

**CAPE**  
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## CAPE SCHOOL COUNCIL MEETING MINUTES

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**Date:** Tuesday, November 21, 2023

**Time:** Following AGM

**Place:** Zoom Meeting

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### SCHOOL COUNCIL EXECUTIVE

**Chair:** Sheryl Tyl

**Vice Chair:** Caitlin Hok

**Secretary:** Linda Duong

**Treasurer:** Vacant

**Hot Lunch Representative:** Jennifer Kennedy

**Fundraising Representative:** Tara Klatt

**Board Representative:** Vacant

**School Representative:** Jeney Gordon

**Teacher Representative:** Chantiel Jenkins

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**CALL TO ORDER:** Meeting was called to order at 6:58 pm by Tara Klatt, the Interim Chair.

**Present:** Tara Klatt, Linda Duong, Jennifer Kennedy, Jeney Gordon, Chantiel Jenkins, Teresa Di Ninno, Sheryl Tyl, Natasha, LeRuyet-Warriner.

**Absent with Regrets:** Caitlin Hok

**Administrative Assistant:** Tannis Smeed

**WELCOME, INTRODUCTIONS & PARENT PRAISE: consider the following:**

- Jeney Gordon expressed appreciation for:
  - all the volunteers that came out to help with the Farro's Hot Lunch;
  - all the parents that came to the school for conferences and patiently waited in the hallways while other parent conferences were taking place.
- Natasha LeRuyet-Warriner commented that the coffee bar at the front of the school makes it look very welcoming.

**1. APPROVAL of AGENDA for the November 21, 2023 School Council Meeting**

**1.1 Motion 23-11-21-01:** to approve the November 21, 2023 School Council Meeting Agenda, as presented.

**Moved:** Natasha LeRuyet-Warriner, **Seconded:** Tara Katt / **Carried**

**2. ADOPTION OF MINUTES of the October 17, 2023 School Council Meeting**

**2.1 Motion 23-11-21-02:** to approve the October 17, 2023 School Council Meeting Minutes, as presented.

**Moved:** Jeney Gordon, **Seconded:** Linda Duong / **Carried**

**3. BUSINESS ARISING from the MINUTES of October 17, 2023 School Council Meeting**

**3.1 ITEMS THAT SUPPORT STUDENTS**

**3.1.1 Hot Lunch** - We now have a Hot Lunch Representative, Jennifer Kennedy. It was discussed that hot lunch prices seem high, however it is hard to source meals at a reasonable price these days. It was also discussed that some parents thought hot lunches were too frequent or not frequent enough. A Hot Lunch committee will be formed. Hot Lunch forms will be sent home with students, as well as information will be included in the "Weekly Reminder" emails and posted on Facebook.

**3.2 ITEMS THAT SUPPORT PARENTS**

**3.2.1 Uniforms** - The supplier from Pakistan is no longer pursuing supplying CAPE uniforms. A new supplier must accommodate sizes 4 toddler to adult tall. Tannis Smeed has contacted a local supplier and they are looking into the possibility of being able to meet all of CAPE's uniform requirements. Tannis Smeed also had a meeting with the Lands' End Representative, she provided some ordering tips to save money. For all orders over \$99USD there is free shipping. If you keep your order under \$150CDN, no duty will be charged, so if necessary break your order into more than one to meet this criteria to take advantage of the savings. For any quality issues regarding wear, please contact Lands' End Customer Service department and if your issue is warranted they will send a replacement at no cost.

### 3.3 ITEMS THAT SUPPORT THE SCHOOL

- 3.3.1 Gas Reimbursement** - Tara Klatt has requested to be reimbursed for the gas that she used in her personal vehicle to make the trip to Calgary to pick up the Kernels Popcorn order.

**Motion 23-11-21-03:** to reimburse Tara Klatt \$129.52 (81L of diesel at \$1.599).

**Moved:** Jeney Gordon, **Seconded:** Natasha LeRuyet-Warriner / **Carried**

### CONSENT AGENDA:

#### 4. REPORTS (Last Month)

- 4.1 CHAIR REPORT** - No Report
- 4.2 SECRETARY'S REPORT** - No Report
- 4.3 TREASURER'S REPORT** - No Representative
- 4.4 HOT LUNCH REPRESENTATIVE'S REPORT** - No Report
- 4.5 FUNDRAISING REPRESENTATIVE'S REPORT** - Report was presented. Tara Klatt highlighted that the Kernels Popcorn Fundraiser earned \$1,259.78.
- 4.6 BOARD REPRESENTATIVE'S REPORT** - No Representative
- 4.7 SCHOOL REPRESENTATIVE'S (PRINCIPAL'S) REPORT** - Report was presented. Jeney Gordon highlighted that we now have a community basketball coach for Grades 7 to 9 and that Mrs. Di Ninno and Mrs. Fairbrother had an article published in the 2023 Fall Edition of CASS Connection.
- 4.8 TEACHER REPRESENTATIVE'S REPORT** - No Report
- 4.9 SUPERINTENDENT'S REPORT** - Report was presented. Teresa Di Ninno highlighted that School Surveys (51% returns overall) and the Alberta Education Assurance Measure Results (65.6% returns overall) indicate that CAPE continues to enjoy a very high level of stakeholder satisfaction, well above provincial averages.

