



CAPE
Centre for Academic and Personal Excellence

MINUTES

Type of Meeting: Board **Date:** March 1, 2023 **Page:** 1/3 **Initials:** Board Chair ____ Recording Secretary ____
Approved: March 29, 2023 **Amended:** month/day/year **Recorded by:** J. Ouellet

Board Meeting
Wednesday, March 1, 2023

Determination of Quorum & Call to Order: a quorum is present; the chair, Edlin Friesen, called the meeting to order at 6:32 p.m..

Present:

Edlin Friesen, Board Chair

Aidé Hilsendeger, Board Member

Ryan Papove, Board Vice-Chair

Sarah Chaudhary, Board Member

Absent with Regrets: Lekh Khadka, Syed Naqvi, Natasha LeRuyet-Warriner, Barry Finkelman

Administration:

Teresa Di Ninno, Superintendent

Janice Ouellet, Secretary-Treasurer

Absent with Regrets:

Guests:

1. Additions to the Agenda:

1.1 Budget 2023/2024

The Secretary-Treasurer presented a brief overview of the 2023/24 budget including increase to base funding, changes to the transportation grant, and an estimate of how much more funding CAPE may receive.

The Funding Profile, expected soon, will provide the actual funding for 2023/24 school year.

2. Approval of Agenda

Motion 2023-03-1-01

Motion to approve the March 1, 2023 agenda, with addition.

Moved: Sarah Chaudhary / Seconded: Aidé Hilsendeger / Carried

3. Motion 2023-03-1-02

Motion to approve the minutes of the January 25, 2023 CAPE Board of Directors meeting

Deferred to the March 29, 2023 Board meeting.

Consent Agenda

4. Reports

- 4.1 Principal Report: Jeney Gordon: An overview of relevant day to day operations was provided.
- 4.2 Director of Student Services Report: Linda Krochak Information re screening and registration was highlighted.
- 4.3 Facility Manager: Marissa Hamill: An update to facility concerns was provided.
- 4.4 Technology Report: Cali Berard: An update to technology issues was provided.
- 4.5 VP-Wellness Report: Pam Edey (no report)
- 4.5 School Council Report: Natasha LeRuyet-Warriner (no report)
- 4.6 Superintendent Report: Teresa Di Ninno: An update to the submitted Education Report and Value Scoping submission was provided.
- 4.7 Chair of the Board Report: Edlin Friesen (oral report included information re TAAPCS hiring Deloitte to consult with Charters on their capital needs)

There were no question from the Board.

5. Correspondence

- 5.1 Information re the STEM Collegiate opening the Edmonton site and announced the appointment of their acting superintendent, Liana Appelt.
- 5.2 Update from TAAPCS' co-chairs was reviewed.

6. Discussion/Information Items

- 6.1 The Superintendent and Secretary-Treasurer tabled a conversation about the advisability of developing the CAPE Capital Plans 2024/25-2026/27 in light of the physical space requirements.

Motion 2023-03-1-03

Motion to accept the Consent Agenda, as presented.

Moved: Aidé Hilsendeger / Seconded: Ryan Papove / Carried

7. COMMITTEES REPORTS:

7.1 Report/Motions from Finance/Audit Committee of February 16, 2023

- 7.1.1 The Secretary-Treasurer reviewed the financial report to January 31, 2023 highlighting major items in the revenues & expenses statements, explaining variances to budget for year-to-date numbers.

Motion 2023-03-1-04

Motion to accept the Financial/Audit Committee Report of January, 2023 and revenues & expenses to January 31, 2023, as presented.

Moved: Sarah Chaudhary / Seconded: Aidé Hilsendeger / Carried

- 7.1.2 The Secretary-Treasurer reviewed Accumulated Deficit from Operations Elimination Plan, Supplement to the August 31, 2022 Audited Financial Statements. The Secretary-Treasurer answered question posed.

Motion 2023-03-1-04

Motion to accept the Accumulated Deficit from Operations Elimination Plan, Supplement to the August 31, 2022 Audited Financial Statements, as presented.

Moved: Aidé Hilsendeger / Seconded: Ryan Papove / Carried

8. Business arising from the Minutes of the November 23, 2022 Board Meeting

8.1 NIL

9. Action Items:

9.1 NIL

10. New Items/Business:

10.1 NIL

11. Date of the Next Finance/Audit Committee Meeting and Board Meeting

11.1 Finance meeting: Thursday, March 23, 2022 @ 12:00 p.m (virtual)

11.2 Board meeting: Wednesday, March 29, 2023 @ 6:30 p.m. in person at CAPE School.

11.3 Board strategy session planned: March 25, 2023 @ 10am.

12. Adjournment

Motion 2023-03-1-04

Motion to adjourn the meeting at 7:31 p.m.

Moved: Ryan Papove / Carried