

CAPE Public Charter School

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CAPE SCHOOL COUNCIL MEETING MINUTES

Date: Tuesday, December 3, 2024

Time: 6:30 pm

Place: Zoom Meeting

SCHOOL COUNCIL EXECUTIVE

Chair: Chad Peacock

Vice Chair: Caitlin Hok

Secretary: Claire Peacock

Treasurer: Hany Darwish

Hot Lunch Representative: Shelly Swetnam

Fundraising Representative: Vacant

Board Representative: Lea Drysdale

School Representative: Jeney Gordon

Teacher Representative: Donna Franz/Katelyn Unreiner

CALL TO ORDER: Meeting was called to order at 6:39 pm by the Chair, Caitlin Hok.

Present: Chad Peacock, Caitlin Hok, Claire Peacock, Shelly Swetnam, Lea Drysdale, Jeney Gordon, Donna Franz, Teresa Di Ninno, Dayna Tschritter.

Absent with Regrets: Hany Darwish

Administrative Assistant: Tannis Smeed

WELCOME, INTRODUCTIONS & PARENT PRAISE:

- Mrs. Gordon is happy to see that parents are being diligent and crossing in the crosswalks with the Littles.
- Mrs. Drysdale gave thanks to Shelly Swetnam for doing an amazing job organizing the Hot Lunch.

1. **ADDITIONS to the AGENDA:** None

2. APPROVAL of AGENDA for the December 3, 2024 School Council Meeting

2.1 Motion 2024-12-03-01: to approve the December 3, 2024 School Council Meeting Agenda, with additions.

Moved: Donna Franz, **Seconded:** Shelly Swetnam / **Carried**

3. ADOPTION OF MINUTES of the October 22, 2024 School Council Meeting

3.1 Motion 2024-12-03-02: to approve the October 22, 2024 School Council Meeting Minutes, as presented.

Moved: Caitlin Hok, **Seconded:** Shelly Swetnam / **Carried**

CONSENT AGENDA:

4. REPORTS (Last Month):

4.1 CHAIR REPORT - No Report

4.2 SECRETARY'S REPORT - No Report

4.3 TREASURER'S REPORT - Report presented.

4.4 HOT LUNCH REPRESENTATIVE'S REPORT - No Report

4.5 FUNDRAISING REPRESENTATIVE'S REPORT - No Representative - report presented.

4.6 BOARD REPRESENTATIVE'S REPORT - No Report

4.7 SCHOOL REPRESENTATIVE'S (PRINCIPAL'S) REPORT - Jeney Gordon reported that Term 1 tests for grades 4-9 are complete. Report cards will be sent out on December 13, 2024. The Juried Art Show was a big hit. The Science and Heritage Fairs are coming up and Mrs. Arnott will be looking for judges.

4.8 TEACHER REPRESENTATIVE'S REPORT - No Report

4.9 SUPERINTENDENT'S REPORT - The Annual Education Results Report (AERR) 2023/2024 was presented. There was a decline in return rates of surveys from parents which are the main cause for a decline in satisfaction rates. There was an increase in return rates of surveys from students. It was rated very high for the support that students receive and for any decisions for what type of help students can get. Administration is reviewing any areas of concern. Indigenous teachings (all from the world) have been added to every part of our learning programs.

5. CORRESPONDENCE:

Motion 2024-12-03-03: to accept the consent agenda, as presented.

Moved: Lea Drysdale, **Seconded:** Jeney Gordon / **Carried**

6. BUSINESS ARISING from the MINUTES of October 22, 2024 School Council Meeting

6.1 ITEMS THAT SUPPORT STUDENTS

6.2 ITEMS THAT SUPPORT PARENTS

6.3 ITEMS THAT SUPPORT THE SCHOOL

6.3.1 CHRISTMAS GOODIE BAGS - CAPE School Council would like to make Christmas Goodie Bags for all staff, OSC and custodial staff as they have done in the past. Each bag will contain popcorn, hot chocolate and a candy cane. Items will be packaged in ziploc bags. Bags will be assembled and delivered on Friday, December 20th.

