



CAPE
Centre for Academic and Personal Excellence

MINUTES

Type of Meeting: Board **Date:** June 28, 2022 **Page:** 1/3 **Initials:** Board Chair ____ Recording Secretary ____
Approved: August 31, 2022 **Amended:** month/day/year **Recorded by:** J. Ouellet

Virtual Board Meeting

Tuesday, June 28, 2022

Present:

Trampas Brown Board Chair
Jayson O'Dell Board Member
Ajay Mysore Narasimha Board Member

Natasha LeRuyet-Warriner School Council Representative
Ryan Papove Board Member

Absent with Regrets: **Barry Finkelman** Board Member **Sarah Chaudhary** Board Member
Lekh Khadka Board Member

Administration/Representatives:

Teresa Di Ninno Superintendent

Janice Ouellet Secretary-Treasurer

Absent with Regrets:

Guests: Edlin Friesen

Call to Order: **Trampas Brown**, chair of the board, called the meeting to order at approximately 6:32 p.m.

1. Additions to the Agenda

1.1 Edlin Friesen, guest

2. Approval of Agenda

2.1 **Motion 2022-06-28-01** Motion to approve the June 28, 2022 agenda.

Moved: **Natasha LeRuyet-Warriner** / **Seconded:** **Ajay Mysore Narasimha** / **Carried**

3. Adoption of the Minutes

3.1 **Motion 2022-06-28-02** Motion to approve the Minutes of the May 25, 2022 meeting.

Moved: **Natasha LeRuyet-Warriner** / **Seconded:** **Ajay Mysore Narasimha** / **Carried**

4. Business arising from the Minutes of the May 25, 2022 Board Meeting

4.1 Election or appointment of a vice-chair. Deferred to the August 2022 board meeting.

5. Report/Motions from Finance/Audit Committee of June 22, 2022

5.1 The Secretary-Treasurer reviewed the June 2022 revenue & expense statement, highlighting & explaining variances to budget for year-to-date numbers.

Motion 2022-06-28-03 Motion to accept the Financial/Audit Committee Report of June 2022 and revenues & expenses to May 31, 2022, as presented.

Moved: Natasha LeRuyet-Warriner / Seconded: Ryan Papove / Carried

5.2 The Secretary-Treasurer confirmed the receipt of the additional funding for 2021-22 SLS.

5.3 The Secretary-Treasurer presented the capital & maintenance project priority list. A discussion and Q & A followed.

Motion 2022-06-28-04 Motion to accept the capital & maintenance project priority list, actions to follow as funding allow.

Moved: Natasha LeRuyet-Warriner / Seconded: Jayson O'Dell / Carried

6. Action Items

6.1 The chair of the Secretary-Treasurer Evaluation Committee, Jayson O'Dell, presented a synopsis of the evaluation.

Motion 2022-06-28-05 Motion to accept the Secretary-Treasurer Evaluation, as presented.

Moved: Ryan Papove / Seconded: Ajay Mysore Narasimha / Carried

6.2 The chair of the Superintendent Evaluation Committee, N. LeRuyet Warriner, presented a synopsis of the evaluation.

Motion 2022-06-28-06 Motion to accept the Superintendent Evaluation, as presented.

Moved: Ajay Mysore Narasimha / Seconded: Ryan Papove / Carried

6.3 The chair of the Board Self- Evaluation Committee, A. Mysore Narasimha, presented a synopsis of the evaluation.

Motion 2022-06-28-07 Motion to accept the Board Self- Evaluation, as presented.

Moved: Jayson O'Dell / Seconded: Natasha LeRuyet-Warriner / Carried

6.4 Motion 2022-06-28-08 Motion to accept Policy 2.06 Role of the Secretary, as revised.

Moved: Jayson O'Dell / Seconded: Ryan Papove / Carried

6.5 Motion 2022-06-28-09 Motion to approve the First Reading of Policy 2.06.01 Role of the Treasurer.

Moved: Natasha LeRuyet-Warriner / Seconded: Jayson O'Dell / Carried

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7. Discussion/Information Items

7.1 The Superintendent presented the Assurance Survey Results June 2022, highlighting the continued very high satisfaction among all stakeholders.

Consent Agenda

8. Reports

8.1 Principal Report: Jeney Gordon

8.2 Director of Student Services Report: Linda Krochak.

8.3 Technology Report: Cali Berard

8.4 Facility Manager Report: Iris Steinley

8.5 School Council Report: Natasha LeRuyet-Warriner

8.6 Superintendent Report: Teresa Di Ninno

8.7 Chair of the Board Report: Trampas Brown oral report

The Board of Directors accepted all reports, there were no questions.

9. Correspondence

9.1 The thank-you letter to Minister LaGrange was discussed and recommended that it be sent.

Motion 2022-06-28-10

Motion to accept the consent agenda, as presented.

Moved: Jayson O'Dell / Seconded: Natasha LeRuyet-Warriner / Carried

10. Date of the Next Finance/Audit Committee Meeting and Board Meeting

10.1 Finance meeting: Wednesday, August 24, 2022 @ 6:30 p.m. (virtual meeting)

10.2 Board meeting: Wednesday, August 31, 2022 @ 6:30 p.m. (virtual meeting)

10.3 Board Organizational Meeting: September 7, 2022 @ 6:30 pm (blended virtual & in person, CAPE School, P. Edey's Room)

11. Adjournment

Motion 2022-06-28-11

Motion to adjourn the meeting at 7:47 p.m.

Moved: Natasha LeRuyet-Warriner / Seconded: Ryan Papove / Carried