the Book Fair was also a success and that parents really enjoyed it. Thanks was given to everyone who helped out.

- Tannis Smeed thanked Caitlin Hok for volunteering to attend the MHC Donor Appreciation Breakfast to represent School Council.
- Chad Peacock wanted the Safety Patrollers to know that they are doing a magnificent job and that they are very professional. Keep up the good work!

**1. ADDITIONS to the AGENDA:**

**2. APPROVAL of AGENDA for the March 18, 2025 School Council Meeting**

- 2.1 Motion 25-03-18-01:** to approve the March 18, 2025 School Council Meeting Agenda, with additions.

**Moved:** Jeney Gordon, **Seconded:** Shelly Swetnam / **Carried**

**3. ADOPTION OF MINUTES of the February 4, 2025 School Council Meeting**

- 3.1 Motion 25-03-18-02:** to approve the February 4, 2025 School Council Meeting Minutes, as presented.

**Moved:** Claire Peacock, **Seconded:** Lea Drysdale / **Carried**

**CONSENT AGENDA:**

**4. REPORTS (Last Month):**

- 4.1 CHAIR REPORT** - No Report
- 4.2 SECRETARY'S REPORT** - No Report
- 4.3 TREASURER'S REPORT** - Report was presented.
- 4.4 HOT LUNCH REPRESENTATIVE'S REPORT** - No Report
- 4.5 FUNDRAISING REPRESENTATIVE'S REPORT** - No Representative - Report was presented.
- 4.6 BOARD REPRESENTATIVE'S REPORT** - No Report
- 4.7 SCHOOL REPRESENTATIVE'S (PRINCIPAL'S) REPORT** - Jeney Gordon highlighted that registration for the 2025/2026 school year continues. CAPE has 25 projects which will be presented at the Regional Science Fair on Saturday, March 22nd at the MHC. There are currently 83 projects entered for grades 4-12 with CAPE having about 30% of the entries. Report Cards will be going home on Friday, April 4, 2025.
- 4.8 TEACHER REPRESENTATIVE'S REPORT** - No Report
- 4.9 SUPERINTENDENT'S REPORT** - No Report

## 5. CORRESPONDENCE:

**Motion 25-03-18-03:** to accept the consent agenda, as presented.

**Moved:** Lea Drysdale, **Seconded:** Chad Peacock / **Carried**

## 6. BUSINESS ARISING from the MINUTES of February 4, 2025 School Council Meeting

### 6.1 ITEMS THAT SUPPORT STUDENTS

**6.1.1 Coaches Honorarium** - We had 2 community basketball coaches for the 2024/2025 season. Without these volunteers CAPE would not be able to offer this program. Are we able to provide compensation as a thank you?

**Motion 25-03-18-04:** to provide each of the 2024/2025 coaches with an Honorarium of \$800.00, funds coming from the gaming account, a receipt for this Honorarium is required.

**Moved:** Chad Peacock, **Seconded:** Jeney Gordon / **Carried**

### 6.2 ITEMS THAT SUPPORT PARENTS

### 6.3 ITEMS THAT SUPPORT THE SCHOOL

**6.3.1 Basketball Net Repair** - The portable basketball nets have been damaged by the community and are not repairable. It was proposed that 3 permanent basketball nets be purchased from and installed by Blue Imp at a cost of \$11,940.00 plus GST for a total cost of \$12,537.00. These nets would be removed if we moved to a new facility. The installation would be done during the Easter Break.

**Motion 25-03-18-05:** to approve the purchase of 3 permanent basketball nets from Blue Imp and to have Blue Imp install them at a total cost of \$12,537.00, funds coming from the gaming account.

