

CAPE Public Charter School

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## CAPE SCHOOL COUNCIL MEETING MINUTES

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**Date:** Tuesday, October 22, 2024

**Time:** 6:30 pm

**Place:** Zoom Meeting

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### SCHOOL COUNCIL EXECUTIVE

**Chair:** Chad Peacock

**Vice Chair:** Caitlin Hok

**Secretary:** Claire Peacock

**Treasurer:** Hany Darwish

**Hot Lunch Representative:** Shelly Swetnam

**Fundraising Representative:** Vacant

**Board Representative:** Lea Drysdale

**School Representative:** Jeney Gordon

**Teacher Representative:** Donna Franz/Katelyn Unreiner

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**CALL TO ORDER:** Meeting was called to order at 7:20pm by the Chair, Chad Peacock.

**Present:** Chad Peacock, Caitlin Hok, Claire Peacock, Shelly Swetnam, Lea Drysdale, Jeney Gordon, Katelyn Unreiner, Teresa Di Ninno, Hammad Raza and 2 Guests.

**Absent with Regrets:** Hany Darwish

**Administrative Assistant:** Tannis Smeed

### WELCOME, INTRODUCTIONS & PARENT PRAISE:

1. **ADDITIONS to the AGENDA:** None

2. **APPROVAL of AGENDA for the October 22, 2024 School Council Meeting**

2.1 **Motion 2024-10-22-01:** to approve the October 22, 2024 School Council Meeting Agenda, with additions.

**Moved:** Caitlin Hok, **Seconded:** Lea Drysdale / **Carried**

### 3. **ADOPTION OF MINUTES of the September 24, 2024 School Council Meeting**

3.1 **Motion 2024-10-22-02:** to approve the September 24, 2024 School Council Meeting Minutes, as presented.

**Moved:** Lea Drysdale, **Seconded:** Chad Peacock / **Carried**

### **CONSENT AGENDA:**

#### 4. **REPORTS (Last Month):**

4.1 **CHAIR REPORT** - No Report

4.2 **SECRETARY'S REPORT** - No Report

4.3 **TREASURER'S REPORT** - Report presented.

4.4 **HOT LUNCH REPRESENTATIVE'S REPORT** - No Report

4.5 **FUNDRAISING REPRESENTATIVE'S REPORT** - No Representative

4.6 **BOARD REPRESENTATIVE'S REPORT** - No Report

4.7 **SCHOOL REPRESENTATIVE'S (PRINCIPAL'S) REPORT** - Report was presented and Jeney Gordon relayed that she received a huge thank you for School Council from the students who attended the Student Leadership Conference. All the students found it very informative and thought it was a positive experience.

4.8 **TEACHER REPRESENTATIVE'S REPORT** - No Report

4.9 **SUPERINTENDENT'S REPORT** - Report was presented and Mrs. Di Ninno highlighted the Provincial Achievement Test results from June 2024. CAPE students did not write all the tests, no language or math for grade 6. CAPE students scored better in the province in all areas. It was noted that we are possibly moving out of the COVID trend. The social grade 9 results were outstanding. The decreases are explained and understood for good reasons. The School Annual Satisfaction Survey results were discussed. The 2023-2024 year was the first year that the survey was sent to all CAPE Parents. 18.8% of parents responded in June 2024. This is a significant decline from June 2023 (40.5%) and June 2022 (30.9%), in which all parents of grade 4 to 9 students were surveyed. The satisfaction rates are still quite high in spite of the low response rate. This information is for internal use only, it is embargoed until released from the Minister.

#### 5. **CORRESPONDENCE:**

**Motion 2024-10-22-03:** to accept the consent agenda, as presented.

**Moved:** Caitlin Hok, **Seconded:** Jeney Gordon / **Carried**

**6. BUSINESS ARISING from the MINUTES of September 24, 2024 School Council Meeting**

**6.1 ITEMS THAT SUPPORT STUDENTS**

**6.2 ITEMS THAT SUPPORT PARENTS**

**6.2.1 UNIFORMS** - Tannis Smeed has found a local supplier who is able to provide youth XS to adult sizes. They are not able to supply toddler sizes. Parents/guardians would be able to purchase from the new supplier or Lands' End.

