

CAPE Public Charter School

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CAPE SCHOOL COUNCIL MEETING MINUTES

Date: Tuesday, June 11, 2024

Time: 6:30 pm

Place: Zoom Meeting

SCHOOL COUNCIL EXECUTIVE

Chair: Chad Peacock

Vice Chair: Caitlin Hok

Secretary: Linda Duong

Treasurer: Hany Darwish

Hot Lunch Representative: Jennifer Kennedy

Fundraising Representative: Tara Klatt

Board Representative: Lea Drysdale

School Representative: Jeney Gordon

Teacher Representative: Chantiel Jenkins

CALL TO ORDER: Meeting was called to order at 6:34 pm by the Chair, Tara Klatt.

Present: Tara Klatt, Lea Drysdale, Jeney Gordon, Chantiel Jenkins, Shelly Swetnam, Teresa Di Ninno, Kwame Bailey.

Absent with Regrets: Hany Darwish

Administrative Assistant: Tannis Smeed

WELCOME, INTRODUCTIONS & PARENT PRAISE:

- Lea Drysdale thanked Claire Peacock for stepping up to organize the Garage Sale Canteen when she was unable to.
- Tannis Smeed expressed her thanks to Claire Peacock, as well as Zachary, Alison, Jaclyn and Molly Peacock for all of their help at the Garage Sale, it was greatly appreciated.
- Jeney Gordon gave thanks to all of the parent volunteers that come to help with the Nutrition Lunches/Breakfasts. They are fast and efficient.

- The School Wide Events Committee thanks School Council for the quick response in sponsoring the Bounce Obstacles and Pedal Tractors for Fun Day.

1. APPROVAL of AGENDA for the June 11, 2024 School Council Meeting

- 1.1 Motion 24-06-11-01:** to approve the June 11, 2024 School Council Meeting Agenda, as presented.

Moved: Lea Drysdale **Seconded:** Tara Klatt / **Carried**

2. ADOPTION OF MINUTES of the May 14, 2024 School Council Meeting

- 2.1 Motion 24-06-11-02:** to approve the May 14, 2024 School Council Meeting Minutes, as presented.

Moved: Lea Drysdale **Seconded:** Jeney Gordon / **Carried**

3. BUSINESS ARISING from the MINUTES of May 14, 2024 School Council Meeting

3.1 ITEMS THAT SUPPORT STUDENTS

3.2 ITEMS THAT SUPPORT PARENTS

3.3 ITEMS THAT SUPPORT THE SCHOOL

3.3.1 Fun Day

Motion 24-06-11-03: to cover the cost of the 40 foot Obstacle Course and Star Wars Obstacle course for 4 hours and the cost of 10 big and 10 small Pedal Tractors for 2 hours up to a maximum of \$1,000.00 for Fun Day. This would come from the "Gaming Account".

Moved: Caitlin Hok **Seconded:** Chad Peacock / **Carried**

3.3.2 Kuzco the Llama

Motion 24-06-11-04: to cover the cost of \$75.00/hour to have Kuzco the Llama at the CAPE Meet the Staff Event on Wednesday, September 11, 2024 from 5:30 to 6:30 pm.

Moved: Lea Drysdale **Seconded:** Tara Klatt / **Carried**

CONSENT AGENDA:

4. REPORTS (Last Month)

- 4.1 **CHAIR REPORT** - No Report
- 4.2 **SECRETARY'S REPORT** - No Report
- 4.3 **TREASURER'S REPORT** - Report presented.
- 4.4 **HOT LUNCH REPRESENTATIVE'S REPORT** - No Report
- 4.5 **FUNDRAISING REPRESENTATIVE'S REPORT** - No Report
- 4.6 **BOARD REPRESENTATIVE'S REPORT** - Lea Drysdale passed along the message that the CAPE Board thanks the School Council for their hard work this year, as well she has had parents approach her and tell her that School Council is doing a good job.
- 4.7 **SCHOOL REPRESENTATIVE'S (PRINCIPAL'S) REPORT** - Jeney Gordon highlighted that the May Events were great, however it made the month super busy. Next year the events will be spread out. Feedback was that parents liked the Drama Production venue and the interactive activities for the Art Show. The Nutrition program has been very successful and a new application has been submitted showing our interest for next year. Grade 6 PAT's are not mandatory due to the new curriculum. Next year there will be a new science curriculum. Class divisions will be made in July.
- 4.8 **TEACHER REPRESENTATIVE'S REPORT** - No Report
- 4.9 **SUPERINTENDENT'S REPORT** - Mrs. Di Ninno highlighted that the Spring Report for the Alberta Education Assurance Survey is out and CAPE saw a decline in 3 out of 6 areas, which is of concern. This is due to not many parents completing the survey, parent response was that they are all surveyed out. The Focus Group responses are not reflected in these satisfaction rates. Mrs. Di Ninno asked School Council to spread the word for parents to complete this year's CAPE annual satisfaction surveys which were sent out.

