



CAPE
Centre for Academic and Personal Excellence

MINUTES

Type of Meeting: Board **Date:** March 29, 2023 **Page:** 1/3 **Initials:** Board Chair ____ Recording Secretary ____
Approved: April 26, 2023 **Amended:** month/day/year **Recorded by:** J. Ouellet

Board Meeting
Wednesday, March 29, 2023

Determination of Quorum & Call to Order: a quorum is present; the chair, Edlin Friesen, called the meeting to order at 6:38 p.m..

Present:

Edlin Friesen, Board Chair

Natasha LeRuyet-Warriner, Board Secretary.

Syed Naqvi, Board Member

Ryan Papove, Board Vice-Chair

Aidé Hilsendeger, Board Member

Lekh Khadka, Board Member

Absent with Regrets: Barry Finkelman, Sarah Chaudhary

Administration:

Teresa Di Ninno, Superintendent

Janice Ouellet, Secretary-Treasurer

Absent with Regrets:

Guests:

1. Additions to the Agenda:

1.1 NIL

2. Approval of Agenda

Motion 2023-03-29-01

Motion to approve the March 29, 2023 agenda, with addition.

Moved: Syed Naqvi / Seconded: Aidé Hilsendeger / Carried

3. 3.1 Motion 2023-03-29-02

Motion to approve the minutes of the January 25, 2023 CAPE Board of Directors meeting.

Deferred to the April 26, 2023 Board meeting.

- 3.2 Motion 2023-03-29-03** Motion to approve the minutes of the March 1, 2023 CAPE Board of Directors meeting.
Moved: Aidé Hilsendeger / Seconded: Ryan Papove / Carried

Consent Agenda

4. Reports

4.1 Principal Report: Jeney Gordon

An overview of relevant day to day operations was provided including a registration update for the 2023-2024 year.

4.2 Director of Student Services Report: Linda Krochak

Information re screening for I.S.E..E Program was provided.

4.3 Facility Manager: Marissa Hamill

No report.

4.4 Technology Report: Cali Berard

An update to technology issues was provided.

4.5 VP-Wellness Report: Pam Edey

Information about the work of the VP Student Advisory Council was presented.

4.5 School Council Report: Natasha LeRuyet-Warriner

A comprehensive report re the School Council activities was shared.

4.6 Superintendent Report: Teresa Di Ninno

Information re implementation during the 23-24 year of the new curricula and work towards the development of the new Education Plan was shared.

4.7 Chair of the Board Report: Edlin Friesen

The oral report included information re TAAPCS upcoming meetings.

There were no question from the Board.

5. Correspondence

5.1 NIL

6. Discussion/Information Items

- 6.1** Information about parental concerns and disruptions was shared, an update provided.

- Motion 2023-03-29-04** Motion to accept the Consent Agenda, as presented.
Moved: Aidé Hilsendeger / Seconded: Syed Naqvi / Carried

7. COMMITTEES REPORTS:

7.1 Report/Motions from Finance/Audit Committee of March 23, 2023

- 7.1.1** The Secretary-Treasurer reviewed the financial report highlighting major items in the revenues & expenses statements, explaining variances to budget for year-to-date numbers.

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Motion 2023-03-29-05

Motion to accept the Financial/Audit Committee Report of February, 2023 and revenues & expenses to February 28, 2023, as presented.

Moved: Sarah Chaudhary / Seconded: Aidé Hilsendeger / Carried

7.1.2 The rationale for the revised Travel Reimbursement Form was shared.

7.1.3 The Board discussed the TAAPCS fees and related TAAPCS matters.

8. Business arising from the Minutes of the March 1, 2023 Board Meeting

8.1 The Funding Profile for the 2023-2024 year was presented and reviewed, noting significant additions or changes from the prior year.

9. Action Items:

9.1 CAPE CAPITAL PLANS 2024/25-2026/27

Postponed to the April 26, 2023 board meeting.

10. New Items/Business:

10.1 NIL

11. Date of the Next Finance/Audit Committee Meeting and Board Meeting

11.1 Finance meeting: Thursday, April 20, 2022 @ 12:00 p.m (virtual)

11.2 Board meeting: Wednesday, April 26, 2023 @ 6:30 p.m. virtual/in person at CAPE School.

11.3 Tentative Board AGM: June 7, 2023 @ 7:00 p.m. at CAPE School.

12. Adjournment

Motion 2023-03-29-06

Motion to adjourn the meeting at 7:22 p.m.

Moved: Ryan Papove / Carried