

**CAPE**  
**Centre for Academic and Personal Excellence**

**MINUTES**

**Type of Meeting:** Board    **Date:** August 28, 2024    **Page:** 1/3    **Initials:** Board Chair \_\_\_\_ Recording Secretary \_\_\_\_  
**Approved:** September 25, 2024    **Amended:** month/day/year    **Recorded by:** J. Ouellet

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**Board Meeting**  
**Wednesday, August 28, 2024**  
**In Person Meeting**  
**CAPE School**

**Determination of Quorum & Call to Order:** a quorum is present; the Chair, Sarah Chaudhary, called the meeting to order at 6:32 p.m..

<b>Present:</b> Sarah Chaudhary, Board Chair	Syed Naqvi, Board Vice-Chair
Aidé Hilsendeger, Secretary	Natasha LeRuyet-Warriner, Board Secretary
Barry Finkelman, Board Member	Amanda Sears, Board Member
Ryan Papove, Board Member	Lea Drysdale, School Council Rep
Sandeep Pareek, Board Member	

**Absent with Regrets:** Michele Mayer

**Administration:**

Teresa Di Ninno, Superintendent	Janice Ouellet, Secretary-Treasurer
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**Absent with Regrets:**

**Guests:**

**1. Additions to the Agenda:** NIL

**2. Approval of Agenda**

**Motion 2024-08-28-01**      Motion to approve the August 28, 2024 agenda.

**Moved: Barry Finkelman / Seconded: Aidé Hilsendeger / Carried**

**3. Approval of Minutes**

**Motion 2024-08-28-02**      Motion to approve the minutes of the June 26, 2024 CAPE Board of Directors meeting, as presented.

**Moved: Aidé Hilsendeger / Seconded: Syed Naqvi / Carried**

## **Consent Agenda**

### **4. Reports**

**4.1 Principal Report: Jeney Gordon**

Update on registrations numbers, the open house, staffing, and Out-of-School Care and other topics was presented.

**4.2 Director of Student Services: Linda Krochak**

an update on the responsibilities of the Director of Student Services was presented.

**4.3 Facility Manager: Marissa Hamill**

the report touched on the repair and routine work done during the summer months.

**4.4 Technology Report: Cali Berard**

The report outlines the iPad dispersement and technology upgrades.

**4.5 VP-Wellness Report: Pam Edey**

The report touched upon the Vice Principal's Advisory Council for the 24-25 year.

**4.6 School Council Report: Lea Drysdale No Report**

**4.7 Superintendent Report: Teresa Di Ninno**

Update on Value Scoping proposal, professional development of staff, and AHS Superintendents meeting was provided.

**4.8 Board Chair Report: Sarah Chaudhary**

Information was shared about the upcoming Board Chair and the Superintendent's meeting with the Minister's Chief of Staff and the Board PD at Suzuki.

### **5. Correspondence**

**5.1** Letter from the Board Chair to Minister Nicolaides was shared.

### **6. Discussion/Information Items**

**6.1** NIL

**Motion 2024-08-28-03** Motion to accept the consent agenda, as presented.

**Moved: Sandeep Pareek / Seconded: Ryan Papove / Carried**

### **7. COMMITTEES REPORTS:**

**7.1 Report/Motions from Finance/Audit Committee of August 22, 2024**

**7.1.1** The Secretary-Treasurer reviewed key components of the financial report.

**Motion 2024-08-28-04** Motion to accept the Financial/Audit Committee Report of August 22, 2024 and the revenues & expenses to July 31, 2024, as presented.

**Moved: Natasha LeRuyet-Warriner / Seconded: Syed Naqvi / Carried**

**7.1.2** The Accumulated Deficit from Operations Elimination Plan for 2025-26, supplement to 2024-25 budget was reviewed.

**Motion 2024-08-28-05** Motion to approve the Accumulated Deficit from Operations Elimination Plan for 2025-26, as recommended.

**Moved: Natasha LeRuyet-Warriner / Seconded: Syed Naqvi / Carried**

**BOARD MINUTES: continued**

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7.2 A brief update on Succession Committee actions and plans and on the Value Scoping was provided.

**8. Business arising from the Minutes of the June 26, 2024 Board Meeting**

8.1 No update by the Board Chair re City of Medicine Hat Joint Use Agreement.

8.2 Medicine Hat Scholarship; no update available.

8.3 A brief update on the Value Scoping was provided.

**9. New Items:**

9.1 Motion 2024-08-28-06 Motion to approve the first reading of Policy 2.22 Personal Mobile Devices.  
**Moved: Barry Finkelman / Seconded: Aidé Hilsendeger/ Carried**

9.2 Motion 2024-08-28-07 Motion to approve the first reading of Policy 6.03 Suspension and Dismissal of a Teacher Designated to a Leadership Position.  
**Moved: Amanda Sears / Seconded: Lea Drysdale/ Carried**

9.3 Motion 2024-08-28-08 Motion to approve the addition to the CAPE Contract, effective August 28, 2024, as presented.  
**Motion Defeated**

**10. Date of the Next Meetings:**

10.1 CAPE Finance/Audit Committee meeting: Thursday, August 22, 2024 @ 10:00 a.m. (virtual meeting).

10.2 CAPE Board meeting: Wednesday, August 28, 2024 @ 6:30 p.m. (CAPE School, lab).

**11. Adjournment**

Motion 2024-06-26-09 Motion to adjourn the meeting at 8:05 p.m.  
**Moved: Lea Drysdale / Carried**