**Moved:** Chad Peacock, **Seconded:** Jeney Gordon / **Carried**

## 7. NEW ITEMS/DISCUSSION/INFORMATION:

### 7.1 ITEMS THAT SUPPORT STUDENTS

Topic	Discussion	Notes & Items for Action
	<ul style="list-style-type: none"><li>•</li></ul>	<ul style="list-style-type: none"><li>•</li></ul>

### 7.2 ITEMS THAT SUPPORT PARENTS

Topic	Discussion	Notes & Items for Action
	<ul style="list-style-type: none"><li>•</li></ul>	<ul style="list-style-type: none"><li>•</li></ul>

### 7.3 ITEMS THAT SUPPORT THE SCHOOL

Topic	Discussion	Notes & Items for Action
Co-Operating Society (Gaming)	<ul style="list-style-type: none"><li>• Casino dates are not yet known.</li></ul>	<ul style="list-style-type: none"><li>• The last casino was July 2023, it takes about 18 months from the last one to be drawn for the next. Next casino would be possibly December 2024 or January 2025.</li><li>• Tannis Smeed received an email from the AGLC stating that the financial review requirements for the last casino reporting period have been met.</li></ul>
Family Event	<ul style="list-style-type: none"><li>• School Council to hold a family event sometime just before Easter.</li></ul>	<ul style="list-style-type: none"><li>• School Council to look into ideas to host a family event which will be beneficial as CAPE has many new families this year.</li><li>• Lea Drysdale will look into the pricing options to host an event at the Big Marble Go Centre in the Spring.</li><li>• Other suggestions were to hold a Movie Night or Family Games Night.</li><li>• Lea Drysdale was hoping to receive a phone call in the next day or two.</li><li>• If the information is not received quickly enough the thoughts were to plan a Movie Night.</li><li>• The Big Marble Go needs booking about a year in advance as many other groups have bookings.</li><li>• It was presented that we go ahead with a Family Movie Night on Friday, May 2, 2025.</li><li>• Tannis Smeed to email cost information from last year's event to School Council to review and make a motion.</li><li>• We will ask all classes for their input on movie choice.</li><li>• Tannis Smeed will book the CAPE gym for this event.</li></ul>

Scoreboard Update	<ul style="list-style-type: none"> <li>The scoreboard has not been installed.</li> </ul>	<ul style="list-style-type: none"> <li>Mr. Hohn will be contacted to see what the status is.</li> <li>Tannis Smeed issued a work order to have these installed on February 24, 2025.</li> <li>Locations are being reviewed for installation.</li> </ul>
Mural Update	<ul style="list-style-type: none"> <li>It has been confirmed with Paintergirl that she will be completing this during the Easter Break.</li> </ul>	
Capital Planning	<ul style="list-style-type: none"> <li>Brian Celli to discuss.</li> </ul>	<ul style="list-style-type: none"> <li>Brian Celli discussed the 3 options of the Capital Plan.</li> </ul>
Value Scoping Meeting	<ul style="list-style-type: none"> <li>Brian Celli to discuss.</li> </ul>	<ul style="list-style-type: none"> <li>Brian Celli will need a few parent volunteers from School Council to attend the Value Scoping Meeting. Brian Celli will send information to Tannis Smeed to email to School Council.</li> </ul>
Big Marble Veggie Fundraiser	<ul style="list-style-type: none"> <li>This has always been a successful fundraiser, will we run it again?</li> </ul>	<ul style="list-style-type: none"> <li>Shelly Swetnam will contact Big Marble Farms to get details and see if they are willing to run this fundraiser.</li> </ul>
Meeting Format	<ul style="list-style-type: none"> <li>Propose April 29th meeting in person.</li> <li>Propose September 2025 meeting in person.</li> <li>All AGM meetings in October will be in person.</li> </ul>	<ul style="list-style-type: none"> <li>The April 29th meeting will be moved to May 6th and be held via Zoom.</li> <li>The June 10th meeting will be held via zoom.</li> <li>The September meeting (date to be determined) will be held in person.</li> <li>The AGM in October (date to be determined) will be held via zoom.</li> </ul>

Meet the Staff Event - September 10, 2025	<ul style="list-style-type: none"> <li>Have School Council set up a table to promote School Council and have swag to hand out (i.e., cinch bags, keychains, silicone bracelets)</li> </ul>	<ul style="list-style-type: none"> <li>Tannis Smeed and Lea Drysdale to look into options and pricing and present at the next meeting.</li> </ul>
---	--	---

8. **DATE of the NEXT SCHOOL COUNCIL MEETING:** Tuesday, May 6, 2025.

9. **ADJOURNMENT:** Meeting adjourned at 7:46pm.  
**Motion:** Lea Drysdale / **Carried**