

CAPE Public Charter School

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CAPE SCHOOL COUNCIL MEETING MINUTES

Date: Tuesday, May 14, 2024

Time: 6:30 pm

Place: Zoom Meeting

SCHOOL COUNCIL EXECUTIVE

Chair: Chad Peacock

Vice Chair: Caitlin Hok

Secretary: Linda Duong

Treasurer: Hany Darwish

Hot Lunch Representative: Jennifer Kennedy

Fundraising Representative: Tara Klatt

Board Representative: Lea Drysdale

School Representative: Jeney Gordon

Teacher Representative: Chantiel Jenkins

CALL TO ORDER: Meeting was called to order at 6:34 pm by the Vice Chair, Caitlin Hok.

Present: Caitlin Hok, Linda Duong, Lea Drysdale, Jeney Gordon, Teresa Di Ninno

Absent with Regrets: Tara Klatt, Hany Darwish

Administrative Assistant: Tannis Smeed

WELCOME, INTRODUCTIONS & PARENT PRAISE:

- Tannis Smeed extended her thanks to Shelly and Pete Swetnam for ordering, picking up, packing and delivering the Big Marble Farms Veggie Fundraiser orders. Thanks were also given to Nicole Chahal and Nikkita Mills for assisting with the packaging and delivering of orders.
- Jeney Gordon thanked all of the parents who attended the second seating of the K-3 Spring Tea and stayed behind to help with clean up.
- Jeney Gordon expressed gratitude for parental suggestions re the establishment of the Nutrition Hot Breakfast/Lunch program.

- Caitlin Hok expressed her thanks to Tannis Smeed for accommodating a quick delivery and arranging help with unloading a large amount of garage sale donation items. Thank you goes to Miss Both's class for assisting with this.

1. APPROVAL of AGENDA for the May 14, 2024 School Council Meeting

- 1.1 **Motion 24-05-14-01:** to approve the May 14, 2024 School Council Meeting Agenda, as presented.

Moved: Linda Duong, **Seconded:** Jeney Gordon / **Carried**

2. ADOPTION OF MINUTES of the April 16, 2024 School Council Meeting

- 2.1 **Motion 24-05-14-02:** to approve the April 16, 2024 School Council Meeting Minutes, as presented.

Moved: Lea Drysdale, **Seconded:** Linda Duong / **Carried**

3. BUSINESS ARISING from the MINUTES of April 16, 2024 School Council Meeting

3.1 ITEMS THAT SUPPORT STUDENTS

3.1.1 Pink Shirt Day Fundraiser Profit \$398.77 - It was suggested to spend this on a small "Be Kind" mural on a wall in the school, purchase library books on kindness or get another bench like the one that was donated and sits in the front entry of the School for the playground. Cost for a Blue Imp bench would be just under \$1,000.00.

Motion 24-05-14-03: to purchase a "Be Kind" bench from Blue Imp at a cost of up to \$1000.00, plus any additional costs associated with installation. This would come from the "General Account".

Moved: Jeney Gordon, **Seconded:** Lea Drysdale / **Carried**

3.1.2 Basketball Nets - It was suggested that the students would benefit from some basketball nets in the playground.

Motion 24-05-14-04: to purchase 3 basketball nets at a cost of no more than \$700.00 each plus gst, and to cover any additional costs associated with installation. This would come from the "Gaming Account".

Moved: Jeney Gordon, **Seconded:** Lea Drysdale / **Carried**

3.2 ITEMS THAT SUPPORT PARENTS

3.3 ITEMS THAT SUPPORT THE SCHOOL

3.3.1 Staff Appreciation Luncheon - It was discussed if the School Council would like to put on an end of year "Staff Appreciation Luncheon" as they have in the past.

Motion 24-05-14-05: Linda Duong is to organize a Staff Appreciation Luncheon for a Friday in June at a maximum of \$850.00. This would come from the "General Account".

Moved: Jeney Gordon, **Seconded:** Lea Drysdale / **Carried**

CONSENT AGENDA:

4. REPORTS (Last Month)

4.1 **CHAIR REPORT** - No Report

4.2 **SECRETARY'S REPORT** - No Report

4.3 **TREASURER'S REPORT** - Report presented.

