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CAPE SCHOOL COUNCIL MEETING MINUTES

Date: Tuesday, April 16, 2024

Time: 6:30 pm

Place: Zoom Meeting

SCHOOL COUNCIL EXECUTIVE

Chair: Chad Peacock

Vice Chair: Caitlin Hok

Secretary: Linda Duong

Treasurer: Hany Darwish

Hot Lunch Representative: Jennifer Kennedy

Fundraising Representative: Tara Klatt

Board Representative: Lea Drysdale

School Representative: Jeney Gordon

Teacher Representative: Chantiel Jenkins

CALL TO ORDER: Meeting was called to order at 6:43 pm by the Chair, Chad Peacock.

Present: Chad Peacock, Linda Duong, Lea Drysdale, Jeney Gordon, Chantiel Jenkins, Claire Peacock.

Absent with Regrets: Caitlin Hok

Administrative Assistant: Tannis Smeed

WELCOME, INTRODUCTIONS & PARENT PRAISE:

- Chad Peacock praised the Safety Patrollers for doing a magnificent job. Keep up the good work!

1. APPROVAL of AGENDA for the April 16, 2024 School Council Meeting

- 1.1 **Motion 24-04-16-01:** to approve the April 16, 2024 School Council Meeting Agenda, as presented.

Moved: Claire Peacock, **Seconded:** Jeney Gordon / **Carried**

2. **ADOPTION OF MINUTES of the March 12, 2024 School Council Meeting**

2.1 **Motion 24-04-16-02:** to approve the March 12, 2024 School Council Meeting Minutes, as presented.

Moved: Jeney Gordon, **Seconded:** Claire Peacock / **Carried**

3. **BUSINESS ARISING from the MINUTES of March 12, 2024 School Council Meeting**

3.1 **ITEMS THAT SUPPORT STUDENTS**

3.1.1 **Annual CAPE Scholarship** - the CAPE Board would like to know if School Council intends to continue with the scholarship on an annual basis.

MOTION 24-04-16-03: to continue with the CAPE Scholarship on an annual basis.

Moved: Linda Duong, **Seconded:** Chad Peacock / **Carried**

3.1.2 **2023/2024 CAPE Scholarship** - Using our social media and parent contact, the school could openly advertise that former CAPE students attending MHC can apply for a scholarship. Applicants could submit 300 - 500 words about how CAPE made a positive impact to their education and to them personally. A small committee, that includes Board members and School Council members could select one winner. Since some applicants may be staff children, a blind evaluation process may be advisable, applications come through Mrs. Wolfe who then provides the written pieces to the committee for selection. The winner could then be notified and we could contact the media for coverage.

This would allow CAPE to award the scholarship itself for the first year, advertise this initiative, and gain media attention.

Motion 24-04-16-04: to begin the CAPE Scholarship for 2023/2024 as per Mrs. Gordon's recommendation.

Moved: Linda Duong, **Seconded:** Chantiel Jenkins / **Carried**

3.2 **ITEMS THAT SUPPORT PARENTS**

3.3 **ITEMS THAT SUPPORT THE SCHOOL**

CONSENT AGENDA:

4. REPORTS (Last Month)

- 4.1 CHAIR REPORT** - No Report
- 4.2 SECRETARY’S REPORT** - No Report
- 4.3 TREASURER’S REPORT** - Report presented.
- 4.4 HOT LUNCH REPRESENTATIVE’S REPORT** - No Report
- 4.5 FUNDRAISING REPRESENTATIVE’S REPORT** - No Report
- 4.6 BOARD REPRESENTATIVE’S REPORT** - Report presented.
- 4.7 SCHOOL REPRESENTATIVE’S (PRINCIPAL’S) REPORT** - Jeney Gordon relayed that an email was sent to parents about the upcoming events in May. Information on how to purchase tickets for the Tea, Play and Art will be coming soon. The Nutrition Program is up and running and is using an open concept. The Draft 2024/2025 calendar was presented.
- 4.8 TEACHER REPRESENTATIVE’S REPORT** - No Report
- 4.9 SUPERINTENDENT’S REPORT** - No Report

5. CORRESPONDENCE:

Motion 24-04-16-05: to accept the consent agenda, as presented.

