



**AP 9.09**

**Category: Safety and Wellness**

**Bullying**

**BACKGROUND & RATIONALE**

CAPE believes that children, as a matter of right, should be safe, secure and cared for adequately. While parents have primary responsibility to ensure the welfare of their children, the CAPE Charter Board and staff have a particular responsibility beyond that of the general public. Therefore, it is the obligation of all CAPE staff to address all reported bullying behaviours without delay.

“A board shall ensure that each student enrolled in a school operated by the board is provided with a safe and caring environment that fosters and maintains respectful and responsible behaviours.”

*Education Act, Section 1(d)*

“A student shall conduct himself or herself so as to ... co-operate fully with everyone authorized by the board to provide education programs and other services..comply with the rules of the school..account to the student’s teachers for the student’s conduct...respect the rights of others.”

*Education Act, Section 31*

“A parent has the prior right to choose the kind of education that shall be provided to the parent’s child, and as a partner in education, has the responsibility to ...ensure that the parent’s conduct contributes to a welcoming, caring, respectful and safe learning environment,”

*Education Act, Section 32 (d)*

The CAPE Charter Board aims to ensure the safety of all staff and students, to provide resources to any staff or student that may present with abusive and/or violent tendencies and to prevent any incidents of verbal or physical violence, and to support and staff or student that may be the victim of abuse.

**DEFINITIONS**

1. **Bullying** - any unwanted aggressive behaviour(s) by another youth or group of youths who are not siblings or current dating partners that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated.

**CAPE-Centre for Academic and Personal Excellence  
Administrative Procedures Manual**

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**PROCEDURES**

2. CAPE Charter Board charges the principal with providing all staff with access to counselling and supports as well as professional development initiatives and training.
3. The principal is responsible for ensuring that all those to whom these procedures apply are aware of these procedures, understand these procedures, and have continuous access to them.
4. The vice-principal or designate will investigate any reported act(s) of bullying immediately.
5. The vice-principal or designate will, if the report is found to be accurate, address all incidents of bullying according to CAPE's discipline processes.

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**References:**

*CAPE Policy Manual ,Section 9*

*Education Act*

*Child, Youth and Family Enhancement Act Human Rights Act*

*Criminal Code of Canada*

*Freedom of Information and Protection of Privacy Act*

*Teachers' Code of Professional Conduct*

*CAPE Codes of Conduct*

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