



CAPE SCHOOL COUNCIL MEETING MINUTES

Date: Tuesday, September 19, 2023

Time: 6:30 pm

Place: Zoom Meeting

SCHOOL COUNCIL EXECUTIVE

Chair: Krystal Rose Eirich

Vice Chair: Caitlin Hok

Secretary: Chantelle Bartek

Treasurer: Mandy Mann

Hot Lunch Representative: Vacant

Fundraising Representative: Vacant

Board Representative: Natasha LeRuyet-Warriner

School Representative: Jeney Gordon

Teacher Representative: Donna Franz

CALL TO ORDER: Meeting was called to order at 6:32 pm by Jeney Gordon, the Acting Chair.

Present: Caitlin Hok, Jeney Gordon, Teresa Di Ninno, Shelly Swetnam, Tara Klatt.

Absent with Regrets: Krystal Rose Eirich, Natasha LeRuyet-Warriner.

Administrative Assistant: Tannis Smeed

WELCOME, INTRODUCTIONS & PARENT PRAISE:

- Jeney Gordon was thankful for all the parents that helped with Field Trips and the Year End Fun Day!
- CAPE School was thankful for all the parents that volunteered for the 2 day Casino in July 2023.
- Tara Klatt commented on how great the staff shirts were for the Meet the Staff Event, as it helped identify all staff.

1. APPROVAL of AGENDA for the September 19, 2023 School Council Meeting

- 1.1 Motion 23-09-19-01:** to approve the September 19, 2023 School Council Meeting Agenda, as presented.

Moved: Tara Klatt, **Seconded:** Shelly Swetnam / **Carried**

2. ADOPTION OF MINUTES of the June 6, 2023 School Council Meeting

- 2.1 Motion 23-09-19-02:** to approve the June 6, 2023 School Council Meeting Minutes, as presented.

Moved: Shelly Swetnam, **Seconded:** Tara Klatt / **Carried**

3. BUSINESS ARISING from the MINUTES of June 6, 2023 School Council Meeting

3.1 ITEMS THAT SUPPORT STUDENTS

- 3.1.1 Hot Lunch -** Jeney Gordon had a meeting with a parent who has expressed interest in running the hot lunch program. The parent has an assistant who will help with running the program and is currently waiting to hear back from restaurants and book dates. Hot Lunch should be up and running for September 2023. Jeney Gordon to see if the parent is still interested in running the Hot Lunch Program and set some dates.

3.2 ITEMS THAT SUPPORT PARENTS

- 3.2.1 Uniforms -** Tannis Smeed has received a long sleeve polo and black legging sample from Pakistan. The quality and style is comparable to Lands' End. The supplier must accommodate sizes 4 toddler to adult tall. Suggestion was made that if we do acquire a new supplier we keep Lands' End until we are satisfied that all our uniform needs are being met. Suggestion was also made to make sure that they follow Human Rights Standards. Jeney Gordon shared some of the survey results with pricing, short delivery (2-4 weeks), keeps shape, offers returns for flawed products, offers all sizes, online shopping, supplying the entire order, consistent sizing and colors and sizing charts online being the top criteria that needs to be met. It was also brought forward that we would like a new supplier to have pricing locked in for at least a year or possibly two years. The potential new supplier has informed us that they would be able to lock in the pricing for one year and possibly for two years. Jeney Gordon has received information from parents that the quality of the Lands' End clothing has deteriorated. Tannis Smeed to contact the local supplier that she uses to see if they are able to meet our supply requirements.

3.3 ITEMS THAT SUPPORT THE SCHOOL

CONSENT AGENDA:

4. REPORTS (Last Month)

- 4.1 **CHAIR REPORT** - No Report
- 4.2 **SECRETARY'S REPORT** - No Report
- 4.3 **TREASURER'S REPORT** - No Report
- 4.4 **HOT LUNCH REPRESENTATIVE'S REPORT** - No Representative
- 4.5 **FUNDRAISING REPRESENTATIVE'S REPORT** - No Representative
- 4.6 **BOARD REPRESENTATIVE'S REPORT** - No Report
- 4.7 **SCHOOL REPRESENTATIVE'S (PRINCIPAL'S) REPORT** - Report presented and highlighted that parents would prefer to book a time slot for in person conferences.
- 4.8 **TEACHER REPRESENTATIVE'S REPORT** - No Report
- 4.9 **SUPERINTENDENT'S REPORT** - Report presented and highlighted that CAPE now has a full functioning board and that we require a School Council Board Representative.

5. CORRESPONDENCE:

- 5.1 **Motion 23-09-19-03:** to accept the consent agenda, as presented.

