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CAPE SCHOOL COUNCIL MEETING MINUTES

Date: Tuesday, December 19, 2023

Time: Following AGM

Place: Zoom Meeting

SCHOOL COUNCIL EXECUTIVE

Chair: Sheryl Tyl

Vice Chair: Caitlin Hok

Secretary: Linda Duong

Treasurer: Vacant

Hot Lunch Representative: Jennifer Kennedy

Fundraising Representative: Tara Klatt

Board Representative: Vacant

School Representative: Jeney Gordon

Teacher Representative: Chantiel Jenkins

CALL TO ORDER: Meeting was called to order at 6:42pm by the Chair, Sheryl Tyl.

Present: Sheryl Tyl, Caitlin Hok, Linda Duong, Tara Klatt, Jeney Gordon, Chantiel Jenkins, Natasha LeRuyet Warriner, Claire Peacock, Lea Drysdale, Maha Bendary.

Absent with Regrets: Jennifer Kennedy

Administrative Assistant: Tannis Smeed

WELCOME, INTRODUCTIONS & PARENT PRAISE:

- Tara Klatt expressed her appreciation for Tannis Smeed for all the hard work and dedication in all the work that she does for School Council.
- Tannis Smeed thanked Tara Klatt for helping with preparing all the Costco Raffle Tickets for the draw and Lea Drydale and Linda Duong for coming to help make the draw.
- Jeney Gordon was appreciative of all the parent volunteers that helped serve the La Diperie hot lunch and for all of the "Stack the Sleigh" donations.

1. APPROVAL of AGENDA for the December 19, 2023 School Council Meeting

1.1 Motion 23-12-19-01: to approve the December 19, 2023 School Council Meeting Agenda, as presented.

Moved: Jeney Gordon, **Seconded:** Tara Klatt / **Carried**

2. ADOPTION OF MINUTES of the November 21, 2023 School Council Meeting

2.1 Motion 23-12-19-02: to approve the November 21, 2023 School Council Meeting Minutes, as presented.

Moved: Tara Klatt, **Seconded:** Linda Duong / **Carried**

3. BUSINESS ARISING from the MINUTES of November 21, 2023 School Council Meeting

3.1 ITEMS THAT SUPPORT STUDENTS

3.1.1 Hot Lunch - We now have a Hot Lunch Representative, Jennifer Kennedy. It was discussed that hot lunch prices seem high, however it is hard to source meals at a reasonable price these days. It was also discussed that some parents thought hot lunches were too frequent or not frequent enough. A Hot Lunch committee will be formed. Hot Lunch forms will be sent home with students, as well as information will be included in the "Weekly Reminder" emails and posted on Facebook.

3.2 ITEMS THAT SUPPORT PARENTS

3.2.1 Uniforms - The supplier from Pakistan is no longer pursuing supplying CAPE uniforms. A new supplier must accommodate sizes 4 toddler to adult tall. Tannis Smeed has contacted a local supplier and they are looking into the possibility of being able to meet all of CAPE's uniform requirements. Tannis Smeed also had a meeting with the Lands' End Representative, she provided some ordering tips to save money. For all orders over \$99USD there is free shipping. If you keep your order under \$150CDN, no duty will be charged, so if necessary break your order into more than one to meet this criteria to take advantage of the savings. For any quality issues regarding wear, please contact Lands' End Customer Service department and if your issue is warranted they will send a replacement at no cost. This information will be added to CAPE's website.

3.3 ITEMS THAT SUPPORT THE SCHOOL

3.3.1 Family Movie Night - School Council is planning a Family Movie Night for Friday, January 19th, 2024. It was discussed that tickets will be pre-sold in the amount of the gym capacity as per fire code regulations. Tickets will be first come, first serve. Proceeds from this event will go towards purchasing 18 thermal totes for each classroom to serve Hot Lunch in. Thoughts were to send home a form like Hot Lunch, tickets would include a slice of pizza and a drink. Other concession items will be available for purchase.

Motion 23-12-19-03: to have funds available up to \$700.00 to purchase pizza, drinks, concession items and decorations for this event.

Moved: Tara Klatt, **Seconded:** Linda Duong / **Carried**

CONSENT AGENDA:

4. REPORTS (Last Month)

4.1 CHAIR REPORT - No Report

4.2 SECRETARY'S REPORT - Linda Duong reported that she has heard back from parents and the maximum that they would spend on Hot Lunch would be \$10.00.

