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CAPE SCHOOL COUNCIL MEETING MINUTES

Date: Tuesday, January 23, 2024

Time: Following AGM

Place: Zoom Meeting

SCHOOL COUNCIL EXECUTIVE

Chair: Chad Peacock

Vice Chair: Caitlin Hok

Secretary: Linda Duong

Treasurer: Hany Darwish

Hot Lunch Representative: Jennifer Kennedy

Fundraising Representative: Tara Klatt

Board Representative: Lea Drysdale

School Representative: Jeney Gordon

Teacher Representative: Chantiel Jenkins

CALL TO ORDER: Meeting was called to order at 6:54 pm by the Chair, Chad Peacock.

Present: Chad Peacock, Caitlin Hok, Linda Duong, Hany Darwish, Tara Klatt, Lea Drysdale, Jeney Gordon, Chantiel Jenkins, Teresa Di Ninno, Liz Burritt, Shelly Swetnam, Claire Peacock, Maha Bendary, Zafar Saeed, Nauman Shaikh.

Absent with Regrets: Natasha LeRuyet-Warriner

Administrative Assistant: Tannis Smeed

WELCOME, INTRODUCTIONS & PARENT PRAISE:

- Jeney Gordon was thankful for all of the parents that attended field trips and that everyone was patient and understanding with the timing and decision made for the school closure due to the extreme cold temperatures.
- Tannis Smeed extended her thanks to Lea Drysdale, Tara Klatt and Linda Duong for all their hard work and organization of the School Council Retro Movie Night. It was also mentioned that it is appreciated that Shelly Swetnam is always willing to help out where needed.

- Linda Duong was appreciative of Tannis Smeed for the School Retro Movie Night order form that was sent to all families and was also thankful for all of the parent volunteers who helped with the event.
- Lea Drysdale expressed her appreciation for all of the parent volunteers and Tannis Smeed for their part in making the Retro Movie Night a success, as well as to Ms. Berard for her role in getting the projector working for this event.

1. APPROVAL of AGENDA for the January 23, 2024 School Council Meeting

- 1.1 Motion 24-01-23-01:** to approve the January 23, 2024 School Council Meeting Agenda, as presented.

Moved: Tara Klatt, **Seconded:** Linda Duong / **Carried**

2. ADOPTION OF MINUTES of the December 19, 2023 School Council Meeting

- 2.1 Motion 24-01-23-02:** to approve the December 19, 2023 School Council Meeting Minutes, as presented.

Moved: Caitlin Hok, **Seconded:** Claire Peacock / **Carried**

3. BUSINESS ARISING from the MINUTES of December 19, 2023 School Council Meeting

3.1 ITEMS THAT SUPPORT STUDENTS

- 3.1.1 Coaches Honorarium** - We now have a community basketball coach for Grades 7-9, who is a highly skilled second year education student. We will have 1 co-ed basketball team. We also have a pair of community coaches for intramural basketball for grades 5 & 6 once a week, who are first year education students. Without these volunteers CAPE would not be able to offer these programs.

Motion 24-01-23-03: to present the Grade 7-9 basketball coach with an \$800.00 cheque and the two grades 5 & 6 intramural coaches with a \$300.00 cheque each.

Moved: Chad Peacock, **Seconded:** Caitlin Hok / **Carried**

Tannis Smeed to send account balances to School Council to decide if this will be paid from the general or gaming account. The coaches would need to issue CAPE a receipt for this honorarium.

3.2 ITEMS THAT SUPPORT PARENTS

3.3 ITEMS THAT SUPPORT THE SCHOOL

3.3.1 Retro Movie Night - It was stated that the School Council Retro Movie Night was a success and that all the students had fun and everyone really enjoyed it. The movie choice was excellent, as was the idea to offer pizza and a drink in the ticket. The evening went smoothly and the cost was reasonable.

3.3.2 Electronic Scoreboard - CAPE School would like to have an electronic scoreboard so that they can host sporting events. Mr. Hohn has researched 2 options that would allow this. A wall clock which is \$344.87 (plus tax & shipping) and a Multisport Scoreboard with Remote (plus tax and shipping).

Motion 24-01-23-04: to purchase both options researched and cover any cost associated with the installation of these clocks.

