



CAPE
Centre for Academic and Personal Excellence

MINUTES

Type of Meeting: Board **Date:** August 25, 2021 **Page:** 1/3 **Initials:** Board Chair ____ Recording Secretary ____
Approved: September 29, 2021 **Amended:** month/day/year **Recorded by:** J. Ouellet

Virtual Board Meeting
Wednesday, August 25, 2021

Present:

Janine Bide Board Chair
Jayson O’Dell Board Member
Ryan Papove Board Member

John Cherwonogrodzky Board Vice Chair
Ajay Mysore Narasimba Board Member
Amanda Sears Board Member

Absent with Regrets:

Sarah Chaudhary Board Member

Trampas Brown Board Member

Administration/Representatives:

Teresa Di Ninno Superintendent
Jeney Gordon Principal

Janice Ouellet Secretary-Treasurer
Joleine Hartman Facility Manager

Absent with Regrets:

Stacey Roberts Teacher/Staff Representative

Guests:

Call to Order:

Janine Bide, board chair, called the meeting to order at approximately 7:05 p.m.

1. Additions to the Agenda

1.1 Facility User Group Insurance: to be added to the CAPE insurance package.

Motion 2021-08-25-01

Motion to proceed with adding the Facility User Group Insurance to the CAPE Insurance Package, effective immediately.

Moved: J. Cherwonogrodzky/ Seconded: Jayson O’Dell/Carried

1.2 Elect or appoint a vice-chair — Deferred to the September board meeting.

1.3 Recruitment of community board member — discussion with action to follow.

1.4 September 30th; National Day for Truth and Reconciliation as a statutory holiday.

Motion 2021-08-25-02

Motion to keep the September 30th as a regular school day, plan a school-wide celebration in lieu.

Moved: Jayson O’Dell/ Seconded: Amanda Sears/Carried

1.5 COVID-19 Response Letter to Parents — J. Cherwonogrodzky expressed approval of and appreciation for the CAPE COVID-19 plan, the board agreed with the comments.

1.6 Special Commendations — J. Cherwonogrodzky expressed satisfaction with and appreciation of the work of the administration and staff, the Director of Student Services and the Technology Coordinator in particular, during these difficult COVID times.

2. Approval of Agenda

2.1 Motion 2021-08-25-03 **Motion to approve the August 25, 2021 agenda, as presented.**
Moved: J. Cherwonogrodzky/ Seconded: Amanda Sears/Carried

3. Adoption of the Minutes

3.1 Motion 2021-08-25-04 **Motion to approve the Minutes of the June 23, 2021 meeting, with changes.**
Moved: J. O'Dell / Seconded: J. Cherwonogrodzky/ Carried

4. Business arising from the Minutes of the June 23, 2021 Board Meeting

4.1 NIL

5. Report/Motions from Finance/Audit Committee of August 11, 2021

Attached: Finance/Audit Report/Motions from the Finance/Audit Committee of August 11, 2021.
The Secretary-Treasurer reviewed the June and July finance highlights main items, the revenue and expense sheets and the Audit of August 31, 2020 Financial Statement - Management Considerations noting the deficiencies as minor.
The secretary-treasurer also reviewed the Board Response to Audit of August 31, 2020 Financial Statement - Management Considerations requested by the Auditor General via Alberta Education.

5.1 Motion 2021-08-25-05 **Motion to accept the Financial Report for June/July 2021, as presented.**
Moved: J. O'Dell / Seconded: Ajay Mysore Narasimba/ Carried

5.2 Motion 2021-08-25-06 **Motion to accept and approve the response to the Auditor General, as presented.**
Moved: J. O'Dell / Seconded: Ajay Mysore Narasimba/ Carried

6. Action Items

Attached: Revised Policy 2.01 Role of the Charter Board
The Superintendent reviewed the changes to the policy 2.01 Role of the Charter Board and answered questions.

6.1 Motion 2021-08-25-07 **Motion to accept Policy 2.01 Role of the Charter Board, as revised.**
Moved: J. Cherwonogrodzky/ Seconded: J. O'Dell/ Carried

7. Discussion/Information Items

7.1 Revised 15-Year Charter Tracking Table
The Superintendent reviewed the added content, the rationale for such a tracking table, and answered questions.

Consent Agenda

8. Reports

8.1 Principal Report: Jeney Gordon (report attached)
Jeney Gordon highlighted select items within the report.

BOARD MINUTES: continued

Wednesday, June 23, 2021

Page: 3/3

- 8.2 Director of Student Services Report: Linda Krochak
The Board had no questions.
- 8.3 Teacher Rep Report: no report presented
- 8.4 Technology Report: Cali Berard
The Board noted the significant technology needs for the 21-22, had no questions.
- 8.5 Facility Manager Report: Joleine Hartman
The Board had no questions.
- 8.6 School Council Report: no report presented
- 8.7 Superintendent Report: Teresa Di Ninno
The report provided updates to on-going work, the Board had no questions.
- 8.8 Chair of the Board Report: Janine Bide no report presented

9. Correspondence

9.1 NIL

Motion 2021-08-25-08 Motion to accept the consent agenda, as presented.
Moved: J. Cherwonogrodzky/ Seconded: J. O'Dell/ Carried

The CAPE Board of Directors expresses its appreciation of the work of the board members that are stepping down as of August 31st, 2021, Janine Bide, John Cherwonogrodzky, and Amanda Sears, over the years. The Board thanks these members for their time, efforts, dedication, and support of the CAPE school community, especially the students.

10. Date of the Next Finance/Audit Committee Meeting and Board Meeting

- 10.1 Finance/Audit Committee Meeting: Wednesday, September 15, 2021 @ 6:30 p.m. (virtual)
- 10.2 Board Meeting: Wednesday, September 29, 2021 @ 6:30 p.m. (virtual)

11. Adjournment

Motion 2021-08-25-09 Motion to adjourn the meeting at 8:25 p.m.
Moved: J. Cherwonogrodzky/ Seconded: A. Sears/ Carried