



CAPE
Centre for Academic and Personal Excellence

MINUTES

Type of Meeting: Board **Date:** February 28, 2022 **Page:** 1/3 **Initials:** Board Chair ____ Recording Secretary ____
Approved: February 23, 2022 **Amended:** month/day/year **Recorded by:** J. Ouellet

Virtual Board Meeting
Monday, February 28, 2022

Present:

Trampas Brown Board Chair	Barry Finkelman Board Member
Jayson O'Dell Board Member	Sarah Chaudhary Board Member
Ryan Papove Board Member	Ajay Mysore Narasimba Board Member
Natasha LeRuyet-Warriner School Council Representative	

Absent with Regrets: **Lekh Khadka** Board Member

Administration/Representatives:

Teresa Di Ninno Superintendent	Janice Ouellet Secretary-Treasurer
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Absent with Regrets:

Guests: NIL

Call to Order: Trampas Brown, board chair, called the meeting to order at approximately 6:37p.m.

1. Additions to the Agenda

1.1 NIL

2. Approval of Agenda

2.1 Motion 2022-02-28-01 Motion to approve the February 28, 2022 agenda, with corrections.
Moved: Barry Finkelman / Seconded: Jayson O'Dell / Carried

3. Adoption of the Minutes

3.1 Motion 2022-02-28-02 Motion to approve the Minutes of the January 26, 2022 meeting.
Moved: Jayson O'Dell / Seconded: Barry Finkelman / Carried

4. Business arising from the Minutes of the January 26, 2022 Board Meeting

4.1. Election or appointment of a vice-chair. Deferred to the March 2022 board meeting.

4.2 Motion 2022-02-28-03 Motion to repeal Policy 6.08 Personnel Records.
Moved: Ajay Mysore Narasimba / Seconded: Jayson O'Dell / Carried

- 4.3 Motion 2022-02-28-04** Motion to approve the First Reading of Policy 1.03 School and Program Review.
Moved: Jayson O'Dell / Seconded: Barry Finkelman / Carried
- 4.4 Motion 2022-02-28-05** Motion to approve the First Reading of Policy 2.21 Board Delegation of Authority.
Moved: Barry Finkelman / Seconded: Ryan Papove / Carried
- 4.5 Motion 2022-02-28-06** Motion to approve revised Policy 3.01 Role of the Superintendent, as presented.
Moved: Jayson O'Dell / Seconded: Ajay Mysore Narasimba / Carried
- 4.6 Motion 2022-02-28-07** Motion to approve revised Policy 3.02 Role of the Principal, as presented.
Moved: Barry Finkelman / Seconded: Jayson O'Dell / Carried
- 4.7 Motion 2022-02-28-08** Motion to approve revised Policy 3.03 Accountability and Assurance, as presented.
Moved: Natasha LeRuyet-Warriner / Seconded: Ajay Mysore Narasimba / Carried

5. Report/Motions from Finance/Audit Committee of February 16, 2022

5.1 The Secretary-Treasurer reviewed the January 2022 revenue & expense statement, highlighting & explaining variances to budget for year-to-date numbers.

- Motion 2022-02-28-09** Motion to accept the Financial Report for January 2022, as presented.
Moved: Ajay Mysore Narasimba / Seconded: Sarah Chaudhary / Carried

5.2 The Secretary-Treasurer presented the Accumulated Deficit from Operations (ADO) Elimination Plan and answered questions.

- Motion 2022-02-28-10** Motion to approve the Accumulated Deficit from Operations (ADO) Elimination Plan, as presented
Moved: Barry Finkelman / Seconded: Jayson O'Dell / Carried

5.3 Fundraising Initiatives by the staff and administration are in the preliminary planning stages.

5.4 An update to the SLS Review was presented by the Superintendent and the Board Chair.

5.5 The Board reviewed Budget 2022 information.

6. Action Items

6.1. The Board discussed the striking of an Ad Hoc Board Committee to review the CAPE ByLaws Review, the current ByLaws is dated February 28, 2012. Information requested. Tabled to March 2022 board meeting.

7. Discussion/Information Items

7.1 The Superintendent provided the Board of Directors with a segment of the Education Act 2021 Division 2 Charter Schools for review and information.

7.2 Traffic Issues - an update to the structuring of a stakeholder group was presented.

Consent Agenda

8. Reports

8.1 Principal Report: Jeney Gordon

8.2 Director of Student Services Report: Linda Krochak.

8.3 Technology Report: Cali Berard

8.4 Facility Manager Report: Joleine Hartman

8.5 School Council Report (oral): Natasha LeRuyet-Warriner

8.6 Superintendent Report: Teresa Di Ninno

8.7 Chair of the Board Report (oral): Trampas Brown

The Board of Directors accepted all reports, there were no questions.

9. Correspondence

9.1 Letter from Minister LaGrange re lifting of masking requirements for students was reviewed.

Motion 2022-02-28-11

Motion to accept the consent agenda, as presented.

Moved: Sarah Chaudhary / Seconded: Ryan Papove / Carried

10. Date of the Next Finance/Audit Committee Meeting and Board Meeting

10.1 Finance/Audit Committee Meeting: Wednesday, March 23, 2022 @ 6:30 p.m. (virtual)

10.2 Board Meeting: Wednesday, March 30, 2022 @ 6:30 p.m. (virtual)

11. Adjournment

Motion 2022-01-26-10

Motion to adjourn the meeting at 8:40 p.m.

Moved: Ryan Papove / Carried