5. CORRESPONDENCE:

Motion 24-06-11-04 : to accept the consent agenda, as presented.

Moved: Jeney Gordon **Seconded:** Lea Drysdale / **Carried**

6. NEW ITEMS/DISCUSSION/INFORMATION:

6.1 ITEMS THAT SUPPORT STUDENTS

Topic	Discussion	Notes & Items for Action
Mural for Courtyard	<ul style="list-style-type: none">• Input on the west wall location.	<ul style="list-style-type: none">• What is the vision of the mural?• Possible location may be by the basketball courts due to possible future school expansion.

		<ul style="list-style-type: none"> ● Mrs. Edey will be requested to create a google form to send out to students polling for information on what they would like to see. The results of this poll will be sent out to parents. ● What is the size of the mural and is temperature a factor for the paint? How long will it take to paint the mural? ● Krystal Rose Eirich and Tannis Smeed to get quotes. ● Mural size is approximately 34' wide x 16' high, something bright and uplifting, not graffiti. ● Paintergirls quote was \$4,000.00 for full coverage which included weather resistant enamel paint which costs \$100/gallon. ● Donna Franz will look for any grants which could be applied towards the mural. ● Get updates from students and set up a meeting with Paintergirl. ● It would be beneficial to do two things before the April meeting: <ul style="list-style-type: none"> ○ Review the topics and ideas from the mural survey. ○ Share these with mural artists to get a quote and ask for their ideas and estimated costs. ○ These can then be presented and discussed at the April 16th meeting. ● Mrs. Gordon looked into two grants but they are not suitable for schools. ● Jeney Gordon will forward ideas/suggestions to Tannis Smeed who will contact Paintergirl to see if she can come to the school and come up with a design before the meeting in June. ● Paintergirl met with Tannis Smeed on June 11th to look at the space and go over ideas. Paintergirl will submit a draft drawing and also stated that the mural cost should be no more than \$3,000.00. Tannis Smeed will forward the design to School Council and Board when she receives it.
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6.2 ITEMS THAT SUPPORT PARENTS

Topic	Discussion	Notes & Items for Action

6.3 ITEMS THAT SUPPORT THE SCHOOL

Topic	Discussion	Notes & Items for Action
Co-Operating Society (Gaming)	<ul style="list-style-type: none"> Casino dates are not yet known. 	<ul style="list-style-type: none"> The last casino was July 2023, it takes about 18 months from the last one to be drawn for the next. Next casino would be possibly December 2024 or January 2025. Tannis Smeed received an email from the AGLC stating that the financial review requirements for the last casino reporting period have been met.
Grade 9 Grad Sign	<ul style="list-style-type: none"> The current contract ends this year June 2024. Please see information from Postcard Portables for new contract options. 	<ul style="list-style-type: none"> The current contract ends this year, and the rate was initially \$275 for 2 ad prints and set up and removal of the Mini-billboard for 1 month. The ad prints were kept and used again in years 2 and 3 dropping the rate to \$200 for set up and removal of the Mini-Billboard for the 1 month reusing the ads print from the first year. Typically we don't store ads unless we have a contract where we know we will for sure use them again as in this case or we would charge a storage fee to ensure we are not unnecessarily keeping ads. The backing sheets we reused and are quite expensive, so this helps us from having to have a larger number of these sheets than necessary. If CAPE would like to continue to do this Mini-Billboard each year and will sign a new 3 year commitment I would store the ads again, as well I could lower the rate to \$175 for the 1 month using the stored ads. If at any time the design needs to be changed and new ads print for that year the rate would be \$275 again for that year.

		<ul style="list-style-type: none"> ● It was agreed that the current sign is still in good condition and that School Council would be interested in signing a 3 year deal for storage, however the logo on the sign needs to be updated. Tannis Smeed to contact Postcard Portables for the possibility/cost of updating this. ● Tabled to September 2024.
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7. **DATE of the NEXT SCHOOL COUNCIL MEETING:** to be determined.

8. **ADJOURNMENT:** Meeting adjourned at 7:05 pm.
Motion: Jeney Gordon / **Carried**