

**CAPE**  
**Centre for Academic and Personal Excellence**  
**MINUTES**

**Type of Meeting:** Board    **Date:** June 23, 2021    **Page:** 1/3    **Initials:** Board Chair\_\_\_\_ Recording Secretary\_\_\_\_  
**Approved:** day, month, yr.    **Amended:** day, month, yr    **Recorded by:** Carmen Ressler

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**Virtual Board Meeting**  
**Wednesday, June 23, 2021**

<b>Present</b>	<b>Janine Bide</b> Board Chair	<b>Jayson O'Dell</b> Member at Large	<b>Ajay Mysore Narasimha</b> Member at Large
	<b>John Cherwonogrodzky</b> Vice Board Chair	<b>Ryan Papove</b> Member at Large	<b>Amanda Sears</b> Member at Large
	<b>Trampas Brown</b> Member at Large	<b>Sarah Chaudhary</b> Member at Large	

<b>Present:</b> Administration	<b>Teresa Di Ninno</b> Superintendent	<b>Joleine Hartman</b> Facility Manager
	<b>Carmen Ressler</b> Secretary-Treasurer	<b>Jeney Gordon</b> Principal

**Guests**            Janice Ouellet, New Secretary Treasurer

**Call to Order:**    **Janine Bide called the meeting to order at approximately 6:32 p.m.**

- 1.        Additions to the Agenda**
  - 1.1** Welcome to Janice Ouellet. New Secretary-Treasurer of CAPE School starting on July 1, 2021.
- 2.        Approval of Agenda:**
  - 2.1 Motion 2021-06-23-1** Motion to approve agenda for June 23, 2021.  
**Moved: J. Cherwonogrodzky / Seconded: A. Mysore Narasimha / Carried**
- 3.        Adoption of the Minutes**
  - 3.1 Motion 2021-06-23-2** Motion to approve the Minutes of the May 26, 2021 meeting.  
**Moved: T. Brown / Seconded: J. O'Dell / Carried**
- 4.        Business Arising from the Minutes of the April 28, 2021 Board Meeting:**
  - 4.1 Motion 2021-06-23-3** Motion to approve the revised general contract, as presented.  
**Moved: T. Brown / Seconded: J. O'Dell / Carried**

**BOARD MINUTES: continued**

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**5. Reports/Motions of the Finance Committee:**

**5.1 Motion 2021-06-23-4** Motion to accept the Financial Report for May 2021 as presented.

**Moved: J. O'Dell / Seconded: R. Papove / Carried.**

**5.2 Motion 2021-06-23-5** Motion to accept the 2021-2022 Budget with revisions.

**Moved: J. Cherwonogrodzky / Seconded: T. Brown / Carried.**

**5.3 Motion 2021-06-23-6** Motion to accept the quote for the bathroom modernization, to proceed with the work under the umbrella of the CMR 21-22.

**Moved: T. Brown / Seconded: J. O'Dell / Carried.**

**5.4 Motion 2021-06-23-7** Motion to pay each OSC employee \$1,200 to assist financially due to the May 2021 COVID-19 closure of the program for a total of \$6,000.

**Moved: J. O'Dell / Seconded: J. Cherwonogrodzky / Carried**

**5.5 Motion 2021-06-23-8** Motion to accept the quote from Medicine Hat Elevator for the service contract regarding the elevator to the jurisdiction space.

**Moved: J. O'Dell / Seconded: A. Sears / Carried.**

**6. Action Items:**

**6.1 Motion 2021-06-23-9** Motion to appoint Janice Ouellet, CPA, as Secretary-Treasurer of CAPE School, effective July 1, 2021.

**Moved: T. Brown / Seconded: J. O'Dell / Carried.**

**6.2 Motion 2021-06-23-10** Motion to approve the letter to Minister LaGrange regarding appointment of new Secretary-Treasurer.

**Moved: A. Sears / Seconded: T. Brown / Carried.**

**6.3 Motion 2021-06-23-11** Motion to accept the Secretary Treasurer contract.

**Moved: J. O'Dell / Seconded: A. Mysore Narasimha / Carried.**

**6.4 Motion 2021-06-23-12** Motion to approve the revised Policy 3.08 Role of the Secretary Treasurer with changes.

**Moved: J. Cherwonogrodzky / Seconded: J. O'Dell / Carried**

**7. Discussion/Information Items:**

**7.1** Changes to regulations regarding Superintendents, Certification of Teachers and practice review of Teachers.

**7.2** 15-year Charter Tracking Table-year to year major tasks/events at a glance

**7.3** Board Fundraising Committee-for consideration

**7.4** Board and Finance/Audit Committee meetings dates and times for the 21-22 school year.

- Finance on the 2<sup>nd</sup> Wednesday, Board meeting on the 4<sup>th</sup> Wednesday of the month. 6:30 PM start for all meetings.

**CONSENT AGENDA**

**8. Committee Reports**

**8.1** The Principal shared a report.

**8.2** The Director of Student Services Report was attached.

**8.3** The Teacher's representative had no report.

**8.4** The Technology Committee Report was attached.

**8.5** The Facility Manager had a report attached.

**8.6** The School Council's Report has no report

**8.7** The Superintendent's report highlights were shared.

**8.8** The Board Chair did not have a report.

**9. Correspondence**

**No additional correspondence.**

**Motion 2021-06-23-13** Motion to accept the consent agenda as presented.

**Moved: J. Cherwonogrodzky / Seconded: A. Mysore-Narasimha / Carried.**

**10. Date of the Next Meeting Finance/Board Meetings**

**10.1 Finance meeting:** Wednesday, August 11, 2021 6:30 pm (virtual meeting)

**10.2 Board meeting:** Wednesday, August 25, 2021 6:30 pm (virtual meeting)

**11. Adjournment:** Janine Bide adjourned the meeting at 8:21 p.m.

**11.1 Motion 2021-06-23-14** Motion to adjourn the meeting.

**Moved: J. Cherwonogrodzky / Seconded: R. Papove / Carried.**