Moved: Tara Klatt, **Seconded:** Caitlin Hok / **Carried**

6. NEW ITEMS/DISCUSSION/INFORMATION:

6.1 ITEMS THAT SUPPORT STUDENTS

Topic	Discussion	Notes & Items for Action
Mural for Courtyard	<ul style="list-style-type: none">Input on the west wall location.	<ul style="list-style-type: none">What is the vision of the mural?Possible location may be by the basketball courts due to possible future school expansion.Mrs. Edey will be requested to create a google form to send out to students polling for information on what they would like to see. The results of this poll will be sent out to parents.What is the size of the mural and is temperature a factor for the paint? How long will it take to paint the mural?Krystal Rose Eirich and Tannis Smeed to get quotes.Mural size is approximately 34' wide x 16' high, something bright and uplifting, not graffiti.

		<ul style="list-style-type: none"> • Paintergirl quoted \$4,000.00 for full coverage which included weather resistant enamel paint which costs \$100/gallon. • Donna Franz will look for any grants which could be applied towards the mural. • Get updates from students and set up a meeting with Paintergirl.
Winter Activities	<ul style="list-style-type: none"> • Offer more social events for families. 	<ul style="list-style-type: none"> • Krystal Rose Eirich contacted the Big Marble Go Center and found out the following information. <ul style="list-style-type: none"> - Swimming is \$5.90 per person for ages 13 and under. You require 1 adult per 3 kids for ages 8 and under. - Nerf Wars is \$116.00 per hour. - Bouncy Castle in the Gym is \$36.00 per hour. - Skating is booked for January and February. - All pricing will increase by 10% in January. • Pricing for a 3 hour inside booking would be Basic \$19.80/child or with pizza and a drink \$22.50/child. Booking would include laser tag, trampoline, play structure and climbing rock. • Due to time constraints, School Council will support the year end field trips and will revisit for the next school year. • Miss Hamill to look into access to the Moose Recreation Centre. • Tabled until October 2023.

6.2 ITEMS THAT SUPPORT PARENTS

Topic	Discussion	Notes & Items for Action
Projects & Field Trips	<ul style="list-style-type: none"> • It was brought forward that parents would like more communication on dates and times from teachers for information to volunteer for projects and field trips. 	<ul style="list-style-type: none"> • It was requested that teachers send a note to parents directly requesting help and not through the students. • Research how teachers are requesting parental help as not everyone has access to Google Classrooms. • A month's notice will be given for volunteers from classroom's as well as information will be included in the Weekly Reminder emails and posted on Facebook.

6.3 ITEMS THAT SUPPORT THE SCHOOL

Topic	Discussion	Notes & Items for Action
Co-Operating Society (Gaming)	<ul style="list-style-type: none"> Casino dates are not yet known. 	
Fundraising	<ul style="list-style-type: none"> Fundraising Representative 	<ul style="list-style-type: none"> Tara Klatt is interested in filling the Fundraising Representative position. Tabled until October 2023.
Electronic Scoreboard		<ul style="list-style-type: none"> Mr. Hohn and Mr. Wood to research. Look at possibly having one with plexiglass in front of it. Ms. Berard has looked into tech logistics. There is wifi all throughout the gym and there are electrical conduits along the roof. Will need size, and placement plan to find the best location to install. Tabled until October 2023.
Highway Cleaning	<ul style="list-style-type: none"> \$100/km. There is an application process and training online. 	<ul style="list-style-type: none"> Tannis Smeed to look into the application process. The annual highway clean up is held on the first or second Saturday in May every year, weather permitting or you can adopt-a-highway 3 to 5 km section to clean at least once every year for a minimum of 3 years with the option for renewal. Will revisit for May 2024. Tannis Smeed to look into the timeline for the application process.
Tasty Tuesday	<ul style="list-style-type: none"> Hold a bake sale the first Tuesday of each month hosted by individual classrooms. 	<ul style="list-style-type: none"> Tannis Smeed to look into class sizes and create a schedule and dates. Shelly Swetnam would be willing to facilitate.
Hot Dog Sale	<ul style="list-style-type: none"> This could be incorporated into the hot lunch program. 	<ul style="list-style-type: none"> Tabled until October 2023.
Costco Raffle		<ul style="list-style-type: none"> Include this with the fundraising plans for the 2023-2024 school year. Schedule one for December 2023 and possibly another for May/June 2024. Tabled until October 2023.

School Council Board Representative	<ul style="list-style-type: none"> • A School Council Board Representative is required, they will need to attend 10 meetings a year which are the last Wednesday of each month (no meetings in December and July). • Must attend the AGM which takes place at the end of May or early June. 	
AGM	<ul style="list-style-type: none"> • AGM to be held Tuesday, October 17 2023 at 6:30pm prior to the School Council Meeting. 	<ul style="list-style-type: none"> • AGM will be advertised in the Weekly Reminders email and on Facebook. • Jeney Gordon and Tannis Smeed to send out an email to parents describing positions.

7. **DATE of the NEXT SCHOOL COUNCIL MEETING:** Tuesday, October 17, 2023.

8. **ADJOURNMENT:** Meeting adjourned at 7:29 pm.
Motion: Jeney Gordon