**Motion 2024-10-22-04:** to approve using a local uniform supplier who could supply approximately 80% of the school needs.

**Moved:** Chad Peacock, **Seconded:** Jeney Gordon / **Carried**

**6.3 ITEMS THAT SUPPORT THE SCHOOL**

**6.3.1 COSTCO GIFT CARD RAFFLE** - to run the Costco Gift Card Raffle starting November 18th, 2024 and running until December 9th, 2024, draw date December 13th, 2024.

**Motion 2024-10-22-05:** to purchase 3 x \$500.00 Costco Gift Cards and approve the cost to purchase the 3500 raffle tickets for this fundraiser. Tickets will be \$2.00 each and there will be 10 tickets per booklet.

**Moved:** Chad Peacock, **Seconded:** Lea Drysdale / **Carried**

**7. NEW ITEMS/DISCUSSION/INFORMATION:**

**7.1 ITEMS THAT SUPPORT STUDENTS**

Topic	Discussion	Notes & Items for Action
Grade 9 Year End Field Trip	<ul style="list-style-type: none"><li>It was discussed that the Grade 9's should have a Farewell Year End Field Trip.</li></ul>	<ul style="list-style-type: none"><li>The Grade 9's are to come up with ideas and help fundraise to show leadership and initiative. It was proposed that School Council could sponsor half of the cost.</li><li>The Grade 9 teachers will be asked for their input.</li><li>Calaway Park and the Science Center were suggestions.</li></ul>

## 7.2 ITEMS THAT SUPPORT PARENTS

Topic	Discussion	Notes & Items for Action
In-Person Meetings	<ul style="list-style-type: none"> <li>It was discussed to hold the AGM in person.</li> </ul>	<ul style="list-style-type: none"> <li>It was suggested trying a blended format for the December 3, 2024 School Council Meeting (in-person and zoom).</li> <li>Some of the attendees like the idea of in-person meetings, while others prefer zoom due to personal reasons.</li> <li>It was noted that in the past babysitting was provided by students at the school so that parents can attend and that Mall Bucks were given to the babysitters as compensation.</li> <li>It was suggested that for in-person meetings to be beneficial they need to stay on track and be mindful of the lateness for those that are babysitting.</li> </ul>

## 7.3 ITEMS THAT SUPPORT THE SCHOOL

Topic	Discussion	Notes & Items for Action
Co-Operating Society (Gaming)	<ul style="list-style-type: none"> <li>Casino dates are not yet known.</li> </ul>	<ul style="list-style-type: none"> <li>The last casino was July 2023, it takes about 18 months from the last one to be drawn for the next. Next casino would be possibly December 2024 or January 2025.</li> <li>Tannis Smeed received an email from the AGLC stating that the financial review requirements for the last casino reporting period have been met.</li> </ul>
Family Event	<ul style="list-style-type: none"> <li>School Council to hold a family event sometime just before Easter.</li> </ul>	<ul style="list-style-type: none"> <li>School Council to look into ideas to host a family event which will be beneficial as CAPE has many new families this year.</li> <li>Lea Drysdale will look into the pricing options to host an event at the Big Marble Go Centre in the Spring.</li> <li>Other suggestions were to hold a Movie Night or Family Games Night.</li> <li>Tabled to December 2024.</li> </ul>
School Council Executive	<ul style="list-style-type: none"> <li>Biographies and Pictures on CAPE Website</li> </ul>	<ul style="list-style-type: none"> <li>Executive members who wish to have their photo and biography on the CAPE School Council page on the CAPE School website are to have their information to Tannis Smeed by Friday, November 29, 2024.</li> <li>You can submit your own photo or have Mrs. Arnott take your picture at the school.</li> </ul>

8. **DATE of the NEXT SCHOOL COUNCIL MEETING:** Tuesday, December 3, 2024.
9. **ADJOURNMENT:** Meeting adjourned at 8:14pm.  
**Motion:** Lea Drysdale / **Carried**