Moved: Tara Klatt, **Seconded:** Shelly Swetnam / **Carried**

3.3.3 Teachers Convention Resources - In the past School Council has been generous giving teachers \$100.00 each to purchase classroom resources from Teachers Convention.

Motion 24-01-23-05 - to approve the purchase of up to \$100.00 of Teachers Convention resources for CAPE teachers.

Moved: Caitlin Hok, **Seconded:** Shelly Swetnam / **Carried**

CONSENT AGENDA:

4. REPORTS (Last Month)

4.1 CHAIR REPORT - No Report

4.2 SECRETARY'S REPORT - No Report

4.3 TREASURER'S REPORT - No Report

4.4 HOT LUNCH REPRESENTATIVE'S REPORT - No Report

4.5 FUNDRAISING REPRESENTATIVE'S REPORT - The Retro Movie Night was a success and the profit from this event was not tabulated yet and will be shared at the next meeting.

4.6 BOARD REPRESENTATIVE'S REPORT - No Report

4.7 SCHOOL REPRESENTATIVE'S (PRINCIPAL'S) REPORT - Jeney Gordon relayed that she had just been at a conference learning about resources and communication for Social Studies curriculum. It was highlighted that students and staff have been getting ready for the upcoming Heritage and Science Fairs and that CAPE was still in need of judges. Registration has begun and there will be incentives for family recommendations that register. \$100.00 will be taken off of their school fees after the September 30th count date.

4.8 TEACHER REPRESENTATIVE'S REPORT - No Report

4.9 SUPERINTENDENT'S REPORT - No Report

5. CORRESPONDENCE:

Motion 24-01-23-05: to accept the consent agenda, as presented.

Moved: Nauman Shaikh, Seconded: Linda Duong / Carried

6. NEW ITEMS/DISCUSSION/INFORMATION:

6.1 ITEMS THAT SUPPORT STUDENTS

Topic	Discussion	Notes & Items for Action
Mural for Courtyard	<ul style="list-style-type: none">• Input on the west wall location.	<ul style="list-style-type: none">• What is the vision of the mural?• Possible location may be by the basketball courts due to possible future school expansion.• Mrs. Edey will be requested to create a google form to send out to students polling for information on what they would like to see. The results of this poll will be sent out to parents.• What is the size of the mural and is temperature a factor for the paint? How long will it take to paint the mural?• Krystal Rose Eirich and Tannis Smeed to get quotes.• Mural size is approximately 34' wide x 16' high, something bright and uplifting, not graffiti.• Paintergirls quote was \$4,000.00 for full coverage which included weather resistant enamel paint which costs \$100/gallon.• Donna Franz will look for any grants which could be applied towards the mural.• Get updates from students and set up a meeting with Paintergirl.• Tabled to March 2024.

6.2 ITEMS THAT SUPPORT PARENTS

Topic	Discussion	Notes & Items for Action
Event Procedures	<ul style="list-style-type: none"> Lea Drysdale would like to create a manual with checklists for planning school council events to include information on what was spent and what went over well, etc.. 	<ul style="list-style-type: none"> Tabled to March 2024.

6.3 ITEMS THAT SUPPORT THE SCHOOL

Topic	Discussion	Notes & Items for Action
Co-Operating Society (Gaming)	<ul style="list-style-type: none"> Casino dates are not yet known. 	
Highway Cleaning	<ul style="list-style-type: none"> \$100/km. There is an application process and training online. 	<ul style="list-style-type: none"> Tannis Smeed to look into the application process. The annual highway clean up is held on the first or second Saturday in May every year, weather permitting or you can adopt-a-highway 3 to 5 km section to clean at least once every year for a minimum of 3 years with the option for renewal. If we would like to participate in this CAPE will need to sign up prior to May 2024.
Family Math Night	<ul style="list-style-type: none"> Have different activities in different rooms. Math kits cost \$500.00. Possibly take place in January 2024. 	<ul style="list-style-type: none"> Jeney Gordon suggested that it would be nice to have 2 kits (\$1,000.00). More information is required. Kits come from the United States, find out if they come prepped and with consumables. Tabled to March 2024.

7. **DATE of the NEXT SCHOOL COUNCIL MEETING:** Tuesday, March 12, 2024.

8. **ADJOURNMENT:** Meeting adjourned at 7:57 pm.

Motion: Chad Peacock Carried