



CAPE
Centre for Academic and Personal Excellence

MINUTES

Type of Meeting: Board **Date:** October 27, 2021 **Page:** 1/3 **Initials:** Board Chair ____ Recording Secretary ____
Approved: November 24, 2021 **Amended:** month/day/year **Recorded by:** J. Ouellet

Virtual Board Meeting
Wednesday, October 27, 2021

Present:

Trampas Brown Board Chair
Jayson O'Dell Board Member
Ryan Papove Board Member
Natasha LeRuyet-Warriner School Council Representative

Barry Finkelman Board Member
Sarah Chaudhary Board Member
Lekh Khadka Board Member

Absent with Regrets: **Ajay Mysore Narasimba** Board Member

Administration/Representatives:

Teresa Di Ninno Superintendent
Joleine Hartman Facility Manager

Janice Ouellet Secretary-Treasurer

Absent with Regrets: **Jeney Gordon** Principal

Guests:

Call to Order: Trampas Brown, board chair, called the meeting to order at approximately 6:36p.m.

1. Additions to the Agenda

1.1 NIL

2. Approval of Agenda

2.1 Motion 2021-10-27-01 Motion to approve the October 27, 2021 agenda, with change (addition of 'agenda' to the motion.
Moved: Jayson O'Dell / Seconded: Barry Finkelman / Carried

3. Adoption of the Minutes

3.1 Motion 2021-10-27-02 Motion to approve the Minutes of the September 29, 2021 meeting.
Moved: Jayson O'Dell / Seconded: Barry Finkelman / Carried

- 3.2 Motion 2021-10-27-03** Motion to approve the Minutes of the October 12, 2021 Special Board meeting.
Moved: Natasha LeRuyet-Warriner / Seconded: Jayson O'Dell / Carried

4. Business arising from the Minutes of the August 25, 2021 Board Meeting

- 4.1.** Election or appointment of a vice-chair. **Deferred to the November 2021 board meeting.**
- 4.2** The four different code of conducts were reviewed by the Board and, after discussion, it was agreed that seek legal advice.
Motion 2021-10-27-04 Motion to elect table the motions 4.2, 4.3, 4.4 and 4.5 to the November meeting.
Moved: Barry Finkelman / Seconded: Jayson O'Dell / Carried

5. Report/Motions from Finance/Audit Committee of October 20, 2021

- 5.1** The Secretary-Treasurer reviewed September finance highlights, the revenue and expense statement, and the audit engagement letter from MNP. There was discussion regarding the timing of fee invoices issued to families, waived fees, surplus, and SD76's utilities charges to CAPE.
Motion 2021-10-27-05 Motion to accept the Financial Report for September 2021, as presented.
Moved: Lekh Khadka / Seconded: Jayson O'Dell / Carried

6. Action Items

- 6.1.** The Superintendent presented the rationale for the review and reorganization of all policies during the current academic year, proposed a re-numbering of the policies and the permanent archiving of the previous index as of August 3, 2022. A board discussion followed, aboard approval is granted, no formal motion required. Motion 6.1 was retracted.
- 6.2 Motion 2021-10-27-06** Motion to rescind 2.11 Administration in the Absence of Policy.
Moved: Barry Finkelman / Seconded: Jayson O'Dell / Carried
- 6.3 Motion 2021-10-27-07** Motion to accept Policy 2.09 Policy Development, as revised.
Moved: Barry Finkelman / Seconded: Jayson O'Dell / Carried
- 6.4 Motion 2021-10-27-08** Motion to accept Policy 2.14 FOIP, as revised.
Moved: Jayson O'Dell / Seconded: Barry Finkelman / Carried
- 6.5. Motion 2021-10-27-09** Motion to rescind Policy 7.01 Locally Developed Courses-Acquired and Policy 7.03 Second Language Program.
Moved: Jayson O'Dell / Seconded: Barry Finkelman / Carried

7. Discussion/Information Items

- 7.1** Parking concerns: Parking - next steps were discussed, a possible meeting of all stakeholders was explored.
7.2 An update to CASS as a Legislated Body update was presented.
7.3 The board reviewed a list of costs that occur annually. These items include technology, professional dues, and various student support items. The conversation to continue at the next board meeting.

- Motion 2021-10-27-10** Motion to approve the 3-year term renewal for Sonicwall for \$10,075.99.
Moved: Ryan Papove / Seconded: Natasha LeRuyet-Warriner / Carried

Consent Agenda

8. Reports

8.1 Principal Report: Jeney Gordon

Jeney Gordon highlighted select items within the report.

8.2 Director of Student Services Report: Linda Krochak.

The Board had no questions.

8.3 Teacher Rep Report: no report presented

8.4 Technology Report: Cali Berard

The Board had no questions.

8.5 Facility Manager Report: Joleine Hartman

An addition to the report was presented. The Board had no questions.

8.6 School Council Report: Natasha LeRuyet-Warriner

The Board had no questions.

8.7 Superintendent Report: Teresa Di Ninno

The report provided updates to on-going work, the Board had no questions.

8.8 Chair of the Board Report: Trampas Brown

The chair spoke about the TAAPCS AGM meeting he attended as CAPE's representative and the election of the new TAAPCS executive.

9. Correspondence

- 9.1** Joint letter from Minister LaGrange, Education, and Minister Copping, Health, asking boards that they consider they consider developing policies that require proof of vaccination or a negative COVID-19 test for any adult who enters a school was reviewed.

Motion 2021-09-29-11

Motion to accept the consent agenda, as presented.

Moved: Jayson O'Dell / Seconded: Ryan Papove / Carried

10. Date of the Next Finance/Audit Committee Meeting and Board Meeting

10.1 Finance/Audit Committee Meeting: Wednesday, November 17, 2021 @ 6:30 p.m. (virtual)

10.2 Board Meeting: Wednesday, November 24, 2021 @ 6:30 p.m. (virtual)

11. Adjournment

Motion 2021-09-29-08

Motion to adjourn the meeting at 9:13p.m.

Moved: Barry Finkelman / Carried