

# CAPE Centre for Academic and Personal Excellence

#### **MINUTES**

Type of Meeting: Board	Date: August 30	), 2023	<b>Page:</b> 1/3	<b>Initials:</b> Board Chair	Recording Secretary
Approved: September 27,	, 2023	Amen	ded: month/	day/year	Recorded by: J. Ouellet

## **Board Meeting**

Wednesday, August 30 2023

**Determination of Quorum & Call to Order:** a quorum is present; the interim chair, Sarah Chaudhary, called the meeting to order at 6:35 p.m..

Present: Sarah Chaudhary, Board Member Natasha LeRuyet-Warriner, Board Secretary

Aidé Hilsendeger, Board Member Syed Naqvi, Board Member

Absent with Regrets: Lekh Khadka, Edlin Friesen, Barry Finkelman

**Administration:** 

Teresa Di Ninno, Superintendent Janice Ouellet, Secretary-Treasurer

**Absent with Regrets:** 

**Guests: NIL** 

## 1. Additions to the Agenda:

**1.1** NIL

2. Approval of Agenda

**Motion 2023-08-30-01** Motion to approve the August 30, 2023 agenda.

Moved: Natasha LeRuyet-Warriner, / Seconded: Syed Naqvi / Carried

**3. Motion 2023-08-30-02** Motion to approve the minutes of the June 28, 2023 CAPE Board of

Directors meeting.

Moved: Sarah Chaudhary / Seconded: Natasha LeRuyet-Warriner / Carried

### **Consent Agenda**

#### 4. Reports

4.1 Principal Report: Jeney Gordon

An overview of registrations for 23-24 to date, school year start date, and staffing was provided.

4.2 Director of Student Services Report: Linda Krochak

The report included information about the overall student supports for the 23-24 year.

**4.3** The facility manager updated the board maintenance issues.

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4.4 Technology Report: Cali Berard

An update technology at close of year was provided.

4.5 VP-Wellness Report: Pam Edey

No report.

4.6 School Council Report: Natasha LeRuyet Warriner

No report

4.7 Superintendent Report: Teresa Di Ninno

Information on TAAPCS upcoming events and the work of the CIET group was shared.

4.8 Board Chair Report: Edlin Friesen

No report.

### 5. Correspondence

**5.1** Moved to the September 2023 Meeting.

#### 6. Discussion/Information Items

**6.1** NIL

**Motion 2023-08-30-03** Motion to accept the Consent Agenda, as presented.

Moved: Aidé Hilsendeger / Seconded: Natasha LeRuyet-Warriner / Carried

#### 7. COMMITTEES REPORTS:

7.1 Report/Motions from Finance/Audit Committee of August 20, 2023

**7.1.1** The Secretary-Treasurer reviewed briefly the financial report.

Motion 2023-08-30-04 Motion to accept the Financial/Audit Committee Report of August 22, 2023 and the

revenues & expenses to July 31, 2023, as presented.

Moved: Natasha LeRuyet-Warriner / Seconded: Syed Naqvi / Carried

### 8. Business arising from the Minutes of the June 28, 2023 Board Meeting

**8.1** No update re the City of Medicine Hat Joint Use agreement. The work is to continue.

8.2 No update re limited use of the Medicine Hat high School field. The work is to continue.

9. Action Items: NIL

10. New Items/Business: NIL

## 11. Date of the Next Finance/Audit Committee Meeting, Board Meeting & AGM

11.1 CAPE Board Organizational Meeting: Wednesday, September 13, 2023 @ 6:30 p.m. in person at CAPE School.

11.2 CAPE Finance meeting: Friday, September 22, 2023 @ 12:00 p.m (virtual)

11.3 CAPE Board meeting: Wednesday, September 27, 2023 @ 6:30 p.m. in person at CAPE School.

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## 12. Adjournment

Motion 2023-08-30-05 Motion to adjourn the meeting at 7:43 p.m.

Moved: Aidé Hilsendeger / Carried