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CAPE SCHOOL COUNCIL MEETING MINUTES

Date: Tuesday, March 12, 2024

Time: 6:30 pm

Place: Zoom Meeting

SCHOOL COUNCIL EXECUTIVE

Chair: Chad Peacock

Vice Chair: Caitlin Hok

Secretary: Linda Duong

Treasurer: Hany Darwish

Hot Lunch Representative: Jennifer Kennedy

Fundraising Representative: Tara Klatt

Board Representative: Lea Drysdale

School Representative: Jeney Gordon

Teacher Representative: Chantiel Jenkins

CALL TO ORDER: Meeting was called to order at 6:32 pm by the Chair, Chad Peacock.

Present: Chad Peacock, Caitlin Hok, Linda Duong, Hany Darwish, Jeney Gordon, Chantiel Jenkins, Teresa Di Ninno, Claire Peacock, Pete & Shelly Swetnam.

Absent with Regrets: Tara Klatt, Jennifer Kennedy

Administrative Assistant: Tannis Smeed

WELCOME, INTRODUCTIONS & PARENT PRAISE:

1. APPROVAL of AGENDA for the March 12, 2024 School Council Meeting

- 1.1 **Motion 24-03-12-01:** to approve the March 12, 2024 School Council Meeting Agenda, as presented.

Moved: Jeney Gordon, **Seconded:** Caitlin Hok / **Carried**

2. ADOPTION OF MINUTES of the January 23, 2024 School Council Meeting

2.1 Motion 24-03-12-02: to approve the January 23, 2024 School Council Meeting Minutes, as presented.

Moved: Caitlin Hok, **Seconded:** Jeney Gordon / **Carried**

3. BUSINESS ARISING from the MINUTES of January 23, 2024 School Council Meeting

3.1 ITEMS THAT SUPPORT STUDENTS

3.1.1 CAPE Scholarship - It was brought forward that the CAPE administration would like to reinstate a Scholarship at the Medicine Hat College for former CAPE students attending the College.

Motion 24-03-12-03: The CAPE School Council will sponsor \$600.00 towards the CAPE Scholarship at the Medicine Hat College for former CAPE students attending the College and is hoping that the CAPE Board will match this amount.

Moved: Caitlin Hok, **Seconded:** Claire Peacock / 1 excused-J. Gordon / **Carried**

3.2 ITEMS THAT SUPPORT PARENTS

3.3 ITEMS THAT SUPPORT THE SCHOOL

CONSENT AGENDA:

4. REPORTS (Last Month)

4.1 CHAIR REPORT - No Report

4.2 SECRETARY'S REPORT - No Report

4.3 TREASURER'S REPORT - Report presented.

4.4 HOT LUNCH REPRESENTATIVE'S REPORT - No Report

4.5 FUNDRAISING REPRESENTATIVE'S REPORT - No Report

4.6 BOARD REPRESENTATIVE'S REPORT - No Report

4.7 SCHOOL REPRESENTATIVE'S (PRINCIPAL'S) REPORT - Jeney Gordon highlighted that the splitting of the Heritage and Science Fairs into two separate weeks this year received positive feedback. There are many students who are moving on to regionals for the Science Fair. The draft Social Studies curriculum will be released this week and the Science Grades 4 to 6 curriculum will be implemented this fall.

4.8 TEACHER REPRESENTATIVE'S REPORT - No Report

4.9 SUPERINTENDENT’S REPORT - Mrs. Di Ninno reported that TAAPCS (The Association of Alberta Public Charter Schools) has functioned well in regards to funding, facilities and making Charter Schools a valuable part of the public system. There are currently 20 or 21 Charter Schools in Alberta. Unfortunately internal issues resulted in a fractured association. CAPE and 6 other Charter Schools have pulled out of the association. Benefits and Insurance for CAPE employees will remain in place until the end of the year. Options for insurance and group benefits are being researched.

5. CORRESPONDENCE:

Motion 24-03-12-04: to accept the consent agenda, as presented.

Moved: Jeney Gordon, **Seconded:** Shelly Swetnam / **Carried**

6. NEW ITEMS/DISCUSSION/INFORMATION:

6.1 ITEMS THAT SUPPORT STUDENTS

Topic	Discussion	Notes & Items for Action
Mural for Courtyard	<ul style="list-style-type: none"> Input on the west wall location. 	<ul style="list-style-type: none"> What is the vision of the mural? Possible location may be by the basketball courts due to possible future school expansion. Mrs. Edey will be requested to create a google form to send out to students polling for information on what they would like to see. The results of this poll will be sent out to parents. What is the size of the mural and is temperature a factor for the paint? How long will it take to paint the mural? Krystal Rose Eirich and Tannis Smeed to get quotes. Mural size is approximately 34’ wide x 16’ high, something bright and uplifting, not graffiti. Paintergirls quote was \$4,000.00 for full coverage which included weather resistant enamel paint which costs \$100/gallon. Donna Franz will look for any grants which could be applied towards the mural. Get updates from students and set up a meeting with Paintergirl.

