



**Procedures 9.07**

**Category: Safety and Wellness**

**Bullying**

**BACKGROUND & RATIONALE**

CAPE believes that children, as a matter of right, should be safe, secure and cared for adequately. While parents have primary responsibility to ensure the welfare of their children, the CAPE Charter Board and staff have a particular responsibility beyond that of the general public. Therefore, it is the obligation of all CAPE staff to address all reported bullying behaviours without delay.

“A board shall ensure that each student enrolled in a school operated by the board is provided with a safe and caring environment that fosters and maintains respectful and responsible behaviours.”

*School Act, Section 45(8)*

“A student shall conduct himself or herself so as to ... co-operate fully with everyone authorized by the board to provide education programs and other services..comply with the rules of the school..account to the student’s teachers for the student’s conduct...respect the rights of others.”

*School Act, Section 12 (c, d, e, f)*

1. In an effort to ensure the safety of all staff that may be working with students that may present with abusive and/or violent tendencies and to prevent any incidents of verbal violence but of physical violence in particular, the CAPE Charter Board charges the principal with providing all staff with access to counselling and supports as well as professional development initiatives and training.
2. The principal is responsible for ensuring that all those to whom these procedures apply are aware of these procedures, understand these procedures, and have continuous access to them.

**PROCEDURES**

3. The principal or designate will investigate any reported act(s) of bullying immediately.
4. The principal or designate will, if the report is found to be accurate, address all incidents of bullying according to CAPE’s discipline processes.

**References:**

**CAPE-Centre for Academic and Personal Excellence  
Administrative Manual**

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*Policy 9.07*

*School Act Sections 12, 45 (8)*

*Child, Youth and Family Enhancement Act Human Rights Act*

*Criminal Code of Canada*

*Freedom of Information and Protection of Privacy Act*

*Teachers' Code of Professional Conduct*

*CAPE Codes of Conduct*

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