4.3 TREASURER'S REPORT - No Representative

4.4 HOT LUNCH REPRESENTATIVE'S REPORT - No Report

4.5 FUNDRAISING REPRESENTATIVE'S REPORT - Tara Klatt reported that the draw for the Costco Raffle was made on December 13, 2023. Winners' names are posted on CAPE's Facebook page. Profit has not yet been determined.

4.6 BOARD REPRESENTATIVE'S REPORT - No Representative

4.7 SCHOOL REPRESENTATIVE'S (PRINCIPAL'S) REPORT - Jeney Gordon highlighted that the end of the term was on Friday, December 1, 2023 and that report cards were sent home with students on December 15, 2023.

4.8 TEACHER REPRESENTATIVE'S REPORT - No Report

4.9 SUPERINTENDENT'S REPORT - No Report

5. CORRESPONDENCE:

5.1 Motion 23-12-19-04: to accept the consent agenda, as presented.

Moved: Natasha LeRuyet Warriner, **Seconded:** Jeney Gordon / **Carried**

6. NEW ITEMS/DISCUSSION/INFORMATION:

6.1 ITEMS THAT SUPPORT STUDENTS

Topic	Discussion	Notes & Items for Action
Mural for Courtyard	<ul style="list-style-type: none"> ● Input on the west wall location. 	<ul style="list-style-type: none"> ● What is the vision of the mural? ● Possible location may be by the basketball courts due to possible future school expansion. ● Mrs. Edey will be requested to create a google form to send out to students polling for information on what they would like to see. The results of this poll will be sent out to parents. ● What is the size of the mural and is temperature a factor for the paint? How long will it take to paint the mural? ● Krystal Rose Eirich and Tannis Smeed to get quotes. ● Mural size is approximately 34' wide x 16' high, something bright and uplifting, not graffiti. ● Paintergirls quote was \$4,000.00 for full coverage which included weather resistant enamel paint which costs \$100/gallon. ● Donna Franz will look for any grants which could be applied towards the mural. ● Get updates from students and set up a meeting with Paintergirl. ● Tabled to March 2024.
Coaches Honorarium	<ul style="list-style-type: none"> ● Jeney Gordon relayed that we now have a community basketball coach for Grades 7-9. ● We will have 1 co-ed basketball team. ● We also have a pair of community coaches for intramural basketball for grades 5 and 6 once a week. 	

6.2 ITEMS THAT SUPPORT PARENTS

Topic	Discussion	Notes & Items for Action

6.3 ITEMS THAT SUPPORT THE SCHOOL

Topic	Discussion	Notes & Items for Action
Co-Operating Society (Gaming)	<ul style="list-style-type: none"> Casino dates are not yet known. 	
Electronic Scoreboard		<ul style="list-style-type: none"> Mr. Hohn and Mr. Wood to research. Look at possibly having one with plexiglass in front of it. Ms. Berard has looked into tech logistics. There is wifi all throughout the gym and there are electrical conduits along the roof. Will need size, and placement plan to find the best location to install. Tabled until January 2024.
Highway Cleaning	<ul style="list-style-type: none"> \$100/km. There is an application process and training online. 	<ul style="list-style-type: none"> Tannis Smeed to look into the application process. The annual highway clean up is held on the first or second Saturday in May every year, weather permitting or you can adopt-a-highway 3 to 5 km section to clean at least once every year for a minimum of 3 years with the option for renewal. If we would like to participate in this CAPE will need to sign up prior to May 2024.
Family Math Night	<ul style="list-style-type: none"> Have different activities in different rooms. Math kits cost \$500.00. Possibly take place in January 2024. 	<ul style="list-style-type: none"> Jeney Gordon suggested that it would be nice to have 2 kits (\$1,000.000). More information is required. Kits come from the United States, find out if they come prepped and with consumables. Tabled to March 2024.
Scholastic Book Fair	<ul style="list-style-type: none"> To have the Book Fair for both the Science Fair and Heritage Fair Saturdays. 	<ul style="list-style-type: none"> Tannis Smeed to look into drop off and pick up dates. Tannis Smeed has sent an email to Scholastic Books Fairs requesting drop off on Wednesday, January 31, 2023 and pick up on Monday February 13, 2023.

7. **DATE of the NEXT SCHOOL COUNCIL MEETING:** Tuesday, January 23, 2024.

8. **ADJOURNMENT:** Meeting adjourned at 7:19pm.

Motion: Sheryl Tyl