



CAPE
Centre for Academic and Personal Excellence

MINUTES

Type of Meeting: Board **Date:** April 27, 2022 **Page:** 1/3 **Initials:** Board Chair ____ Recording Secretary ____
Approved: May 25, 2022 **Amended:** month/day/year **Recorded by:** J. Ouellet

Virtual Board Meeting
Wednesday, March 30, 2022

Present:

Jayson O'Dell Board Member

Ajay Mysore Narasimba Board Member

Ryan Papove Board Member

Natasha LeRuyet-Warriner School Council Representative

Barry Finkelman Board Member

Sarah Chaudhary Board Member

Lekh Khadka Board Member

Absent with Regrets: **Trampas Brown** Board Chair

Administration/Representatives:

Teresa Di Ninno Superintendent

Janice Ouellet Secretary-Treasurer

Absent with Regrets:

Guests: NIL

Call to Order: **Jayson O'Dell**, chair of the meeting, called the meeting to order at approximately 6:38 p.m.

1. Additions to the Agenda

1.1 under 'Correspondence'

2. Approval of Agenda

2.1 Motion 2022-04-27-01

Motion to approve the April 27, 2022 agenda, with additions.

Moved: Lekh Khadka / Seconded: Barry Finkelman / Carried

3. Adoption of the Minutes

3.1 Motion 2022-04-27-02

Motion to approve the Minutes of the March 30, 2022 meeting.

Moved: Barry Finkelman Board Member / **Seconded: Ajay Mysore Narasimba**
Board Member / **Carried**

4. Business arising from the Minutes of the March 30, 2022 Board Meeting

4.1 Election or appointment of a vice-chair. Deferred to the May 2022 board meeting.

5. Report/Motions from Finance/Audit Committee of April 20, 2022

5.1 The Secretary-Treasurer reviewed the March 2022 revenue & expense statement, highlighting & explaining variances to budget for year-to-date numbers.

The Secretary-Treasurer reviewed the updated Funding Profile 2022-2023, highlighting the increase over our current year funding. The Board discussed uses for the SLS funding.

The Secretary-Treasurer presented a draft of Working Budget as well as balances available for CMR and IMR projects, highlighting cash flow issues resulting in postponement of projects. The Board requested more information on cost/benefit i.e. multiple quotes.

Motion 2022-04-27-03 Motion to accept the Financial Report for March 2022, as presented.

Moved: Jayson O'Dell / Seconded: Lekh Khadka / Carried

6. Action Items

6.1 Motion 2022-04-27-04 Motion to approve Policy 7.01 Kindergarten, as revised.

Moved: Ryan Papove / Seconded: Ajay Mysore Narasimba / Carried

6.2 Motion 2022-04-27-05 Motion to approve Policy 7.03 Controversial Issues in Education, as revised.

Moved: Ryan Papove / Seconded: Barry Finkelman / Carried

6.3 Motion 2022-04-27-06 Motion to approve Policy 7.05 Alberta Human Rights Act Section 11.1, as revised.

Moved: Natasha LeRuyet-Warriner / Seconded: Ryan Papove / Carried

6.4 Motion 2022-04-27-07 Motion to approve Policy 7.06 Digital Citizenship, as revised.

Moved: Barry Finkelman / Seconded: Jayson O'Dell / Carried

6.5 Motion 2022-04-27-08 Motion to approve Policy 8.02 Student Records, as revised.

Moved: Natasha LeRuyet-Warriner / Seconded: Lekh Khadka / Carried

6.6 Motion 2022-04-27-09 Motion to approve Policy 8.08 Student Suspension and Expulsion, as revised.

Moved: Ajay Mysore Narasimba / Seconded: Lekh Khadka / Carried

6.7 Discussions on removing two senior administrative positions from the salary grid, one to be funded by System Administration and the other from PO&M / System Administration. The Board also discussed changes to the salary grids. CAPE grids are not competitive with other jurisdictions. The Board requested more information on which would benefit staff more, grid changes or salary recovery, and agree to communicate to staff that some type of increase is coming next year.

Motion 2022-04-27-10 Motion to approve the Personnel Selection Committee's recommendation for the selection of Facility Manager / Communications Officer.

Moved: Barry Finkelman / Seconded: Ajay Mysore Narasimba / Carried

7. Discussion/Information Items

7.1 The Superintendent shared the document *Curriculum Update* with the Board highlighting the September 2022 implementations.

7.2 The Superintendent shared the documents *Roberts Rules Simplified*, *Roberts Rules Cheat Sheet* and *Can the Chair of a Meeting Vote?* as board resources (board professional development).

Consent Agenda

8. Reports

- 8.1 Principal Report: Jeney Gordon
 - 8.2 Director of Student Services Report: Linda Krochak.
 - 8.3 Technology Report: Cali Berard no report
 - 8.4 Facility Manager Report: no report
 - 8.5 School Council Report (oral): Natasha LeRuyet-Warriner
 - 8.6 Superintendent Report: Teresa Di Ninno
 - 8.7 Chair of the Board Report: Trampas Brown no report
- The Board of Directors accepted all reports, questions were asked and answered.

9. Correspondence

- 9.1 The letter to Minister LaGrange *Request to Shift to SLS April 2022* was reviewed.
- 9.2 Information on Bill 21- The Red Tape Reduction Statutes Amendment Act, 2022 was shared with the Board. It addresses requirement to acquire Ministerial approval on spending from reserves until September 1, 2023.
- 9.3 The Board approved the posting of the video re Charter Schools myths to the CAPE website.

Motion 2022-04-27-11 Motion to accept the consent agenda, as presented.
Moved: Sarah Chaudhary / Seconded: Ryan Papove / Carried

10. Date of the Next Finance/Audit Committee Meeting and Board Meeting

- 10.1 Finance/Audit Committee Meeting: Wednesday, May18, 2022 @ 6:30 p.m. (virtual)
- 10.2 Board Meeting: Wednesday, May 25, 2022 @ 6:30 p.m. (virtual)
- 10.3 Board AGM Meeting: **Monday, May 30, 2022 @ 7:00 pm (virtual)**

11. Adjournment

Motion 2022-03-30-14 Motion to adjourn the meeting at 8:50 p.m.
Moved: Barry Finkelman / Carried