



CAPE
Centre for Academic and Personal Excellence

MINUTES

Type of Meeting: Board **Date:** March 30, 2022 **Page:** 1/3 **Initials:** Board Chair ____ Recording Secretary ____
Approved: April 27, 2022 **Amended:** month/day/year **Recorded by:** J. Ouellet

Virtual Board Meeting
Wednesday, March 30, 2022

Present:

Trampas Brown Board Chair
Jayson O'Dell Board Member
Ryan Papove Board Member
Natasha LeRuyet-Warriner School Council Representative

Barry Finkelman Board Member
Sarah Chaudhary Board Member
Lekh Khadka Board Member

Absent with Regrets: **Ajay Mysore Narasimba** Board Member

Administration/Representatives:

Teresa Di Ninno Superintendent

Janice Ouellet Secretary-Treasurer

Absent with Regrets:

Guests: NIL

Call to Order: Trampas Brown, board chair, called the meeting to order at approximately 6:40p.m.

1. Additions to the Agenda

1.1 NIL

2. Approval of Agenda

2.1 Motion 2022-03-30-01 Motion to approve the March 30, 2022 agenda.
Moved: Barry Finkelman / Seconded: Jayson O'Dell / Carried

3. Adoption of the Minutes

3.1 Motion 2022-03-30-02 Motion to approve the Minutes of the February 28, 2022 meeting.
Moved: Ryan Papove Board Member / **Seconded: Sarah Chaudhary** Board Member / **Carried**

4. Business arising from the Minutes of the February 28, 2022 Board Meeting

4.1 Election or appointment of a vice-chair. Deferred to the April 2022 board meeting.

- 4.2 Motion 2022-03-30-03** Motion to strike an ad hoc committee comprised of Barry Finkelman, CAPE Board of Directors, Mike Baker, Finance/Audit Committee community member, and Teresa Di Ninno, Superintendent to revise the CAPE ByLaws. The committee will present the revised CAPE ByLaws to the Board for review no later than the May Board meeting. The revised CAPE ByLaws will be brought forth for review and adoption at the 2022 AGM.
Moved: Barry Finkelman / Seconded: Jayson O'Dell / Carried
- 4.3** The school administration, School-Wide Events Committee and staff are organizing a fundraising initiative scheduled for May 7, 2022, information included in the Superintendent report.
- 4.4** The Secretary-Treasurer shared the CAPE Funding Profile 2022-23 and highlighted a few areas of note. The Superintendent and Secretary-Treasurer are to meet with Deputy Minister Tremblay on April 8, 2022 to discuss SLS funding.
- 4.5** The CAPE Board of Directors supports pursuing a Planning Grant to generate a Value Scoping Report re our facility needs. The Superintendent is to move forward with this.

5. Report/Motions from Finance/Audit Committee of March 23, 2022

- 5.1** The Secretary-Treasurer reviewed the February 2022 revenue & expense statement, highlighting & explaining variances to budget for year-to-date numbers.
Motion 2022-03-30-04 Motion to accept the Financial Report for February 2022, as presented.
Moved: Jayson O'Dell / Seconded: Ryan Papove / Carried

6. Action Items

- 6.1 Motion 2022-03-30-05** Motion to approve the Second Reading of Policy 1.03 School and Program Review.
Moved: Barry Finkelman / Seconded: Jayson O'Dell / Carried
- 6.2 Motion 2022-03-30-06** Motion to approve the Third Reading of Policy 1.03 School and Program Review.
Moved: Barry Finkelman / Seconded: Ryan Papove / Carried
- 6.3 Motion 2022-03-30-07** Motion to approve the Second Reading of Policy 2.21 Board Delegation of Authority.
Moved: Jayson O'Dell / Seconded: Ryan Papove / Carried
- 6.4 Motion 2022-03-30-08** Motion to approve the Third Reading of Policy 2.21 Board Delegation of Authority.
Moved: Barry Finkelman / Seconded: Natasha LeRuyet-Warriner / Carried
- 6.5 Motion 2022-03-30-09** Motion to approve Policy 4.03 Budgets and Financial Accountability, as revised.
Moved: Natasha LeRuyet-Warriner / Seconded: Ryan Papove / Carried
- 6.6 Motion 2022-03-30-10** Motion to approve Policy 6.01 Recruitment and Selection of Personnel, as revised.
Moved: Ryan Papove / Seconded: Jayson O'Dell / Carried
- 6.7 Motion 2022-03-30-11** Motion to approve Policy 6.03 Role of the Director of Student Services, as revised.
Moved: Barry Finkelman / Seconded: Jayson O'Dell / Carried
- 6.8 Motion 2022-03-30-12** Motion to approve the School Calendar for the academic year 2022-2023, as presented..
Moved: Jayson O'Dell / Seconded: Lekh Khadka / Carried

7. Discussion/Information Items

- 7.1 The Superintendent shared the document *Truth About Charter Schools* developed by TAAPCS and the Board asked that it be posted on our CAPE website.
- 7.2 The Superintendent shared the article *HOW ONE SUPERINTENDENT LEARNED THE TRUTH OF ALBERTA CHARTER SCHOOLS* authored by Dr. Lynne Paradis, Superintendent of Suzuki Charter School and available on the CASS website.
- 7.3 Traffic Issues - the group is now structured, meetings will begin shortly.

Consent Agenda

8. Reports

- 8.1 Principal Report: Jeney Gordon
- 8.2 Director of Student Services Report: Linda Krochak.
- 8.3 Technology Report: Cali Berard
- 8.4 Facility Manager Report: Joleine Hartman
- 8.5 School Council Report (oral): Natasha LeRuyet-Warriner
- 8.6 Superintendent Report: Teresa Di Ninno
- 8.7 Chair of the Board Report (oral): Trampas Brown
- The Board of Directors accepted all reports, there were no questions.

9. Correspondence

9.1 NIL

Motion 2022-03-30-13

Motion to accept the consent agenda, as presented.

Moved: Sarah Chaudhary / Seconded: Ryan Papove / Carried

10. Date of the Next Finance/Audit Committee Meeting and Board Meeting

10.1 Finance/Audit Committee Meeting: Wednesday, April 20, 2022 @ 6:30 p.m. (virtual)

10.2 Board Meeting: Wednesday, April 27, 2022 @ 6:30 p.m. (virtual)

11. Adjournment

Motion 2022-03-30-14

Motion to adjourn the meeting at 7:43 p.m.

Moved: Natasha LeRuyet-Warriner / Carried