Motion 2024-12-03-04: to approve Shelly Swetnam to purchase the items to make the Christmas Goodie Bags at a cost of no more than \$600.00. This will come from the General Account.

Moved: Lea Drysdale, **Seconded:** Dayna Tschritter / **Carried**

7. NEW ITEMS/DISCUSSION/INFORMATION:

7.1 ITEMS THAT SUPPORT STUDENTS

Topic	Discussion	Notes & Items for Action
Grade 9 Year End Field Trip	<ul style="list-style-type: none">It was discussed that the Grade 9's should have a Farewell Year End Field Trip.	<ul style="list-style-type: none">The Grade 9's are to come up with ideas and help fundraise to show leadership and initiative. It was proposed that School Council could sponsor half of the cost.The Grade 9 teachers will be asked for their input.Calaway Park and the Science Center were suggestions.Will this be their only trip or will there be other trips?What will happen with the 8/9 split class?

7.2 ITEMS THAT SUPPORT PARENTS

Topic	Discussion	Notes & Items for Action
In-Person Meetings	<ul style="list-style-type: none"> It was discussed to hold the AGM in person. 	<ul style="list-style-type: none"> It was suggested trying a blended format for the December 3, 2024 School Council Meeting (in-person and zoom). Some of the attendees like the idea of in-person meetings, while others prefer zoom due to personal reasons. It was noted that in the past babysitting was provided by students at the school so that parents can attend and that Mall Bucks were given to the babysitters as compensation. It was suggested that for in-person meetings to be beneficial they need to stay on track and be mindful of the lateness for those that are babysitting. The December 3rd meeting was held via zoom due to the weather and busy time of the year. There will be a survey sent to parents asking who would attend in person for the February 4, 2025 meeting and if babysitting will be required. We will also advertise this meeting as in-person.

7.3 ITEMS THAT SUPPORT THE SCHOOL

Topic	Discussion	Notes & Items for Action
Co-Operating Society (Gaming)	<ul style="list-style-type: none"> Casino dates are not yet known. 	<ul style="list-style-type: none"> The last casino was July 2023, it takes about 18 months from the last one to be drawn for the next. Next casino would be possibly December 2024 or January 2025. Tannis Smeed received an email from the AGLC stating that the financial review requirements for the last casino reporting period have been met.
Family Event	<ul style="list-style-type: none"> School Council to hold a family event sometime just before Easter. 	<ul style="list-style-type: none"> School Council to look into ideas to host a family event which will be beneficial as CAPE has many new families this year. Lea Drysdale will look into the pricing options to host an event at the Big Marble Go Centre in the Spring. Other suggestions were to hold a Movie Night or Family Games Night. Tabled to January 2025.

Dress Up/Spirit Days		<ul style="list-style-type: none"> ● It was brought forward that parents would like to see more Dress Up/Spirit Days. ● Currently the Grade 1's have organized a Book Character theme, the 8/9 PE class has organized a Comfy Day and the Student Advisory Council has organized a Jersey Day. ● It will be brought forward to the Student Advisory Council to have more frequent Dress Up/Spirit Days.
Papa John's Pizza Night Fundraiser		<ul style="list-style-type: none"> ● Papa John's offers a Pizza Family Night Fundraiser. We would choose a date and send out an email to families with a code that they could share to get 15% off when ordering. In return CAPE would receive 15% of the sales from this event. ● This event can run multiple nights. ● It was decided that CAPE would like this to run possibly on December 31, 2024.

8. **DATE of the NEXT SCHOOL COUNCIL MEETING:** Tuesday, February 4, 2025.

9. **ADJOURNMENT:** Meeting adjourned at 7:30pm.
Motion: Caitlin Hok / **Carried**