Moved: Jeney Gordon, **Seconded:** Linda Duong / **Carried**

6. NEW ITEMS/DISCUSSION/INFORMATION:

6.1 ITEMS THAT SUPPORT STUDENTS

Topic	Discussion	Notes & Items for Action
Mural for Courtyard	<ul style="list-style-type: none"> ● Input on the west wall location. 	<ul style="list-style-type: none"> ● What is the vision of the mural? ● Possible location may be by the basketball courts due to possible future school expansion. ● Mrs. Edey will be requested to create a google form to send out to students polling for information on what they would like to see. The results of this poll will be sent out to parents. ● What is the size of the mural and is temperature a factor for the paint? How long will it take to paint the mural? ● Krystal Rose Eirich and Tannis Smeed to get quotes. ● Mural size is approximately 34' wide x 16' high, something bright and uplifting, not graffiti. ● Paintergirls quote was \$4,000.00 for full coverage which included weather resistant enamel paint which costs \$100/gallon.

		<ul style="list-style-type: none"> • Donna Franz will look for any grants which could be applied towards the mural. • Get updates from students and set up a meeting with Paintergirl. • It would be beneficial to do two things before the April meeting: <ul style="list-style-type: none"> ○ Review the topics and ideas from the mural survey. ○ Share these with mural artists to get a quote and ask for their ideas and estimated costs. ○ These can then be presented and discussed at the April 16th meeting. • Tabled to May 2024 as requested information was not completed. Mrs. Gordon looked into two grants but they are not suitable for schools.
Pink Shirt Day Fundraiser	<ul style="list-style-type: none"> • Profit was \$398.77. How will this be spent to support the students? 	<ul style="list-style-type: none"> • It was suggested to spend this on a small “Be Kind” mural on a wall in the school, purchase library books on kindness or get another bench like the one that was donated in the front entry of the School for the playground. Miss Hamill will be asked to contact Blue Imp to get information on this. • Cost for a Blue Imp bench would be just under \$1,000.00. • Tabled to May 2024.

6.2 ITEMS THAT SUPPORT PARENTS

Topic	Discussion	Notes & Items for Action
Event Procedures	<ul style="list-style-type: none"> • Lea Drysdale would like to create a manual with checklists for planning school council events to include information on what was spent and what went over well, etc.. 	<ul style="list-style-type: none"> • Lea Drysdale would like to look through past school records for information that should be contained in this. Items such as where signs are to be posted, contacting MHHS for permission to park in the rear of the school, etc.. • Tannis Smeed created a Hot Lunch Volunteer Checklist which should be added to this.

6.3 ITEMS THAT SUPPORT THE SCHOOL

Topic	Discussion	Notes & Items for Action
Co-Operating Society (Gaming)	<ul style="list-style-type: none"> Casino dates are not yet known. 	<ul style="list-style-type: none"> The last casino was July 2023, it takes about 18 months from the last one to be drawn for the next. Next casino would be possibly December 2024 or January 2025. Tannis Smeed received an email from the AGLC stating that the financial review requirements for the last casino reporting period have been met.
Big Marble Farms Veggie Fundraiser		<ul style="list-style-type: none"> Shelly Swetnam would like to hold the Big Marble Farms Veggie Fundraiser. Orders will be due May 2nd and be delivered on May 9th. She will look into what is offered in the veggie pack and what the cost will be. Last year veggie packs were sold for \$20.00. Shelly Swetnam will forward information to Tannis Smeed and she will create and send out fundraising packages.
Fun Day	<ul style="list-style-type: none"> Ideas to have a Fun Day and possibly a picnic. 	<ul style="list-style-type: none"> Tannis Smeed to look into pricing for Bounce Castles, Pedal Tractors and the Traveling Petting Zoo.
Staff Appreciation Luncheon	<ul style="list-style-type: none"> It was discussed if the School Council would like to put on an end of year "Staff Appreciation Luncheon" as they have in the past. 	<ul style="list-style-type: none"> Tannis Smeed to contact Tara Klatt to see if she would mind planning as she organized last year's lunch.
Grade 9 Grad Advertising		<ul style="list-style-type: none"> Tannis Smeed to look into the contract with Postcard Portables. It is thought that this is the last year for the contract. Tannis Smeed to contact Postcard Portables to have the sign brought to the school and on display for the month of June.

7. **DATE of the NEXT SCHOOL COUNCIL MEETING:** Tuesday, May 14, 2024.

8. **ADJOURNMENT:** Meeting adjourned at 7:23 pm.

Motion: Chad Peacock / **Carried**