



Policy 5.01
Category: Facilities

Growth Principles

POLICY STATEMENT

1. The CAPE Charter Board is committed to manage increases in student enrolment in a fiscally sustainable and responsible manner in accordance with the CAPE Three-Year Capital Plan and Education Plan.

DEFINITIONS

2. **Fiscally sustainable** - being able to finance its activities and debt obligations in the future without imposing an unfair burden on future stakeholders.
3. **Attrition** - the phenomenon of the employees voluntarily leaving the organization.

GUIDELINES

4. The following guidelines must be addressed when making growth decisions:
 - 4.1 Growth must be seen as “doable” in a timely manner, without negative impact on program quality.
 - 4.2 Facility availability must be considered when growth decisions are made.
 - 4.3 Vacancies created through attrition must be filled from the waiting list first.
 - 4.4 New classes shall be created in response to student needs and to student numbers.
 - 4.5 Growth decisions must be made in a timely manner to ensure adequate time for program development, student assessment, and staffing.
 - 4.6 The charter school must seek ministerial approval for an increase in the student enrolment cap if needed due to an increase in registration requests.

References:

Adopted: December 3, 2007
Revised: September 30, 2008
Reviewed: June 2011
Reviewed: August 2013
Reviewed: September 2018

Motion: #2007-12-03-10
Motion: #2008-09-30-22