
CAPE
Centre for Academic and Personal Excellence
MINUTES

Type of Meeting: Board **Date:** September 11, 2024 **Page:** 1/2 **Initials:** Board Chair ____ Recording Secretary ____
Approved: September 25, 2024 **Amended:** month/day/year **Recorded by:** J. Ouellet

CAPE Board Organizational Meeting

Wednesday, September 11, 2024
In Person Meeting
CAPE School

1. **Introductions of CAPE's senior admin staff to the CAPE Board of Directors and vice versa.**
2. **DETERMINATION of QUORUM and CALL TO ORDER:** a quorum is present; the CEO/Superintendent called the meeting to order at 6:39 p.m.
3. **Present:** Sarah Chaudhary, Syed Naqvi, Natasha LeRuyet Warriner, Barry Finkelman, Amanda Sears, Michele Mayer, Lea Drysdale
Absent: Ryan Papove, Sandeep Pareek
Administration: Teresa Di Ninno (Superintendent), Janice Ouellet (Secretary-Treasurer)
Guest: NIL
4. Approval of Agenda
Motion 2024-09-11-01 Motion to approve the September 11, 2024 board organizational meeting agenda.
Moved: Barry Finkelman / Seconded: Amanda Sears / Carried
5. **INTRODUCTION of 2024-2025 BOARD of DIRECTORS**
Sarah Chaudhary, Syed Naqvi, Natasha LeRuyet Warriner, Barry Finkelman, Amanda Sears, Michele Mayer, Lea Drysdale, Ryan Papove, Sandeep Pareek.
6. **Election of Executive for the year 2023-2024**
6.1 Motion 2024-09-11-02 Motion to elect Sarah Chaudhary as Chair of the CAPE Board of Directors for the academic year 2024-2025.
Moved: Syed Naqvi / Seconded: Natasha LeRuyet Warriner / Carried

Sarah Chaudhary, board chair, chaired the meeting.

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6.2 Motion 2024-09-11-03 Motion to elect Syed Naqvi as Vice-Chair of the CAPE Board of Directors for the academic year 2024-2025.

Moved: Barry Finkelman / Seconded: Michele Mayer / Carried

6.3 Motion 2024-09-11-04 Motion to elect Amanda Sears as Secretary of the CAPE Board of Directors for the academic year 2024-2025.

Moved: Syed Naqvi / Seconded: Natasha LeRuyet Warriner / Carried

6.4 Motion 2024-09-11-04 Motion to elect Natasha LeRuyet Warriner as Treasurer of the CAPE Board of Directors for the academic year 2024-2025.

Moved: Michele Mayer / Seconded: Lea Drysdale / Carried

7. CAPE Finance/Audit Committee members for the academic year 2024-2025

Sarah Chaudhary, ex officio member
Natasha LeRuyet Warriner, Board Treasurer
Mike Baker, Community Representative (Finance)
Peter Wallis, Community Representative (Education)
Teresa Di Ninno, Superintendent
Janice Ouellet, Secretary-Treasurer

Motion 2024-09-11-05 Motion to accept the CAPE Finance/Audit Committee membership for the academic year 2024-2025.

Moved: Lea Drysdale / Seconded: Amanda Sears / Carried

8. CAPE Facility Committee members for 2024-2025

Sarah Chaudhary, ex officio member
Amanda Sears, Secretary
Teresa Di Ninno, Superintendent
Janice Ouellet, Secretary-Treasurer

Motion 2024-09-11-06 Motion to accept the CAPE Facility Committee membership for the year 2024-2025.

Moved: Michele Mayer / Seconded: Lea Drysdale / Carried

9. ADJOURNMENT: Meeting adjourned at 7:10 p.m.

Motion by Syed Naqvi