

CAPE
201 5th Street SW
Medicine Hat, AB T1A 4G7
Tel: (403) 528-2983
Fax: (403) 528-3048
www.capeisgreat.org



CAPE SCHOOL COUNCIL MEETING MINUTES

Date: Tuesday, October 17, 2023

Time: Following AGM

Place: Zoom Meeting

SCHOOL COUNCIL EXECUTIVE

Interim Chair: Tara Klatt

Vice Chair: Caitlin Hok

Secretary: Vacant

Treasurer: Vacant

Hot Lunch Representative: Vacant

Fundraising Representative: Tara Klatt

Board Representative: Vacant

School Representative: Jeney Gordon

Teacher Representative: Vacant

CALL TO ORDER: Meeting was called to order at 7:19 pm by Tara Klatt, Interim Chair.

Present: Jeney Gordon, Teresa Di Ninno, Tara Klatt, Linda Duong, Alexis Mingo.

Absent with Regrets: Shelly Swetnam

Administrative Assistant: Tannis Smeed

WELCOME, INTRODUCTIONS & PARENT PRAISE:

- Jeney Gordon praised all the parents that attended parent conferences, whether in person or virtually and was thankful for all of the feedback.

1. APPROVAL of AGENDA for the October 17, 2023 School Council Meeting

- 1.1 **Motion 23-10-17-01:** to approve the October 17, 2023 School Council Meeting Agenda, as presented.

Moved: Jeney Gordon, **Seconded:** Tara Klatt \ **Carried**

2. **ADOPTION OF MINUTES of the September 19, 2023 School Council Meeting**

2.1 **Motion 23-10-17-02:** to approve the September 19, 2023 School Council Meeting Minutes, as presented.

Moved: Jeney Gordon, **Seconded:** Tara Klatt \ **Carried**

3. **BUSINESS ARISING from the MINUTES of September 19, 2023 School Council Meeting**

3.1 **ITEMS THAT SUPPORT STUDENTS**

3.1.1 **Hot Lunch** - We have a parent currently looking into restaurants, prices and booking dates. Healthy Hunger has not responded to emails so we will proceed with paper hot lunch order forms. Hot Lunch forms will be sent home with students, as well as information will be included in the "Weekly Reminder" emails and posted on Facebook.

3.2 **ITEMS THAT SUPPORT PARENTS**

3.2.1 **Uniforms** - The supplier from Pakistan is no longer pursuing supplying CAPE uniforms. A new supplier must accommodate sizes 4 toddler to adult tall. Tannis Smeed has contacted a local supplier and they are looking into the possibility of being able to meet all of CAPE's uniform requirements. Tannis Smeed also had a meeting with the Lands' End Representative, she provided some ordering tips to save money. For all orders over \$99USD there is free shipping. If you keep your order under \$150CDN, no duty will be charged, so if necessary break your order into more than one to meet this criteria to take advantage of the savings. For any quality issues regarding wear, please contact Lands' End Customer Service department and if your issue is warranted they will send a replacement at no cost.

3.3 **ITEMS THAT SUPPORT THE SCHOOL**

3.3.1 **Costco Gift Card Raffle**

- School Council is running the Costco Gift Card Raffle again this year.
- Gift Cards are to be in \$500.00 increments.
- Tickets are to be printed in booklets of 10.
- Jeney Gordon and Tannis Smeed to obtain the gaming license.
- Tara Klatt to purchase Costco Gift Cards.
- Tannis Smeed to order the tickets once the license is obtained.

Motion 23-10-17-03: to purchase 3 Costco gift cards at a total cost of \$1,500.00 and cover the cost of the ticket printing.

Moved: Tara Klatt, **Seconded:** Jeney Gordon \ **Carried**

3.3.2 Family Movie Night

- To hold a Family Movie Night in late November/early December.
- Families could bring blankets to sit on the gym floor.
- Have a canteen.
- Mrs. Edey's Student Advisory Group to select movies, one for younger students and one for older students.

Motion 23-10-17-04: to plan a Family Movie Night in late November/early December. Date and times to be determined.

Moved: Linda Duong, **Seconded:** Jeney Gordon \ **Carried**

CONSENT AGENDA:

4. REPORTS (Last Month)

- 4.1 **INTERIM CHAIR REPORT** - No report.
- 4.2 **SECRETARY'S REPORT** - No Representative
- 4.3 **TREASURER'S REPORT** - No Representative
- 4.4 **HOT LUNCH REPRESENTATIVE'S REPORT** - No Representative
- 4.5 **FUNDRAISING REPRESENTATIVE'S REPORT** - Tara Klatt highlighted that School Council will be doing a Kernels, Costco Gift Card, Baking with Candace, Rolling Pin and possibly a Mr. Pretzel fundraiser.
- 4.6 **BOARD REPRESENTATIVE'S REPORT** - No Representative
- 4.7 **SCHOOL REPRESENTATIVE'S (PRINCIPAL'S) REPORT** - Jeney Gordon highlighted that Mrs. Edey's Student Advisory Group will be starting soon and CAPE now has a part-time Student Wellness Coach on staff.
- 4.8 **TEACHER REPRESENTATIVE'S REPORT** - No Representative
- 4.9 **SUPERINTENDENT'S REPORT** - Teresa Di Ninno highlighted that the board is functioning well and that they are continuing to work with the City to resolve the traffic issues as well as working on the Joint Use Agreement so that CAPE has the same access as everyone else.