#### 5. CORRESPONDENCE:

- 5.1 Motion 23-11-21-04:** to accept the consent agenda, as presented.

**Moved:** Jeney Gordon, **Seconded:** Linda Duong / **Carried**

**6. NEW ITEMS/DISCUSSION/INFORMATION:**

**6.1 ITEMS THAT SUPPORT STUDENTS**

| <b>Topic</b>        | <b>Discussion</b>  | <b>Notes &amp; Items for Action</b>  |
|---------------------|--|--|
| Mural for Courtyard | <ul style="list-style-type: none"> <li>Input on the west wall location.</li> </ul>       | <ul style="list-style-type: none"> <li>What is the vision of the mural?</li> <li>Possible location may be by the basketball courts due to possible future school expansion.</li> <li>Mrs. Edey will be requested to create a google form to send out to students polling for information on what they would like to see. The results of this poll will be sent out to parents.</li> <li>What is the size of the mural and is temperature a factor for the paint? How long will it take to paint the mural?</li> <li>Krystal Rose Eirich and Tannis Smeed to get quotes.</li> <li>Mural size is approximately 34' wide x 16' high, something bright and uplifting, not graffiti.</li> <li>Paintergirls quote was \$4,000.00 for full coverage which included weather resistant enamel paint which costs \$100/gallon.</li> <li>Donna Franz will look for any grants which could be applied towards the mural.</li> <li>Get updates from students and set up a meeting with Paintergirl.</li> <li>Tabled to March 2024.</li> </ul> |
| Winter Activities   | <ul style="list-style-type: none"> <li>Offer more social events for families.</li> </ul> | <ul style="list-style-type: none"> <li>Tara Klatt contacted the Big Marble Go Center (Susan 403-502-8745) and has the following information.</li> <li>Swimming \$11.75 (18+yrs), \$7.50 (13-17yrs), \$6.25 (3-12yrs). 1 adult per 3 kids for ages 8 and under. Not public knowledge but the pool will be closed May until August 2024.</li> <li>Nerf Wars \$149.75/hr (up to 50 students).</li> <li>Gym \$30.25/hr per quadrant.</li> <li>Ice Time is all booked up.</li> <li>Look at having something in the school at the end of January 2024. Possibly stations set up in classrooms and have the Grade 9's facilitate the activities.</li> <li>Tabled to December 2023.</li> </ul>   |

## 6.2 ITEMS THAT SUPPORT PARENTS

| Topic | Discussion | Notes & Items for Action |
|-------|------------|--------------------------|
|       |            |                          |

## 6.3 ITEMS THAT SUPPORT THE SCHOOL

| Topic                         | Discussion  | Notes & Items for Action   |
|-------------------------------|---|--|
| Co-Operating Society (Gaming) | <ul style="list-style-type: none"> <li>Casino dates are not yet known.</li> </ul>   |  |
| Electronic Scoreboard         |   | <ul style="list-style-type: none"> <li>Mr. Hohn and Mr. Wood to research.</li> <li>Look at possibly having one with plexiglass in front of it.</li> <li>Ms. Berard has looked into tech logistics. There is wifi all throughout the gym and there are electrical conduits along the roof. Will need size, and placement plan to find the best location to install.</li> <li>Tabled until December 2023.</li> </ul>   |
| Highway Cleaning              | <ul style="list-style-type: none"> <li>\$100/km. There is an application process and training online.</li> </ul>  | <ul style="list-style-type: none"> <li>Tannis Smeed to look into the application process.</li> <li>The annual highway clean up is held on the first or second Saturday in May every year, weather permitting or you can adopt-a-highway 3 to 5 km section to clean at least once every year for a minimum of 3 years with the option for renewal.</li> <li>If we would like to participate in this CAPE will need to sign up prior to May 2024.</li> </ul> |
| Family Math Night             | <ul style="list-style-type: none"> <li>Have different activities in different rooms.</li> <li>Math kits cost \$500.00.</li> <li>Possibly take place in January 2024.</li> </ul> | <ul style="list-style-type: none"> <li>Jeney Gordon suggested that it would be nice to have 2 kits (\$1,000.000).</li> <li>More information is required.</li> <li>Kits come from the United States, find out if they come prepped and with consumables.</li> <li>Tabled to December 2023.</li> </ul>   |
| Scholastic Book Fair          | <ul style="list-style-type: none"> <li>To have the Book Fair for both the Science Fair and Heritage Fair Saturdays.</li> </ul>  | <ul style="list-style-type: none"> <li>Tannis Smeed to look into drop off and pick up dates.</li> </ul>  |

7. **DATE of the NEXT SCHOOL COUNCIL MEETING:** Tuesday, December 19, 2023.
8. **ADJOURNMENT:** Meeting adjourned at 7:44 pm.  
**Motion:** Tara Klatt