		<ul style="list-style-type: none"> ● It would be beneficial to do two things before the April meeting: <ul style="list-style-type: none"> ○ review the topics and ideas from the mural survey. ○ share these with mural artists to get a quote and ask for their ideas and estimated costs. ○ These can then be presented and discussed at the April 16th meeting.
Year End Activities		<ul style="list-style-type: none"> ● Field trips would be considerably more expensive than last year to run, the cost to book a charter bus is \$145.00/hr for a minimum of 10 hours for a total cost of \$1,450.00. ● It is recommended to keep Year End Field trips limited to the Medicine Hat area this year.
Pink Shirt Day Fundraiser	<ul style="list-style-type: none"> ● Profit was \$398.77. How will this be spent to support the students? 	<ul style="list-style-type: none"> ● It was suggested to spend this on a small “Be Kind” mural on a wall in the school, purchase library books on kindness or get another bench like the one that was donated in the front entry of the School for the playground. Miss Hamill will be asked to contact Blue Imp to get information on this. ● Tabled to April 2024.

6.2 ITEMS THAT SUPPORT PARENTS

Topic	Discussion	Notes & Items for Action
Event Procedures	<ul style="list-style-type: none"> ● Lea Drysdale would like to create a manual with checklists for planning school council events to include information on what was spent and what went over well, etc.. 	<ul style="list-style-type: none"> ● Tabled to April 2024.

6.3 ITEMS THAT SUPPORT THE SCHOOL

Topic	Discussion	Notes & Items for Action
Co-Operating Society (Gaming)	<ul style="list-style-type: none"> Casino dates are not yet known. 	<ul style="list-style-type: none"> The last casino was July 2023, it takes about 18 months from the last one to be drawn for the next. Next casino would be possibly December 2024 or January 2025.
Highway Cleaning	<ul style="list-style-type: none"> \$100/km. There is an application process and training online. 	<ul style="list-style-type: none"> Tannis Smeed to look into the application process. The annual highway clean up is held on the first or second Saturday in May every year, weather permitting or you can adopt-a-highway 3 to 5 km section to clean at least once every year for a minimum of 3 years with the option for renewal. If we would like to participate in this CAPE will need to sign up prior to May 2024. It was decided that this will not be pursued and that it would be more beneficial to plan a bottle drive with students going door to door.
Family Math Night	<ul style="list-style-type: none"> Have different activities in different rooms. Math kits cost \$500.00. Possibly take place in January 2024. 	<ul style="list-style-type: none"> Jeney Gordon suggested that it would be nice to have 2 kits (\$1,000.00). More information is required. Kits come from the United States, find out if they come prepped and with consumables. MATH NIGHT <ul style="list-style-type: none"> Option 1: Family Math Night K-4 kit \$1,300 USD Option 2: Jump 2 Math 9 Station K-8 kit \$2,600 CDN or Jump 2 Math 5 Station K-8 kits \$1,835 CDN Option 3: Spectrum Family Math Kits (enough supplies for 10 people) \$217 - would need internet activities Suggestion - Based on the expense vs return, I would recommend either choosing a different family event, or planning a math night next year with time to set up various stations at different levels. It was decided that this will not be pursued due to cost and that another family event will be explored.

2023-2024 ABSCA Grant	<ul style="list-style-type: none"> • \$500.00 Grant was received. 	<ul style="list-style-type: none"> • Cheque needs to be deposited.
Big Marble Farms Veggie Fundraiser		<ul style="list-style-type: none"> • Shelly Swetnam would like to hold the Big Marble Farms Veggie Fundraiser. Orders will be due May 2nd and be delivered on May 9th. • She will look into what is offered in the veggie pack and what the cost will be. Last year veggie packs were sold for \$20.00. • Shelly Swetnam will forward information to Tannis Smeed and she will create and send out fundraising packages.

7. **DATE of the NEXT SCHOOL COUNCIL MEETING:** Tuesday, April 16, 2024.

8. **ADJOURNMENT:** Meeting adjourned at 7:23 pm.

Motion: Chad Peacock / **Carried**