5. CORRESPONDENCE:

- 5.1 **Motion 23-10-17-05:** to accept the consent agenda, as presented.

Moved: Jeney Gordon, **Seconded:** Alexis Mingo \ **Carried**

6. NEW ITEMS/DISCUSSION/INFORMATION:

6.1 ITEMS THAT SUPPORT STUDENTS

Topic	Discussion	Notes & Items for Action
Mural for Courtyard	<ul style="list-style-type: none"> Input on the west wall location. 	<ul style="list-style-type: none"> What is the vision of the mural? Possible location may be by the basketball courts due to possible future school expansion. Mrs. Edey will be requested to create a google form to send out to students polling for information on what they would like to see. The results of this poll will be sent out to parents. What is the size of the mural and is temperature a factor for the paint? How long will it take to paint the mural? Krystal Rose Eirich and Tannis Smeed to get quotes. Mural size is approximately 34' wide x 16' high, something bright and uplifting, not graffiti. Paintergirls quote was \$4,000.00 for full coverage which included weather resistant enamel paint which costs \$100/gallon. Donna Franz will look for any grants which could be applied towards the mural. Get updates from students and set up a meeting with Paintergirl. Tabled to March 2024.
Winter Activities	<ul style="list-style-type: none"> Offer more social events for families. 	<ul style="list-style-type: none"> Krystal Rose Eirich contacted the Big Marble Go Center and found out the following information. <ul style="list-style-type: none"> Swimming is \$5.90 per person for ages 13 and under. You require 1 adult per 3 kids for ages 8 and under. Nerf Wars is \$116.00 per hour. Bouncy Castle in the Gym is \$36.00 per hour. Skating is booked for January and February. All pricing will increase by 10% in January. Pricing for a 3 hour inside booking would be Basic \$19.80/child or with pizza and a drink \$22.50/child. Booking would include laser tag, trampoline, play structure and climbing rock.

		<ul style="list-style-type: none"> • Due to time constraints, School Council will support the year end field trips and will revisit for the next school year. • Miss Hamill to look into access to the Moose Recreation Centre. • Tabled until November 2023.
--	--	--

6.2 ITEMS THAT SUPPORT PARENTS

Topic	Discussion	Notes & Items for Action

6.3 ITEMS THAT SUPPORT THE SCHOOL

Topic	Discussion	Notes & Items for Action
Co-Operating Society (Gaming)	<ul style="list-style-type: none"> • Casino dates are not yet known. 	
Electronic Scoreboard		<ul style="list-style-type: none"> • Mr. Hohn and Mr. Wood to research. • Look at possibly having one with plexiglass in front of it. • Ms. Berard has looked into tech logistics. There is wifi all throughout the gym and there are electrical conduits along the roof. Will need size, and placement plan to find the best location to install. • Tabled until December 2023.
Highway Cleaning	<ul style="list-style-type: none"> • \$100/km. There is an application process and training online. 	<ul style="list-style-type: none"> • Tannis Smeed to look into the application process. • The annual highway clean up is held on the first or second Saturday in May every year, weather permitting or you can adopt-a-highway 3 to 5 km section to clean at least once every year for a minimum of 3 years with the option for renewal. • If we would like to participate in this CAPE will need to sign up prior to May 2024.
Tasty Tuesday	<ul style="list-style-type: none"> • Hold a bake sale the first Tuesday of each month hosted by individual classrooms. 	<ul style="list-style-type: none"> • Tannis Smeed to look into class sizes and create a schedule and dates. • This will be facilitated on the school side to raise funds for the Science and Heritage Fair.

Hot Dog Sale	<ul style="list-style-type: none"> • This could be incorporated into the hot lunch program. 	<ul style="list-style-type: none"> • This will be facilitated on the school side to raise funds for the Science and Heritage Fair.
School Council Board Representative	<ul style="list-style-type: none"> • A School Council Board Representative is required, they will need to attend 10 meetings a year which are the last Wednesday of each month (no meetings in December and July). • Must attend the AGM which takes place at the end of May or early June. 	
Family Math Night	<ul style="list-style-type: none"> • Have different activities in different rooms. • Math kits cost \$500.00. • Possibly take place in January 2024. 	<ul style="list-style-type: none"> • Jeney Gordon suggested that it would be nice to have 2 kits (\$1,000.000). • More information is required. • Tabled to November 2023.
Scholastic Book Fair	<ul style="list-style-type: none"> • To have the Book Fair for both the Science Fair and Heritage Fair Saturdays. 	<ul style="list-style-type: none"> • Tannis Smeed to look into drop off and pick up dates.

7. **DATE of the NEXT SCHOOL COUNCIL MEETING:** Tuesday, November 21, 2023.

8. **ADJOURNMENT:** Meeting adjourned at 8:06 pm.

Motion: Tara Klatt, Interim Chair