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Category: Students

Student Conduct

BACKGROUND & RATIONALE

The *Education Act* clearly states expectations for student conduct. The CAPE Charter Board accepts its responsibility to maintain an acceptable standard of student behaviour in the school. The CAPE Charter Board believes that student behaviour must support a safe and caring school environment within which each child and student may pursue their personal and academic goals.

DEFINITIONS

1. **Student conduct** - the academic and non-academic behaviour of a student while at school, intended to be a learning experience which can yield growth, behavioural changes, and personal understanding of one's responsibilities and the consequences and impacts of one's actions.
2. **Acceptable standard** - activities and situations that most people approve of or consider to be normal, behaviour that is considered acceptable or desirable or morally correct.
3. **Discipline policy** - the rules and strategies applied in school to manage student behaviour and practices used to encourage self-discipline.
4. **Counselling** - process through which a student is able to solve their problems and pursue a path suited to their abilities and aspirations, manage behaviour, make positive decisions and constructively solve problems.

PROCEDURE

5. CAPE adheres to a discipline policy that is based on counselling principles, offering every child/student the opportunity to engage in the resolution of issues, take responsibility for ill-advised decisions, and affect change. It is hoped that children/students will:
 - 5.1 develop as far as possible the capacity for intelligent self-discipline;
 - 5.2 adhere to clearly understood and reasonable limits for student behaviour;
 - 5.3 accept that the maintenance of effective student behaviour is the responsibility of students with support from staff and parents;
 - 5.4 respect peers, staff and all other adults within the CAPE community so that everyone can engage in meaningful learning experiences;

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- 5.5 understand that no one child/student's inappropriate behaviour will be allowed to undermine the meaningful learning experiences of others.
- 5.6 understand that no one child/student's inappropriate behaviour will be allowed to endanger the safety of others.
6. The Superintendent is responsible for the development of appropriate, fair, and equitable procedures to ensure an acceptable standard of student behaviour.
 7. The Principal or designate is responsible for the implementation of these procedures to ensure an acceptable standard of student behaviour.
 8. Teachers and support staff will adhere with CAPE's discipline principles and procedures as outlined in the Administrative Procedures Manual and the Staff Handbook.
 9. The administration will ensure that CAPE's discipline policy and procedures are clearly and visibly accessible to parents and students via the website, the school planner, and any other available means.
 10. The administration will ensure as much as possible that opportunities are provided to parents and students to better understand CAPE's discipline policy and procedures.
 11. The Director of Student Services is charged with the delivery of counselling services to children/students as part of the CAPE discipline plan.
 12. Student behaviour will be addressed using the 1-2-3 Magic program as defined in the Staff Handbook and the Student Planner.
 13. Behaviours such as bullying, physical aggression, and verbal abuse will be addressed through in-school and out-of-school suspension as defined in the Staff Handbook and the Student Planner and, as a last resort, expulsion as defined in Policy 8.08 Student Suspension and Expulsion.
 14. Use, possession of, distribution, or collection of money for tobacco, tobacco products, or vaping products, illicit drugs, cannabis, cannabis-infused products, alcohol, or inhalants in school, on school grounds or in the context of any school-related activity will be addressed in accordance with Policy 9.09 Health and Safety of Students and Staff and corresponding procedures.
 15. Parents, as partners in the education of the child/student and integral to the learning environment, must be involved throughout the discipline process.
 16. The Director of Student Services is charged with referrals to external services, if required.
 17. The discipline process must take into account the student's age, maturity, and individual circumstances.

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18. The discipline process must take into account the impact of negative behaviours on other students, staff and others within the environment.
19. The site administration is charged with providing students, staff and others who are impacted by the inappropriate behaviour of a specific student with appropriate and timely supports.

References:

Education Act

Guide to Education

CAPE charter

CAPE Policy 9.09

CAPE Policy 8.04 Student Conduct

CAPE Student Code of Conduct

Revised: August 2022