4.4 **HOT LUNCH REPRESENTATIVE'S REPORT** - No Report

4.5 **FUNDRAISING REPRESENTATIVE'S REPORT** - No Report

4.6 **BOARD REPRESENTATIVE'S REPORT** - No Report

4.7 **SCHOOL REPRESENTATIVE'S (PRINCIPAL'S) REPORT** - Jeney Gordon highlighted that the class configuration has been set for next year. One consideration was creating classes as close to the cap as possible. Small classes create financial hardship for CAPE. The grades 4 & 5 currently have a waiting list. It was also noted that the Kindergarten - Grade 3 Tea was a huge success and that having 2 sittings worked well for Fire Code Regulations. CAPE students had 22 of the 34 entries in the Regional Heritage Fair in Lethbridge.

4.8 **TEACHER REPRESENTATIVE'S REPORT** - No Report

4.9 **SUPERINTENDENT'S REPORT** - Mrs. Di Ninno highlighted that the Education Plan is due at the end of the month. The first draft will be sent to School Council for feedback soon. The annual satisfaction surveys will be sent out soon with a short turnaround time. Feedback from younger students has been beneficial. The Focus Groups have been determined. The CAPE Board AGM will take place on Wednesday, June 5th.

5. CORRESPONDENCE:

Motion 24-05-14-06: to accept the consent agenda, as presented.

Moved: Lea Drysdale, **Seconded:** Jeney Gordon / **Carried**

6. NEW ITEMS/DISCUSSION/INFORMATION:

6.1 ITEMS THAT SUPPORT STUDENTS

Topic	Discussion	Notes & Items for Action
Mural for Courtyard	<ul style="list-style-type: none"> ● Input on the west wall location. 	<ul style="list-style-type: none"> ● What is the vision of the mural? ● Possible location may be by the basketball courts due to possible future school expansion. ● Mrs. Edey will be requested to create a google form to send out to students polling for information on what they would like to see. The results of this poll will be sent out to parents. ● What is the size of the mural and is temperature a factor for the paint? How long will it take to paint the mural? ● Krystal Rose Eirich and Tannis Smeed to get quotes. ● Mural size is approximately 34' wide x 16' high, something bright and uplifting, not graffiti. ● Paintergirls quote was \$4,000.00 for full coverage which included weather resistant enamel paint which costs \$100/gallon. ● Donna Franz will look for any grants which could be applied towards the mural. ● Get updates from students and set up a meeting with Paintergirl. ● It would be beneficial to do two things before the April meeting: <ul style="list-style-type: none"> ○ Review the topics and ideas from the mural survey. ○ Share these with mural artists to get a quote and ask for their ideas and estimated costs. ○ These can then be presented and discussed at the April 16th meeting. ● Mrs. Gordon looked into two grants but they are not suitable for schools. ● Jeney Gordon will forward ideas/suggestions to Tannis Smeed who will contact Paintergirl to see if she can come to the school and come up with a design before the meeting in June.

6.2 ITEMS THAT SUPPORT PARENTS

Topic	Discussion	Notes & Items for Action

6.3 ITEMS THAT SUPPORT THE SCHOOL

Topic	Discussion	Notes & Items for Action
Co-Operating Society (Gaming)	<ul style="list-style-type: none"> Casino dates are not yet known. 	<ul style="list-style-type: none"> The last casino was July 2023, it takes about 18 months from the last one to be drawn for the next. Next casino would be possibly December 2024 or January 2025. Tannis Smeed received an email from the AGLC stating that the financial review requirements for the last casino reporting period have been met.
Fun Day	<ul style="list-style-type: none"> Ideas to have a Fun Day and possibly a picnic. 	<ul style="list-style-type: none"> Tannis Smeed to look into pricing for Bounce Castles, Pedal Tractors and the Traveling Petting Zoo. 10 Pedal Tractors are \$150 for 2 hours. Recommended to get 10 big and 10 small. If additional tractors are required, they are \$7.50 per tractor/1 hour. Tannis Smeed to send pricing of Pedal Tractors, Bounce Castles and Kona Ice to School Council to make a decision as to what they would like to sponsor for Fun Day.

7. **DATE of the NEXT SCHOOL COUNCIL MEETING:** Tuesday, June 11, 2024.

8. **ADJOURNMENT:** Meeting adjourned at 7:32 pm.
Motion: Jeney Gordon / **Carried**